

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on November 3rd, 2014, at 6:00 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Ryan Olson, Rob Handshumaker, and Ryan Berg. Absent was Allison Sanderson. Also present from the city were Dan Fink, Michael McMahon, Mary McClung and Alysia Simunek. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Council reviewed the agenda.

Motion Berg to approve the October 20th, 2014, Harrisburg City Council Meeting Minutes as presented with no changes, seconded Olson.

Motion Handshumaker to approve all claims as presented, seconded Berg. Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Aflac Insurance – Aflac Withholdings \$192.46; Agora-X Inc. – Supplies & Materials (Streets, Water, Sewer, Parks, Street Cleaning) \$1,330.78; Ahrendt, Sara & Dustin – Meter Deposit Refund (Water) \$86.35; All Seasons Property Maintenance – Repairs and Maintenance (Weed Control) \$1,046.25; American Planning Association – Professional Services & Fees (P & Z Board) \$400.00; A-1 Portable Toilets - Utilities (Parks) \$495.00; Banyon Data Systems – Professional Services & Fees (Water, Sewer) \$ 1,090.00; Campbell Supply – Supplies & Materials (Snow Removal, Weed Control, Streets, Water, Sewer, Parks) \$520.46; Cardmember Services – Supplies & Materials (Fin Admin, City Admin, Library, Govt Bldgs) Books (P & Z) Professional Services & Fees (P & Z) Travel & Conference (P & Z) \$906.97; Concrete Materials – Repairs & Maintenance (Streets) \$599.08; Cooper, Rocco & Sunshine – Meter Deposit Refund (Water) \$74.25; Cutler & Donahoe – Professional Services & Fees (Fin Adm) \$1,414.50; Dakota Fluid Power, Inc. – Supplies & Materials (Streets) \$107.47; Department of Revenue – Professional Services & Fees (Water) \$540.00; Department of Treasury – Federal and Fica Withholdings \$4,458.89; Design Solutions & Integration – Repairs & Maintenance (Sewer) \$564.98; Dirks, Warren – Meter Deposit Refund (Water) \$123.25; Econo Lodge – Travel & Conference (Streets, Water, Sewer, Parks) \$61.99; Fastenal Company – Supplies & Materials (Streets) \$31.94; Fink, Dan – Utilities (Govt Bldgs) Travel & Conference (Water, Sewer) \$49.00; First National Bank – October 2014 Payroll \$28,458.93; Geotek Engineering – Professional Services & Fees (Sewer, Storm Drainage) \$810.50; Graham Tire Company – Repairs & Maintenance (Streets, Water, Sewer, Parks) \$36.25; Grainger – Supplies & Materials (Govt Bldgs) \$25.45; Hammerstrom, Gene – Utilities (Govt Bldg) \$35.00; Harrisburg School System – Rentals (Library) \$250.00; Harrisburg Water System – Utilities (Govt Bldgs, Parks) \$233.15; HD Supply – Supplies & Materials (Water) \$889.87; HR Green Inc. – Professional Services (General Fund, Water, Sewer) \$15,395.05; Huizenga, Toby – Utilities (Govt Bldg) \$35.00; John Deere Landscapes – Repairs & Maintenance (Sewer) \$72.84; Key Solutions – Group Insurance (Fin Adm, City Adm, P & Z, Streets, Water, Sewer, Parks) \$420.00; Lee, Chad & Nikki – Meter Deposit Refund (Water) \$35.00; Lewis & Clark Regional Water System – Water for Resale (Water) \$10,547.48; Lincoln Co. Register of Deeds – Professional Services & Fees (P & Z) \$60.00; Lyle Signs Inc. – Supplies & Materials (Streets) \$196.98; Marco Inc. – Rentals and Supplies & Materials (Fin Admin) \$; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McClung, Mary – Travel & Conference (Fin Admin) \$480.24; McDowell, Catherine – Meter Deposit Refund (Water) \$47.30; McMahon, Michael – Travel & Conference (Planning & Zoning) \$196.00; Mine Safety Appliances – Supplies & Materials (Sewer) \$490.00; Moore, Matt & Kayla – Meter Deposit Refund (Water) \$123.25; Mydland, Betty – Other Current Expense (Streets) \$150.00; Netten, Todd – Meter Deposit Refund (Water) \$110.95; Norberg Paints – Supplies & Materials (Streets, Parks) \$40.11; Pietrus, Andrew – Utilities (Govt Bldgs) Travel & Conference (City Admin) Supplies & Materials (Govt Bldgs) \$539.19; Preheim, Dustin – Utilities (Govt Bldgs) Supplies & Materials (Streets, Water, Sewer, Parks) \$134.00; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Safety Benefits, Inc. – Travel & Conference (Streets, Water, Sewer, Parks) \$130.00; Schoeneman Bros Co – Supplies & Materials (Streets, Water, Sewer, Parks, Govt Bldgs, Storm Drainage) \$697.06; Sestak, Corey – Meter Deposit Refund (Water) \$110.95; Simons, Jessie – Meter Deposit Refund (Water) \$98.65; Sioux Valley News – Publishing (Ord, Res) \$226.06; Slining, Dustin & Mallory – Meter Deposit Refund (Water) \$110.95; SD Supplemental Retirement System – Retirement Withholdings \$300.00; Starts with a Shirt – Professional Services & Fees (Streets, Water, Sewer, Parks) \$60.00; Stensland Gravel Co. – Supplies & Materials (Sewer) \$373.60; Sturdevants Auto Supply – Supplies & Materials (Streets, Water, Sewer, Parks) \$245.54; Tessman Seed Company – Supplies & Materials (Parks, Weed Control) \$167.69; Thurston, Jason – Utilities (Govt Bldg) \$35.00; Titus, Daniel & Rebekah – Meter Deposit Refund (Water) \$74.05; Traffic Solutions Inc. – Repairs & Maintenance (Streets) \$3,682.75; USA BlueBook – Supplies & Materials (Water) \$105.78; United States Post Office - Supplies & Materials (Fin Admin, Water, Sewer) \$898.24; Van's Electric – Repairs & Maintenance (Streets, Water, Sewer, Parks) \$88.00; Wille, Ben –

Meter Deposit Refund (Water) \$74.05; Winter, Kyle & Krysta – Meter Deposit Refund (Water) \$110.95; Xcel Energy – Utilities (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$9,090.54

Craig Lauritzen provided council with an updated summary of the Columbia Street and Storm Water Sewer Project. Handshumaker requested Willow Street be repaired to original condition, and to hold retainer from final payment until this is complete. Lauritzen will discuss with the general contractor.

Motion Olson, to approve Change Order #4 for the Safe Routes to School Project in the amount of \$4,017.52, seconded Handshumaker.

Motion Handshumaker, to approve the Final Pay Request #4 from Daniels Residential Inc in the amount of \$5,801.71, seconded Berg.

No action or discussion for Stockwell Engineers contract for site plan development at this time.

Motion Handshumaker, to set the 2nd reading of Ordinance 2014-09 Supplemental Appropriations for Monday, November 17, 2014, seconded Olson.

Council chose to leave the first city council meeting in December on December 1st, 2014.

Bill Moran from HR Green gave the monthly engineering report and a copy is on file at the city office.

Dan Fink presented the Public Utilities report to the council. Fink requested approval to purchase a concrete saw, approval given.

McMahon presented the Planning & Zoning department report to the council including the building report for October.

McClung presented the Finance Report and Sales Tax Report.

The next meeting of the Planning & Zoning Commission will be held on Tuesday, November 4th, 2014, at 7:00 p.m. at the Harrisburg City Office Conference Room. The next meeting of the City Council will be held on Monday, November 17th, 2014, at the Liberty School Community Room, 200 E Willow Street at 6:00 p.m.

With no further business, a motion was made by Handshumaker to adjourn the meeting at 6:37 p.m., seconded Olson.

Alysia Simunek, Deputy Finance Officer

Please publish once at the approximate cost of _____.