

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on December 30, 2020 at 4:34 pm, with Mayor Wenck presiding. Meeting was postponed from December 29, 2020 due to inclement weather. Council members present were Kevin Maxwell, Ryan Berg, and Ryan Olson. Absent Danny Tank. Also present from the city was Mary McClung. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

Consent Agenda: Motion Maxwell, seconded Olson to approve the consent agenda as presented.

1. Approved December 30, 2020 Agenda
2. Approved December 15, 2020 City Council Meeting Minutes
3. Approved December 30, 2020 Claims
4. Approved and Authorized the Mayor to Sign Copier lease with A & B Business Solutions for 2021

Upon roll call, all members present in favor.

Ace Hardware – Supplies/Materials (Govt Bldgs, Street, Sewer, Water, Parks) \$456.39; Aflac – Aflac Withholdings \$479.60; Barnes & Noble Booksellers – Books (Library) \$1,331.87; Cardmember Services – Computer Software, Books, Supplies/Materials (Comm Dev Director, Library, Streets) \$712.11; CC & F Retail – Energy (Streets, Water, Sewer, Parks, Engineer) \$677.35; Cell Phones – Utilities (Govt Bldgs) \$525.00; City of Sioux Falls – Repairs/Maintenance (Streets) \$1,025.64; Coats, Andrew – Customer Deposit Refund Check Reissue (Water) \$131.31; Code Works Inc. – Professional Services/Fees (Planner) \$3,085.00; Cutler Law Firm, LLP – Professional Services/Fees (Attorney) \$5,828.03; Dakota Pump – Repairs/Maintenance (Water) \$653.13; Department of Treasury – Federal Tax Withholdings \$1,531.40; Fareway Stores Inc #178 – Supplies/Materials (Govt Bldgs) \$35.98; First National Bank – December 2020 Payroll \$61,271.24; Geotek Engineering – Professional Services/Fees (Sewer) \$2,702.00; Harrisburg Fire Dept - Professional Services/Fees (Fire) \$60,470.87; Henry Carlson construction, LLC – Improve other Than Bldgs (Sewer) \$1,095,172.00; Hillyard – Supplies/Materials (Govt Bldgs) \$254.32; Linc Co. Rural Water System – Water for Resale (Water) \$1,419.00; LRE Water – Professional Services/Fees (Water – Engineering) \$31,527.85; Marco, Inc. – Rentals, Supplies/Materials (Fin Admin, Streets, Water, Sewer, Parks) \$572.60; McMahon, Michael – Travel/Conference (Planner) \$43.13; McMahon, Michael – Travel/Conference (Planner) \$138.00; Metro Construction Inc. – Improve other Than Bldgs (Sewer) \$26,543.45; Petty Cash – Supplies/Materials (Fin Admin, Water, Sewer) \$38.19; Pheasantland Industries – Supplies/Materials (Streets) \$602.10; Running Supply, Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$524.92; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$131.32; Sioux Falls Utilities – Utilities (Sewer) \$129,958.92; Sioux Valley News – Publishing (Res, Ord Proceedings) \$362.52; South Dak Retirement System – SDRS Withholdings \$7,450.60; Stan Houston – Supplies/Materials (Water) \$259.00; Staples Advantage – Supplies/Materials (Planner, Fin Admin) \$284.50; Stockwell Engineers Inc. – Professional Services/Fees (Engineering in Sewer, Storm Drainage, General Funds) \$61,002.01; Tracy, Joshua – Repairs/Maintenance (Storm Drainage) \$1,000.00; VanVoorst, Aric – Customer Deposit Refund Check Reissue (Water) \$101.85; Verizon Wireless – Utilities (Water, Sewer, Engineering) \$239.96; White Glove Cleaning Services – Utilities (Govt Bldgs) \$81.25

No public comment was offered.

Business Item 1. 2nd Reading Ordinance 2020-11 Supplemental Appropriations Ordinance. Motion Maxwell, seconded Olson to approve Ordinance 2020-11 Supplemental Appropriations Ordinance. Upon roll call, all members present in favor.

Business Item 2. Resolution 2020-35 Transfer of Funds from 2020 Contingency. Motion Berg, seconded Maxwell to approve Resolution 2020-35 Transfer of Funds from the 2020 Contingency. Upon roll call, all members present in favor.

RESOLUTION 2020-35

Transfer from 2020 Contingency fund to departments to meet the obligations of the city for 2020

BE IT RESOLVED BY THE CITY COUNCIL OF HARRISBURG, SOUTH DAKOTA, that the following sums are transferred from the contingency fund to the following departments at the end of year to meet the obligations of the city:

Dept – 41220 – Chief Executive	
Object of Expense – 41100	\$ 6,000.00
Dept – 41420 – Finance	
Object of Expense – 41100	\$ 6,000.00
Dept – 41950 – Planner	
Object of Expense – 41100	\$ 6,000.00
Dept – 42320 – Building Inspection	
Object of Expense – 41100	\$ 3,000.00
Dept – 42350 – Mechanical Inspection	
Object of Expense – 41100	<u>\$ 3,000.00</u>
Total transfers	\$ 24,000.00
Source of funding	
Contingency fund	\$ 24,000.00

Adopted this 30th day of December, 2020.

Derek Wenck

Mayor, City of Harrisburg, SD

ATTEST:

Mary McClung

Municipal Finance Officer

Published: January 7, 2021

With no further business, a motion was made by Olson, seconded Maxwell, to adjourn the city council meeting at 4:38 pm. Upon roll call, all members present in favor.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Tuesday, January 5, 2021.

Submitted by Mary McClung, Finance Officer

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