

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on September 14<sup>th</sup>, 2015, at 6:00 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Allison Sanderson, Ryan Berg and Ryan Wolbrink. Absent was Ryan Olson. Also present from the city were Mary McClung, Andrew Pietrus, Michael McMahon, Marcus Mahlen and Alysia Simunek. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Berg to approve the consent agenda consisting of the following items: 1) September 14, 2015 agenda; 2) September 1, 2015 Meeting Minutes; 3) September 14, 2015 claims; 4) Alcohol Consumption at Legion on November 7, 2015 (Wheeler) 5) Appointment of Daniel Kvasnicka to the Planning Commission (term ending 2019), seconded Wolbrink.

Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Best Western Ramkota Inn – Travel and Conference (Water) \$163.98; Blackburn Mfging Co – Supplies and Materials (Water, Sewer) \$230.52; Cartridge World – Supplies & Materials (Streets, Water, Sewer, Parks) \$35.41; Certified Laboratories – Supplies & Materials (Streets, Water, Sewer, Parks) \$316.35; Concrete Materials – Repairs & Maintenance (Streets) \$1,280.60; Cutler & Donahoe, LLP – Professional Services (Attorney) \$3,235.90; Dataware – Professional Services (Fin Admin) \$380.00; Department of Treasury – 941 Withholdings \$5,395.54; Eastern Farmers Coop – Rentals (Streets) \$100.00; Finstad, Don – Professional Services & Fees (Fin Admin) \$10,550.00; Harrisburg Baseball Assoc. – Subsidies (Recreation) \$4,901.00; Harrisburg Water – Utilities (Govt Bldgs, Parks) \$374.63; Lewis & Clark Regional Water System – Resale of Water (Water) \$12,792.12; Matheson Tri-Gas Inc. – Supplies & Materials (Streets, Water, Sewer, Parks) \$11.94; MidAmerican Energy – Utilities (Sewer, Govt Bldgs) \$289.99; Norberg Paints – Supplies & Materials (Streets) \$327.52; Novak Sanitary Service – Utilities (Govt Bldgs) \$54.00; Payment Service Network – Professional Services & Fees (Water, Sewer, Planner) \$772.80; Preheim, Dustin – Travel & Conference (Sewer) \$88.05; Respec Consulting & Services – Professional Services & Fees (Storm Drainage Fund) \$3,966.61; Rural Route 1 Services – Supplies & Materials (Govt Bldgs) \$78.50; SD One Call System – Professional Services & Fees (Water, Sewer) \$211.05; SD Supplemental Retirement Plan – Retirement \$312.00; SE Electric Cooperative, Inc. – Utilities (Sewer, Street Lighting, Streets, Water) \$4,485.44; United States Post Office – Supplies & Materials (Water, Sewer) \$497.16; Vast Broadband – Utilities (Govt Bldgs, Library) \$391.90; Xcel – Utilities (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$9,691.97

Motion Wolbrink to approve Pay Application No. 1 and Final for the Harvest Acres Sewer Spot Repair from Kempf Construction in the amount of \$5,202.20, seconded Sanderson.

Motion Sanderson to table Preliminary Plan Application for Slack Addition, located in the SW ¼ of Section 35, T100N, R50W, 5<sup>th</sup> P.M., City of Harrisburg, Lincoln County, SD., seconded Berg.

Motion Berg to approve Resolution 2015-14 Voluntary annexation of Tract 3 of Country Corner Orchard Addition, located in the E1/2SE1/4 of Section 34, T100N, R50W, 5<sup>th</sup> P.M., seconded Sanderson.

Prepared By:  
City of Harrisburg  
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**RESOLUTION 2015-14**

**A RESOLUTION TO APPROVE A PETITION FOR ANNEXATION OF CERTAIN PROPERTY  
CONTIGUOUS TO THE CITY OF HARRISBURG,  
LINCOLN COUNTY, SOUTH DAKOTA.**

**WHEREAS**, the City of Harrisburg has received a written petition for voluntary annexation signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the territory sought to be annexed to the municipality;

**WHEREAS**, certain territory, hereinafter more particularly described, is contiguous to the City of Harrisburg, South Dakota; and

**NOW THEREFORE BE IT RESOLVED** by the Common Council of the City of Harrisburg, South Dakota, that the boundaries of said City of Harrisburg, South Dakota, be and they hereby are extended to include the area contiguous to the City of Harrisburg described as follows:

Tract 3 of Country Corner Orchard Addition, located in the E½SE¼ of Section 34, T100N, R50W, 5<sup>th</sup> P.M., Lincoln County, South Dakota (Approximately 31.71 acres) plus adjacent public rights-of-way for South Dakota Highway 115 and Balamor Street.

**NOW THEREFORE BE IT FURTHER RESOLVED** by the City of Harrisburg that the within-described territory meets the Rural Service District criteria and is hereby designated Rural Service District, thus amending Ordinance #2006-016;

**NOW THEREFORE BE IT FURTHER RESOLVED** by the City of Harrisburg that the zoning for the within described territory be designated as A1, Agricultural District.

**NOW THEREFORE BE IT FURTHER RESOLVED** by the City of Harrisburg that this resolution shall become effective according to law.

Dated at Harrisburg, South Dakota, this 14th day of September, 2015.

COMMON COUNCIL OF THE CITY OF HARRISBURG

Julie Burke Bowen  
Mayor

Seal:  
Attest:  
Mary McClung  
Finance Officer

Publish: September 24, 2015  
Effective: October 14, 2015

Motion Sanderson to approve the expenditure of up to \$8,500.00 to All Seasons Property Maintenance for trimming and removal of trees at 300 E. Elm Street and 203 Prairie Street, seconded Wolbrink.

Motion Wolbrink to approve that a change order to the Harvest Acres and Greyhawk Addition paving project include paving the south end of Ellis Larson Park for a parking area with the funding to come from the Improvements Other Than Buildings within the Park budget, seconded Sanderson.

Motion Berg to remove Resolution 2015-11 Special Maintenance Fee from the table.

Motion Wolbrink to approve Resolution 2015-11 Special Maintenance Fee at a rate of \$.85 per front footage of the property and to certify to the county the assessment collection of \$146,977.26, seconded Berg.

#### RESOLUTION NO. 2015-11

A RESOLUTION AUTHORIZING A SPECIAL MAINTENANCE FEE FOR MAINTENANCE AND REPAIR OF STREETS AND STREET LIGHTING SYSTEM COSTS, PURSUANT TO SDCL 9-43-138.

WHEREAS, the City Council has determined a need to assess an annual special maintenance fee pursuant to SDCL 9-43-138 for the purpose of maintaining and repairing streets and street lighting system costs; and

WHEREAS, the special maintenance fee is based upon the lots fronting and abutting the streets that are maintained by the City of Harrisburg;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harrisburg, South Dakota:

SECTION 1: To direct the Harrisburg Finance Officer to add such special street maintenance fee to the general assessment together with the regular assessment and certify the assessment to the Lincoln

County Auditor to be collected as municipal taxes for general purposes. The amount of special maintenance fee that shall be levied upon all lots fronting and abutting the streets that are maintained by the City shall be at a rate of \$.85 per front foot.

Dated this 14<sup>th</sup> day of September, 2015.

Julie Burke Bowen  
Mayor

ATTEST:

Mary McClung  
Finance Officer

(SEAL)

Publish: September 24, 2015  
Effective: October 14, 2015

Published once at the approximate cost of \_\_\_\_\_.

Motion Sanderson to remove Resolution 2015-12 Storm Water Assessment Fee from the table.

Motion Wolbrink to approve Resolution 2015-12 Storm Water Assessment Fee at a rate of \$.0009 (nine ten thousandths) and to certify to the county the assessment collection of \$232,667.65, seconded Sanderson.

#### RESOLUTION 2015-12

#### A RESOLUTION FOR ANNUAL STORM WATER ASSESSMENTS FEE.

Pursuant to Title 8, Chapter 8.03, Storm Water Drainage, of the Municipal Ordinances of the City of Harrisburg, Lincoln County, South Dakota the City of Harrisburg may levy annually storm water assessments for the purpose of operation, maintenance and capital expenses of the storm sewer and drainage system.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HARRISBURG, LINCOLN COUNTY, SOUTH DAKOTA to direct the city finance officer to add such assessment to the general assessment together with the regular assessment and certify the assessment to the county auditor to be collected as municipal taxes for general purposes. The amount of assessment that shall be levied upon all lots is equal to the runoff weighting factor, multiplied by the parcel area (in square feet), multiplied by the unit charge rate of \$0.0009 nine ten thousandths.

Dated this 14<sup>th</sup> day of September, 2015.

Julie Burke Bowen  
Mayor

ATTEST:

Mary McClung  
Finance Officer

Publish: September 24, 2015  
Effective: October 14, 2015

Motion Berg to approve setting the 1<sup>st</sup> City Council meeting in October for October 1<sup>st</sup>, 2015, at 8:00 AM at the Harrisburg City Hall, seconded Sanderson.

McClung informed council that the city had recently rented the Legion for a private event however when the renter entered the building, it had not been properly cleaned, delaying their setup. Council approved the full refund of the rental fee for the event held on September 12<sup>th</sup>, 2015, for Amy Hagedorn.

Council discussed a previous altercation of a dog bite in the Greyhawk Addition of Harrisburg. Law enforcement did follow-up on the situation and issued proper citations.

Jon Brown from Stockwell Engineers and his staff hand delivered a letter to the residents in Harvest Acres advising them of the upcoming top lift roadwork and will also be holding a public meeting on Thursday, September 17<sup>th</sup>, 2015 at the American Legion.

Council will participate in the Harrisburg Homecoming Parade on Friday, September 25<sup>th</sup>, 2015. The American Legion Women's Auxiliary will be hosting their annual pie feed immediately following the parade and the Harrisburg Area Volunteer Fire Department will be hosting their annual hot dog feed from 4:30-6:30 prior to the homecoming game.

The next regular meeting of the City Council will be held on Thursday, October 1<sup>st</sup>, 2015, at the Harrisburg City Hall at 8:00 a.m. The next meeting of the Planning Commission will be held on Tuesday, October 13<sup>th</sup>, 2015, at 6:00 p.m. at the Harrisburg City Hall Conference Room.

With no further business, a motion was made by Sanderson to adjourn the meeting at 6:39 p.m., seconded Berg.

Alysia Simunek, Deputy Finance Officer

Please publish once at the approximate cost of \_\_\_\_\_.