

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on June 2nd, 2014, at 6:00 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Ryan Olson, Allison Sanderson, Rob Handshumaker and Adrienne McKeown. Also present from the city were Mary McClung, Andrew Pietrus, Michael McMahon and Dan Fink. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Council reviewed the agenda.

Motion McKeown to approve the May 19th, 2014 Harrisburg City Council Meeting Minutes as presented with no changes, seconded Handshumaker.

Motion Sanderson to approve all claims as presented, seconded Olson. 372nd Recruiting Group – Padilla – Water Meter Deposit Refund (Water) \$74.05; Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; AgLab Express – Professional Services (Parks) \$30.00; Agora-X Inc. – Supplies & Materials (Streets, Water, Sewer, Parks, Street Cleaning) \$4,222.76; A-1 Portable Toilets – Utilities (Parks) \$270.00; Bollock, Trisha – Water Meter Deposit Refund (Water) \$116.50; Bruxvoort, Troy – Water Meter Deposit Refund (Water) \$61.75; Cardmember Services – Supplies & Materials (Streets, Sewer, Water, Parks, Rec, Library) Books (P & Z Admin, Library) \$2,984.73; Carlson, Laura – Water Meter Deposit Refund (Water) \$98.65; Code Works Inc. – Professional Services (P & Z Admin) \$962.61; Concrete Materials – Supplies & Materials (Parks) \$327.05; Cutler & Donahoe, LLP – Professional Services (Fin Admin) \$3,787.00; David, Katie & Bryan – Water Meter Deposit Refund (Water) \$74.05; Daugaard, Dale & Stephanie – Water Meter Deposit Refund (Water) \$98.65; Department of Treasury – 941 Taxes Pay Period #11 - \$4,718.01; Eco Prairie Seed LLC – Supplies & Materials (Sewer) \$255.00; Fastenal Company – Supplies & Materials (Sewer) \$65.07; Griggs, Darrell – Water Meter Deposit Refund (Water) \$150.00; Harrisburg Fire Department – Repairs & Maintenance, Professional Services (Fire) \$1,800.00; HR Green Inc. – Professional Services & Fees (Sewer, General Funds) \$45,161.56; International Industries Inc. – Repairs & Maintenance (Sewer) \$4,382.95; John Deere Landscapes – Repairs & Maintenance (Parks) \$46.89; Kruse, Ashton – Water Meter Deposit Refund (Water) \$17.08; Kuik, Brent- Water Meter Deposit Refund (Water) \$86.35; Light & Siren – Supplies & Materials (Streets, Water, Sewer, Parks) \$604.70; Lincoln County Register of Deeds – Professional Services and Supplies & Materials (P & Z Admin) \$62.00; Marco Inc. – Rentals, Supplies & Materials (Fin Admin) \$237.29; Marquardt, Jason & Andria – Water Meter Deposit Refund (Water) \$86.35; Mouw, Valerie – Water Meter Deposit Refund (Water) \$28.25; Norberg Paints – Supplies & Materials (Parks) \$70.43; Northern Truck Equipment Corp – Machinery & Equipment (Streets, Water, Sewer, Parks) \$7,820.00; Old Dominion Brush – Repairs & Maintenance (Street Cleaning) \$687.45; Pheasantland Industries – Supplies & Materials (Streets, Water, Sewer, Parks) \$28.50; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Salter, Kacy – Water Meter Deposit Refund (Water) \$86.35; Sams Club GEMB – Supplies & Materials (Govt Bldgs, Streets, Fin Admin, Library, Police) Books (Library) \$529.82; S.E.A.M. Designs, Inc. – Supplies & Materials (Streets, Water, Sewer, Parks) \$115.50; Schoeneman Bros. Co. – Supplies & Materials (Streets, Water, Sewer, Parks) \$641.30; Sioux Valley News – Publishing (Ord, Res Proceedings) \$251.44; South Dakota Supplemental Retirement Withholdings – Retirement Withholdings \$100.00; Spring Hill Press, LLC. – Publishing (Economic Development) \$250.00; Stensland Sand & Gravel Co. – Repairs & Maintenance (Streets, Parks) \$398.33; Sturdevants Auto Supply – Supplies & Materials (Streets, Water, Sewer, Parks) \$208.96; United States Post Office – Supplies & Materials (Water, Sewer) \$461.25; V & S Trucking – Supplies & Materials (Parks) \$479.00; Vantek Communications – Repairs & Maintenance, Rentals (Water, Sewer) \$345.00; Washington Pavilion Arts & Science – Professional Services (Library) \$174.50; Xcel Energy – Utilities (Park Lighting, Govt Bldgs, Public Safety, Water, Streets, Sewer, Street Lighting) \$6,929.17

Toby Brown was present to discuss SECOG performing a comprehensive revision of the Harrisburg Municipal Ordinances. Mayor Burke-Bowen and Brown will work together to form a committee.

Mayor Burke-Bowen introduced Jim Devitt to the council.

Pietrus introduced Travis Rhoades from WebConcentrate to the council. They have presented a proposal to modify the city's current website.

Motion McKeown to approve the special event temporary on-sale liquor license to Harrisburg Days Foundation for the annual Harrisburg Days Event to be held June 13-14, 2014 on Tracts 4 and 5 of the replat of Harrisburg School Addition, seconded Handshumaker.

Motion Sanderson to approve noise permit 14-01 for Harrisburg Days event to be held June 13-14, 2014 and that the fee for this application be waived, seconded Handshumaker.

Motion McKeown to amend previous motion approving the special event temporary on-sale license to Harrisburg Days Foundation by adding that the fee for this application be waived, seconded Handshumaker.

Motion McKeown to approve the use of the Community Legion table and chairs for the Harrisburg Days Event on June 13-14, 2014, pending that they will not be in use by the American Legion Women's Auxiliary, seconded Olson.

Bill Moran from HR Green discussed the various traffic surveys/studies in regards to the request for the No Parking signs to be placed on Kent Street. HR Green does not recommend the signs be placed and will work with city staff on an alternative solution.

Motion Handshumaker to approve the request for chickens at 706 St Jerome Street with the conditions set forth within the criteria that must be met to allow the keeping of chickens approved by City Council, seconded McKeown.

Mayor Burke-Bowen appointed Chris Kindt to a 1-year term on the Park Board. There being no objections by the council, appointments stand.

Motion Handshumaker to approve Resolution 2014-05 Setting vehicle restoration license fee, seconded Sanderson.

RESOLUTION NO. 2014-05

A RESOLUTION SETTING A VEHICLE RESTORATION LICENSE FEE

WHEREAS, the Harrisburg City Council has adopted Ordinance #2014-03, Nuisance Regulations which became effective on May 7, 2014; and

WHEREAS, the adopted Nuisance Regulations provide for a Vehicle Restoration License to be used as a way to allow residents to repair or restore vehicles without incurring a nuisance code violation; and

WHEREAS, the Nuisance Regulations allow the Harrisburg City Council to set the amount of the application and renewal fees for Vehicle Restoration Licenses;

NOW, THEREFORE, BE IT RESOLVED by the Harrisburg City Council to set the amount of the application fee for a Vehicle Restoration License at \$25.00 and the renewal fee for a Vehicle Restoration License at \$10.00.

Adopted this 2nd day of June, 2014.

Julie Burke-Bowen, Mayor

ATTEST:

Mary McClung, Finance Officer

Publication: June 12, 2014

Effective Date: July 2, 2014

Motion Sanderson to approve the Harrisburg Transportation Alternatives Program amendment for Round One Project P TAPU (01) PCN 05Q8, seconded Handshumaker.

Motion Handshumaker to approve Pay Request #3 from H & W Contracting for the Columbia Sanitary Sewer and Storm Water Project in the amount of \$268,212.56 minus retainage of \$13,410.63 for a total payment of \$254,801.93, seconded Olson.

Motion McKeown to table Ordinance 2014-04 Animal Control Regulations until June 23, 2014, City Council Meeting, seconded Olson.

Motion Handshumaker to approve Ordinance 2014-05 Grading Permit Regulations, seconded Sanderson.

Motion Handshumaker to table Ordinance 2014-06 Park Board Regulations until June 23, 2014, City Council Meeting, seconded Sanderson.

Park and Recreation By-Laws will remain tabled.

Moran gave the monthly engineering report and a copy is on file at the city office.

Fink presented the monthly water and city maintenance report to the council.

McMahon presented the current building permit report to the council.

McClung presented the monthly sales tax report and informed council that she will be attending the HR and Finance Officer school June 10th – 13th, 2014.

Pietrus presented the city administrator report to the council.

McKeown announced the Harrisburg City Wide Rummages would be this weekend and further discussed a date for the City Hall Open House.

Mayor Burke-Bowen shared the thank you from the Lincoln County Sheriff's Department for the food provided them during Law Enforcement Appreciation Week.

The next meeting of the Planning & Zoning Commission will be held on Tuesday, June 10th, 2014, at 7:00 p.m. at the Harrisburg Liberty School Board Room. The next meeting of the City Council will be held on Monday, June 23rd, 2014, at the Liberty School Community Room, 200 E Willow Street at 6:00 p.m.

With no further business, a motion was made by Handshumaker to adjourn the meeting at 7:22 p.m., Olson seconded.

Alysia Simunek, Deputy Finance Officer

Please publish once at the approximate cost of _____.