

Harrisburg City Council
Meeting Minutes

The City of Harrisburg Local Review Board met in special session Monday, March 17th, 2014, at 6:00 p.m. at the Liberty School Board Room. Minutes available at the city office.

The regular meeting of the City Council was called to order on March 17th, 2014, at 6:01 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Ryan Olson, Allison Sanderson, and Adrienne McKeown. Absent was Rob Handshumaker. Also present from the city were Mary McClung, Andrew Pietrus, Michael McMahon, and Alysia Simunek. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Council reviewed the agenda.

Motion Olson to approve the minutes of the March 3rd, 2014, City Council meeting, with no changes, seconded Sanderson.

Motion McKeown to approve all claims as presented, seconded Sanderson. Above Standard Cleaning – Utilities \$60.00; Albers Electric LLC – Repairs & Maintenance (Sewer) \$238.13; Allied Oil & Tire Company – Repairs & Maintenance (Streets, Water, Sewer, Parks) \$98.50; Automatic Security Company Inc. – Repairs & Maintenance (Govt Bldgs) \$243.80; Banyon Data Systems – Computer Software (P & Z) Professional Services & Fees (P & Z, Water, Sewer) \$5,160.00; Brown & Saenger – Supplies & Materials (Fin Admin, Govt Bldgs) Improvements other than bldgs (Govt Bldgs) \$1,419.54; Dataware – Professional Services(Fin Adm), Supplies & Materials (P & Z) \$388.04; Department of Treasury – 941 Taxes Pay Period #5 \$4,066.62; Engebretson, Jay – Water Meter Deposit Refund (Water) \$98.09; Fastenal Company – Supplies & Materials (Snow Removal) \$220.28; Harrisburg Water – Utilities (Govt Bldgs, Water) \$218.35; HD Supply Waterworks – Supplies & Materials (Water, Sewer) Machinery & Equipment (Sewer) \$5,398.66; Killian, Sara – Repairs & Maintenance (Sewer) \$90.00; Kruempel, Derek & Tracie – Water Meter Deposit Refund (Water) \$64.50; Lewis & Clark Regional Water – Resale of Water(Water) \$9,855.59; Martinec, Steve – Water Meter Deposit Refund (Water) \$94.24; Matheson Tri-Gas Inc. – Supplies & Materials (Water, Sewer, Park, Streets) \$75.20; Menards (East) – Repairs & Maintenance (Streets) \$47.88; Merrill, Benjamin – Water Meter Deposit Refund (Water) \$123.25; MidAmerican Energy – Utilities (Govt Bldgs, Sewer) \$3,163.80; Myrl & Roys Paving, Inc. – Supplies & Materials (Snow Removal) \$1,847.60; Novak Sanitary Service – Utilities (Govt Bldgs) \$48.60; Old Dominion Brush – Supplies & Materials (Street Cleaning) \$1,165.52; Optilegra, Inc. – Group Insurance (Fin Admin, City Admin, P & Z, Streets, Water, Sewer, Parks) \$70.28; Revtrak – Professional Services & Fees (Water, Sewer) \$627.95; R & L Supply – Supplies & Materials (Water, Sewer) \$132.10; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Sanitation Products – Supplies & Materials (Street Cleaning) \$54.22; Sioux Valley News – Publishing (Ord, Res Proceedings, Streets, Water, Sewer, Parks) \$510.26; SD DOT – Supplies & Materials (Snow Removal) \$935.56; SD Municipal League – Travel & Conference (Fin Adm) \$40.00; SD One Call Systems Inc. – Professional Services & Fees (Water, Sewer) \$33.60; SD Public Assurance Alliance – Insurance (Govt Bldgs) \$423.00; SD Supplemental Retirement – Retirement Withholdings \$100.00; SD Water & Wastewater Association – Travel & Conference (Water, Sewer) \$130.00; Southeastern Electric Co. – Utilities (Sewer, Street Lighting, Streets, Water) \$2,548.56; Stan Houston – Supplies & Materials (Sewer) \$405.95; Staples, Jacob & Jackie – Water Meter Deposit Refund (Water) \$119.88; Titan Machinery – Supplies & Materials (Streets, Water, Sewer, Parks) \$66.16; United States Post Office – Supplies & Materials (Water, Sewer) \$450.91; Wellmark Blue Cross Blue Shield – Group Insurance (Fin Admin, City Admin, P & Z, Streets, Water, Sewer, Parks) \$4,567.43; Wendt, Melissa – Water Meter Deposit Refund (Water) \$123.25; Wolff, Brian – Water Meter Deposit Refund (Water) \$110.95; WOW! – Utilities (Library, Govt Bldgs) \$373.64; Xcel Energy – Utilities (Park Lighting, Govt Bldgs, Streets, Public Safety, Water, Sewer, Street Lighting) \$9,175.99

The Warranty Deed for Block 8 Legendary Estates will remain tabled. McMahon gave an update on progress and a proposed developer agreement. Motion Olson to approve the Developer Agreement contingent upon Kelly Nielson's signature, seconded Sanderson.

Motion Olson to set the 2nd Reading for Ordinance 2014-3 Nuisance Regulations for April 7th, 2014, seconded McKeown.

Motion Sanderson to accept the cost proposal received from PSN for processing credit cards, seconded Olson.

Motion Olson to approve the purchase of the e-billing upgrade with Banyon Data Systems, seconded McKeown.

Motion Sanderson to accept the 2013 Annual Drinking Water Report as presented, seconded McKeown.

Motion McKeown to approve the Application for Abatement/Refund of Taxes for Parcel 270.10.01.020, seconded Olson.

Motion McKeown to adopt the Personnel Manual Revision 2014, seconded Olson.

Motion McKeown, to approve the request for alcohol consumption at the Community Legion Hall on May 10th, 2014, seconded Sanderson.

Discussion was held on the sewer bill reduction request received from Gary Crittenden due to a pipe leak in a vacant home over the winter. The owners did not catch the leak immediately and accrued a substantial water/sewer bill with this leak. Council agreed to credit half the sewer costs to accommodate the resident yet also cover the City's sewer costs for the amount used. Motion McKeown, to split the sewer bill costs for the time of the break in the amount of \$457.00, seconded Sanderson.

Motion Olson to approve Credit Collections Bureau to pursue legal action to assist in the collection of water account #8358, seconded Sanderson.

Mayor Burke-Bowen appointed Jay Anderson to a three year term on the Park Board. There being no objections by the council, appointment stands.

Motion Olson to approve the agreement for mosquito trapping and testing from the City of Sioux Falls for 2014, seconded McKeown.

Motion Olson, to approve the Harvest Acres Street Improvements Assurance Agreement with Select Homes and authorize the Mayor to sign, seconded Sanderson.

The next meeting of the Planning & Zoning Commission will be held on Tuesday, April 8th, 2014, at 7:00 p.m. at the Harrisburg Liberty School Board Room. The next meeting of the City Council will be held on Monday, April 7th, 2014, at the Harrisburg Liberty School Board Room, 200 E Willow Street, at 6:00 p.m.

With no further business, a motion was made by McKeown to adjourn the meeting at 6:59 p.m., seconded by Sanderson.

Alysia Simunek, Deputy Finance Officer

Please publish once at the approximate cost of _____.