

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on May 19th, 2014, at 6:00 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Ryan Olson, Allison Sanderson, Rob Handshumaker and Adrienne McKeown. Also present from the city were Mary McClung, Andrew Pietrus, Dan Fink, Dustin Preheim and Jason Thurston. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Council reviewed the agenda.

Motion McKeown to approve the May 5th, 2014 Harrisburg City Council Meeting Minutes as presented with no changes, seconded Handshumaker.

Motion Sanderson to approve all claims as presented, seconded Olson. Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Aflac – Insurance (Employee Paid) \$249.40; A-1 Portable Toilets – Utilities (Parks) \$180.00; American Water Works – Professional Services & Fees (Water, Sewer) \$72.00; Bierschbach Equipment & Supply – Supplies & Materials (Sewer) \$24.84; Blackburn Mfging Co. – Supplies & Materials (Water) \$186.31; Border States Electric – Repairs & Maintenance (Sewer) \$162.39; Brown & Saenger – Supplies & Materials (Fin Admin, P & Z Admin) \$185.79; Clubhouse Hotel & Suites – Travel & Conference (Sewer) \$436.00; Dakota Fluid Power, Inc. – Repairs & Maintenance (Streets, Water, Sewer, Parks) \$175.54; Division of Motor Vehicles (Professional Services & Fees, Supplies & Materials (Streets) \$14.00; Eastern Farmers Coop – Supplies & Materials (Parks) Rentals (Streets, Water, Sewer, Parks) \$679.63; Fastenal Company – Supplies & Materials (Streets, Water, Sewer, Parks) \$52.45; Department of Treasury – 941 Withholding & FICA Pay Period #10 \$4,598.03; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank Payroll for May 2014 \$28,184.08; Geotek Engineering – Professional Services & Fees (Sewer, Storm Drainage) \$2,378.00; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; HD Supply – Supplies & Materials (Water, Sewer) \$7,559.56; Huizenga, Toby – Utilities (Govt Bldgs), Travel & Conference (Sewer) \$56.00; H & W Contractions, LLC – Improvements other than bldgs (Sewer) \$827,138.77; McClung, Mark – Utilities (Govt Bldgs), Travel & Conference (Sewer) \$56.00; McMahon, Michael – Travel & Conference (P & Z Admin) \$282.68; Menards – Repairs & Maintenance (Sewer) \$253.77; MidAmerican Energy – Utilities (Sewer, Govt Bldgs) \$1,242.73; Optilegra, Inc. – Group Insurance (Fin Admin, P & Z Admin, City Admin, Streets, Water, Sewer, Parks) \$140.56; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldg) (Supplies & Materials (Streets, Water, Sewer, Parks) \$124.94; RevTrak – Professional Services & Fees (Water, Sewer, Building Services) \$482.05; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Sanitation Products – Repairs & Maintenance (Street Cleaning) \$669.96; Sisson Printing – Supplies & Materials (Water, Sewer) \$136.20; SD One Call Systems Inc. – Professional Services & Fees (Water, Sewer) \$328.85; South Dakota Retirement System – May Retirement Withholdings \$3,761.26; South Dakota Supplemental Retirement Withholdings – Retirement Withholdings \$100.00; Southeast Electric Cooperative Inc. – Utilities (Streets, Water, Sewer, Street Lighting) \$1,944.02; Stockwell Engineers Inc. – Professional Services & Fees (Sewer) \$5,508.10; Thurston, Jason – Utilities (Govt Bldgs) Supplies & Materials (Streets, Water, Sewer, Parks) \$104.96; Vantek Communications – Supplies & Materials (Water, Sewer) \$250.00; V & S Trucking – Supplies & Materials (Parks) \$484.00; Wellmark Blue Cross Blue Shield – Group Insurance (Fin Admin, City Admin, P & Z Admin, Streets, Water, Sewer, Parks) \$4,567.43; WOW! – Utilities (Water, Govt Bldgs) \$379.21; Xcel Energy – Utilities (Streets, Street Lighting) \$1,770.80

Tom Stengrim presented to council the 2014-2015 Health Insurance Renewal Policy. Motion Handshumaker to approve the 2014 – 2015 Group Health Insurance renewal plan with Wellmark Blue Cross Blue Shield with an individual monthly premium of \$682.83, seconded McKeown.

Motion Handshumaker to approve \$1,000.00 to the Harrisburg Fire Department towards repairs to their pump, seconded Olson.

Motion Olson to authorize the Mayor to sign the engagement letter with Schoenfish & Co. to conduct the 2013 City Audit, seconded Sanderson.

City Council discussed considering having SECOG doing a comprehensive revision of our municipal ordinances which the State allows us to do every 5 years. There is no cost for SECOG to do this. McClung will contact Toby Brown to come to the next meeting to explain the process.

Motion McKeown to set the 2nd Reading of Ordinance 2014-04 Animal Control Regulations for the June 2nd, 2014, Harrisburg City Council Meeting, seconded Handshumaker.

Motion Handshumaker to amend by changing the number of the resolution titled Resolution 2014-03 Authorizing Housing Needs Study to Resolution 2014-04 Authorizing Housing Needs Study, seconded Olson.

Motion Sanderson to set the 2nd Reading of Ordinance 2014-05 Grading Permit Regulation for the June 2nd, 2014, Harrisburg City Council Meeting, seconded Handshumaker.

McMahon explained both of the amendments for Legendary Estates and that Planning Commission was recommending approval with conditions to be met on both amendments. Kelly Nielsen was present and had no concerns with any of the conditions.

Motion Olson to approve the preliminary plan amendment for the Legendary Estates Addition Phases 6 & 7 with the condition that the 5 conditions set forth by the Planning Commission at their May 13, 2014 meeting are to be met, seconded McKeown.

Motion Handshumaker to approve the amendment of the CUP for the Legendary Estates Planned Unit Development to add Lots 1 through 35 of Block 1 of Legendary Estates Addition with the condition that the 6 conditions set forth by the Planning Commission at their May 13, 2014 meeting are to be met, seconded Sanderson.

Motion Olson to set the 2nd Reading of Ordinance 2014-06 Park Board Regulations for the June 2, 2014, Harrisburg City Council Meeting, seconded McKeown.

Motion Handshumaker to table the Park and Recreation Board By-laws, seconded McKeown.

Motion Handshumaker to approve expenditures up to \$2,000 of the park budget funds for improvements at the dog park, seconded Olson.

Motion McKeown to approve expenditures of the park budget funds for a license fee for showing movies in the city park, seconded Handshumaker.

Andrew introduced the summer intern, Marcus Mahlen, to the city council.

The next meeting of the City Council will be held on Monday, June 2nd, 2014, at the Liberty School Board Room, 200 E Willow Street at 6:00 p.m. The next meeting of the Planning & Zoning Commission will be held on Tuesday, June 10th, 2014, at 7:00 p.m. at the Harrisburg Liberty School Board Room.

With no further business, a motion was made by McKeown to adjourn the meeting at 7:04 p.m., Olson seconded.

Alysia Simunek, Deputy Finance Officer

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