

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on January 21, 2014, at 6:00 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Ryan Olson, Rob Handshumaker and Adrienne McKeown. Absent was Allison Sanderson. Also present from the city were Mary McClung, Andrew Pietrus and Michael McMahon. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Council reviewed the agenda.

Motion McKeown to approve the minutes of the January 6, 2014, City Council regular meeting, with no changes, seconded Olson.

Motion Handshumaker to approve all claims as presented, seconded Olson. All Seasons Property Maintenance – Repairs & Maintenance (Streets) \$110.00; Board of Operator Certification – Professional Services and Fees (Water, Sewer) \$48.00; Bob's Lock & Key – Repairs & Maintenance (Govt Bldgs) \$110.00; City of Sioux Falls – Professional Services & Fees (Water) \$188.50; Department of Treasury – 941 Taxes Pay Period #1 \$3,724.76; First National Bank – Principal & Interest (Water) \$29,926.63; First National Bank – Principal & Interest (Water) \$22,053.69; Grainger – Supplies & Materials (Sewer) \$107.90; Harrisburg Chamber of Commerce – Professional Services & Fees (Fin Adm, Library) \$160.00; Lincoln County Auditor – Professional Services & Fees (Police) \$54,889.38; Lincoln County Treasures Office – Repairs & Maintenance (Streets, Storm Drainage) \$6,542.66; Matheson Tri-Gas Inc. – Supplies & Materials (Streets, Water, Sewer, Parks) \$19.50; Menards – Supplies & Materials (Streets, Water, Sewer, Parks) \$11.84; MidAmerican Energy – Utilities (Sewer, Govt Bldgs) \$2,727.19; Myrl & Roys Paving, Inc. – Supplies & Materials (Snow Removal) \$2,576.00; Optilegra Inc. – Group Vision Insurance (Fin Adm, City Adm, Planning & Zoning, Streets, Water, Sewer, Parks) \$70.28; Revtrak – Professional Services & Fees (Water, Sewer) \$517.88; R & L Supply – Supplies & Materials (Streets, Water, Sewer, Parks) \$272.81; Rural Route 1 Services – Utilities (Govt Bldgs) \$77.05; South Dakota Municipal League – Travel & Conference (Fin Adm, City Adm) \$40.00; South Dakota One Call Systems Inc. – Professional Services & Fees (Water, Sewer) \$48.30; South Dakota Water & Wastewater Association – Professional Services & Fees (Water, Sewer) \$90.00; Southeast Electric Cooperative, Inc. – Utilities (Street Lighting, Water, Sewer, Streets) \$2,796.92; USA Blue Book – Supplies & Materials (Sewer) \$407.57; Wellmark Blue Cross Blue Shield – Group Health Insurance (Fin Adm, City Adm, Planning & Zoning, Streets, Water, Sewer, Parks) \$4,567.43; WOW dba Knology – Utilities (Govt Bldgs, Library) \$321.77; Xcel Energy – Utilities (Park Lighting, Govt Blgs, Streets, Public Safety, Water, Sewer, Street Lighting) \$3,387.78

Daycare Ordinance was left tabled.

Motion McKeown to approve Resolution 2014-03 – Authorizing a Housing Needs Study for the City of Harrisburg, seconded Handshumaker.

**CITY OF HARRISBURG
RESOLUTION # 2014-03
HOUSING NEEDS STUDY AUTHORIZATION**

WHEREAS, the City Council of Harrisburg is concerned about the adequacy of the housing supply in the City of Harrisburg, and

WHEREAS, the South Dakota Housing Development Authority has created a Housing Needs Study Program, and

WHEREAS, the City Council believes that a Housing Needs Study for the City of Harrisburg will provide information for the City Council to use to make sound decisions concerning future housing development within the City, and

WHEREAS, the City Council hereby commits city funds budgeted for 2014 to pay the local match for a Housing Needs Study,

NOW THEREFORE BE IT RESOLVED by the City Council to hereby authorize a Housing Needs Study and to request the participation of the South Dakota Housing Development Authority's Housing Needs Study Program, and

BE IT FURTHER RESOLVED by the City Council to hereby authorize the Mayor to sign a letter evidencing the availability of City matching funds for said Study.

Adopted this 21st day of January, 2014.

Julie Burke-Bowen, Mayor

ATTEST:

Mary McClung, Finance Officer

Discussion of sidewalk installation along Willow Street for the Jackson Heights Apartments was held. Consensus of the city council is to delay the installation until Willow Street improvements are done to prevent removal/replacement. Property owners will be assessed the costs of sidewalk when improvements to Willow Street are done.

Mayor Burke-Bowen appointed Danny Tank for a 5-year term on the Planning Commission. There being no objections by the council, appointments stand.

Motion Handshumaker to approve Change Order #2 for the Columbia Basin Project in the amount of \$11,530.00 due to insurance costs required by Magellan Midstream Partners, seconded Olson.

Discussion was held on the number of available retail on and off sale liquor licenses. Council directed staff to begin work on an ordinance to establish a restaurant on-sale liquor license. Motion McKeown to approve the retail on-sale liquor license for Sperber Holdings LLC, seconded Olson.

Motion Handshumaker to approve Pay Request #1 from H & W Contracting, LLC for the Columbia Basin Project in the amount of \$141,142.20 minus retainage of \$7,057.11 for a total of \$134,085.09, seconded Olson.

Motion Handshumaker to approve the 2014 Animal Control Services and Impoundment Facility Operations Agreement with the Sioux Falls Area Humane Society at \$130.00 per month for services, seconded McKeown.

Motion Handshumaker to approve a policy for what the city contributes towards hospitalization, surgeries and funerals for employees, mayor, council and past employees, with recommended changes to amounts seconded Olson.

McKeown asked if there were any questions the city would like to see on the survey that will be conducted by the Augustana students to please let her know.

The next meeting of the City Council will be held on Monday, February 3, 2014, at the Liberty School Board Room, 200 E Willow Street at 6:00 p.m. The next meeting of the Planning & Zoning Commission will be held on Tuesday, February 12, 2014, at 7:00 p.m. at the Harrisburg Liberty School Board Room.

With no further business, a motion was made by Handshumaker to adjourn the meeting at 6:33 p.m., seconded by McKeown.

Mary McClung, Finance Officer

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