

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on December 7, 2020 at 6:00 pm, with Mayor Wenck presiding. Council members present were Kevin Maxwell, Ryan Berg, and Danny Tank. Absent, Ryan Olson. Also present from the city were Joe Stonesifer and Andrew Pietrus. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

Consent Agenda: Motion Tank, seconded Berg to approve the consent agenda as presented.

1. Approved December 7, 2020 Agenda
2. Approved November 3, 2020 City Council Meeting Minutes
3. Approved December 7, 2020 Claims
4. Approved 2021 Animal Control Services and Impoundment Facility Operations Agreement
5. Approved Subdivision Construction Agreement for Creekside Addition Phase 5
6. Approved Utility Write Off Accounts (list available at city hall)
7. Approved Utility Accounts to be sent to Collections for Non-payment for further action (list available at city hall)

Upon roll call vote; all in favor.

Ace Hardware – Supplies/Materials (Streets, Water, Sewer, Parks, Govt Bldgs, Snow Removal) \$840.77; Ace Ready Mix – Supplies/Materials (Govt Bldgs) \$259.33; Aflac – Aflac Withholdings \$479.60; Agora X Inc. – Energy (Streets, Water, Sewer, Parks) \$271.01; Albers Electric LLC – Repairs/Maintenance (Sewer) \$497.09; Asphalt Seal Coating and Repairs – Repairs/Maintenance (Streets, Storm Drainage) \$28,185.24; Audus, Tim and Kim – Customer Deposit Refund (Water) \$112.64; BB & T Governmental Finance – Principal/Interest (Water) \$47,935.00; BB & T Governmental Finance – Principal/Interest (Sewer) \$89,160.00; Bierschbach Equipment & Supply – Supplies/Materials (Streets) \$17.33; Bradley, Austin & Lacy – Customer Deposit Refund (Water) \$118.56; Cardmember Services - Professional Services/Fees, Computer Software, Supplies/Materials, Books, Machinery/Equipment (Planner, Fin Admin, Community Dev Director, Library, Govt Bldgs, Snow Removal, Streets, Water, Sewer, Parks) \$5,322.45; City of Sioux Falls – Professional Services/Fees (West Nile Prevention) \$1,806.77; Cooperative Energy Company – Energy (Snow Removal, Sewer, Water, Streets, Parks) \$1,384.50; Core & Main – Supplies/Materials, Professional Services/Fees (Water) \$14,346.82; Cutler Law Firm, LLP – Professional Services/Fees (Sewer, General) \$1,746.25; Department of Treasury Federal and FICA Withholdings \$7,980.90; Equipment Blades, Inc. – Supplies/Materials (Snow Removal) \$1,940.00; First Rate Excavate, Inc. – Professional Services/Fees (Water, Sewer) \$5,102.06; Garcia, Tatum & Jose – Customer Deposit Refund (Water) \$96.76; Geiver, Matt & Lisa – Customer Deposit Refund (Water) \$106.08; Geotek Engineering – Professional Services/Fees (Sewer) \$6,940.00; Grainger – Supplies/Materials, Repairs/Maintenance (Govt bldgs., Sewer) \$539.52; H & W Contracting, LLC – Improve other than buildings (Sewer) \$460,231.11; Harrisburg School System – Rentals (Library) \$1,500.00; Harrisburg Water – Utilities (Govt Bldgs, Parks, Streets) \$515.45; Health Equity – HSA Withholdings \$429.00; Heiman, Inc. Professional Services/Fees (Govt Bldgs) \$803.50; Henry Carlson Construction Improve Other Than Buildings (Sewer) \$1,218,922.00; Johnson Fee, Inc. – Supplies/Materials (Snow Removal) \$5,563.08; Lewis & Clark Regional Water – Water for Resale (Water) \$9,895.00; Linc. Co. Register of Dees – Professional Services/Fees, Supplies/Materials (Planner) \$184.00; Linc. Co. Rural Water System – Water for Resale (Water) \$1,607.10; Linc. Co. Rural Water System – Professional Services/Fees (Water) \$2,736.50; Mac Pros – Supplies/Materials (Board, Mayor) \$2,547.30; Marco, Inc. – Rentals, Supplies/Materials (Fin Admin, Community Dev Director, Streets, Water, Sewer, Parks) \$598.53; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks)

\$31.85; Metro Construction Inc. – Improve Other Than Buildings (Sewer) \$134,368.36; Novak Sanitary Service – Utilities (Govt Bldgs) \$104.41; Nybergs Ace Hardware Inc. – Supplies/Materials (Streets) \$65.61; Payment Service Network – Professional Services/Fees (Planner, Water, Sewer) \$1,662.94; Pfeifer Implement – Supplies/Materials (Streets, Water, Sewer, Parks) \$11.03; Phillips, Nathan – Customer Deposit Refund (Water) \$51.00; Qualified Presort Service, LLC – Supplies/Materials (Water, Sewer) \$1,103.38; Riteway Business Forms & Acct – Supplies/Materials (Fin Admin) \$180.00; Sanitation Products – Supplies/Materials (Streets, Water, Sewer, Parks) \$260.00; Schnee, Trevor – Customer Deposit Refund (Water) \$74.66; Schoeneman Bros, Co. – Supplies/Materials (Govt Bldgs, Water) \$13.70; Sioux Falls Networks – Supplies/Materials, Professional Services/Fees (Fin Admin, Planner, Engineering, Community Development Director, Streets, Water, Sewer, Parks) \$3,400.00; Sioux Falls Networks – Supplies/Materials, Professional Services/Fees (Streets, Water, Sewer, Parks, Fin Admin) \$364.35; Sioux Falls Utilities – Utilities (Sewer) \$158,475.13; Sioux Valley News – Publishing (Ord. Res, Proceedings) \$585.27; Sisson Printing Inc. – Publishing, Supplies/Materials (Economic Development) \$2,689.97; SD Supplemental Retirement Plan – SDRS Withholdings \$275.00; SE Electric Cooperative, Inc. – Energy (Sewer, Street Lighting, Streets, Water, Sewer) \$2,742.13; Stan Houston – Supplies/Materials, Repairs, Maintenance (Streets, Water, Sewer, Parks) \$915.08; Staples Advantage – Supplies/Materials (Fin Admin, Streets, Water, Sewer, Parks, Community Development Director) \$216.92; Stockwell Engineers Inc. – Professional Services/Fees (Engineering Water, Sewer, General, Storm Drainage) \$57,918.86; Stone Group Architects – Professional Services/Fees (Govt Bldgs) \$5,262.25; Sturdevant’s Auto Supply – Supplies/Materials (Streets, Water, Sewer, Parks) \$539.14; The Library Store, Inc. – Supplies/Materials (Library) \$1,418.53; Tomcrete Concrete Construction – Improve Other Than Buildings (Parks) \$4,869.00; Traffic Solutions Inc. – Repairs/Maintenance (Streets) \$1,010.20; Unparalleled Properties, LLC – Customer Deposit Refund (Water) \$150.00; Utility Service Company, Inc. – Repairs/Maintenance (Water) \$2,200.00; Vast Broadband – Utilities (Library, Govt Bldgs) \$732.96; Verizon Wireless – Utilities (Water, Sewer, Engineering) \$240.10; Voss, Randy & Cresa – Customer Deposit Refund (Water) \$115.45; Wellmark Blue Cross Blue Shield – Group Insurance (Comm Dev Dir, City Admin, Fin Admin, Engineering, Water, Sewer, Parks) \$5,760.89; White Glove Cleaning Services – Utilities (Govt Bldgs) \$162.50; Xcel Energy – Energy (Park Lighting, Govt Bldgs; Water, Sewer, Street Lighting) \$7,952.07

No public comment was offered.

Mayoral Proclamation of National Special Education Day – December 2, 2020

Mayoral Proclamation of International Day of Persons with Disabilities – December 3, 2020

Business Item 1. 2nd Reading Ordinance 2020-10 Supplemental Appropriation Ordinance. Motion Tank, seconded Maxwell to approve Ordinance 202010 Supplemental Appropriation Ordinance. Upon roll call vote; all in favor. Published separately from the meeting minutes.

Business Item 2. Approve and Authorize Mayor to Sign Change Order #5 – Water Reclamation Facility Aeromod Electrical Clarifications. Motion Berg, seconded Maxwell to approve and authorize the Mayor to sign change order #5 for the Harrisburg Water Reclamation Facility for Aeromod electrical clarifications in the amount of \$6,108.00. Upon roll call vote; all in favor.

Business Item 3. Approve and Authorize Mayor to Sign Change Order #1 – Harrisburg Forcemain for the Water Reclamation Facility. Motion Tank, seconded Maxwell to approve and authorize the Mayor to sign Change Order #1 for the Harrisburg Forcemain for the Water Reclamation Facility in a net change of a deduction of \$663.36. Upon roll call vote; all in favor.

Reports:

1. Cliff Avenue & Willow Street Intersection Improvements update provided by Stonesifer, City Engineer and Infrastructure Design Group, Inc. design engineering firm. The two options discussed for the intersection are either a signalized intersection or roundabout. The analysis considers the traffic analysis, landowner impacts, pedestrian safety, constructability, and cost analysis. The presentation is available on the city's website.
2. Water Reclamation Facility Project Update from Henry Carlson Construction. Backfill is in progress at the operations building and the bio treatment basin, gang forming, rebar and wall placements are nearing completion in the bio treatment basin deep walls, shallow foundations are wrapping up at headworks and site process piping is ongoing. Substantial completion is expected by August 2, 2021

Business Item 4. Executive Session pursuant to SDCL 1-25-2 (1) Personnel. Motion Tank seconded Maxwell to enter into executive session pursuant to SDCL 1-25-2 (1) Personnel at 7:05 pm.

Mayor declared out of executive session at 7:44 pm.

With no further business, a motion was made by Tank, seconded Maxwell, to adjourn the city council meeting at 7:44 pm. Upon roll call vote; all in favor.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Tuesday, December 15, 2020.

Submitted by Mary McClung, Finance Officer

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