

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on October 20, 2020 at 6:00 pm, with Mayor Wenck presiding. Council members present were Kevin Maxwell, Ryan Berg, Ryan Olson and Danny Tank. Also present from the city were Nate Schoen, Joe Stonesifer, Andrew Pietrus and joining by phone Mary McClung. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

Consent Agenda: Motion Olson, seconded Berg to approve the consent agenda as presented with the addition of a business item to the agenda to be considered before any other business items “To Take Action Pursuant to Decisions During the Board of Appeals Hearing”.

1. Approved October 20, 2020 Agenda
2. Approved October 6, 2020 City Council Meeting Minutes
3. Approved October 20, 2020 Claims
4. Approved Alcohol Consumption at American Legion for Private Event on October 24, 2020 for Kraft
5. Accepted 2019 Audit Report prepared by Schoenfish & Co. Inc.
6. Approved Purchase of iPads for council and staff - \$2,547.30
7. Approved and Authorized Mayor to Sign Pre-Annexation Agreement and Plat of Tract 4 of Jasmine’s Addition, located in the SE1/4 of Section 14, T99N, R50W, 5<sup>th</sup> P.M., Lincoln County South Dakota
8. Approved and Authorized Mayor to Sign Pre-Annexation Agreement and Plat of Lots 1, 2 & 3 of Leininger Addition, located in the NE1/4NE1/4 of Section 15, T99N, R50W, 5<sup>th</sup> P.M., Lincoln County, South Dakota
9. Approved and Authorized Mayor to Sign Pre-Annexation Agreement and Plat of Miller’s Fifth Addition, located in the SW1/4 of Section 9, T99N, R49W, 5<sup>th</sup> P.M., Lincoln County, South Dakota

Upon roll call vote; all in favor.

Board of Operator Certification – Professional Services/Fees (Sewer) \$10.00; City of Sioux Falls – Professional Services/Fees (Water) \$304.50; Concrete Materials – Repairs/Maintenance (Streets) \$785.40; Cooperative Energy Company – Energy (Streets, Water, Sewer, Parks) \$710.81; Core & Main – Supplies/Materials (Water) \$3,600.94; Customeyez Designs – Supplies/Materials (Streets, Water, Sewer, Parks) \$86.25; Custom Tree Movers, Inc. – Professional Services/Fees (Forestry) \$4,340.00; Cutler Law Firm, LLP – Professional Services/Fees (Attorney) \$6,091.45; Dakota Riggers & Tool Supply – Supplies/Materials (Streets, Water, Sewer, Parks) \$719.20; Department of Treasury – Federal Tax Withholdings \$7,933.89; Department of Treasury – Federal Tax Withholdings \$8,120.96; First National Bank – October 2021 Payroll \$51,979.98; Follett School Solutions, Inc. – Professional Services/Fees (Library) \$907.05; Grainger – Supplies/Materials (Sewer, Govt Bldgs) \$282.11; Grate Interpreting – Professional Services/Fees (Disability Awareness) \$72.42; Harrisburg Fire Dept – Professional Services/Fees (Fire) \$32,607.54; Health Equity – HSA Withholdings \$404.00; Health Equity – Professional Services/Fees (City Admin, Fin Admin, Engineering, Streets, Water, Sewer, Parks) \$22.50; Health Equity – HSA Withholdings \$404.00; Huizenga, Toby – Supplies/Materials (Streets, Water, Sewer, Parks) \$29.99; Infrastructure Design Group – Professional Services/Fees (Engineering) \$5,654.00; Infrastructure Design Group – Professional Services/Fees (Engineering) \$31,097.50; Kut and Kill, Inc. – Repairs/Maintenance (Streets) \$682.50; Lewis & Clark Regional Water – Professional Services/Fees (Water) \$2,945.00; Marco, Inc. – Rentals, Supplies/Materials (Streets, Water, Sewer, Parks, Engineering) \$174.69; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$31.85; MidContinent Communications – Energy (Sewer, Govt Bldgs) \$161.09; One Call Systems Inc. – Professional Services/Fees (Water, Sewer) \$256.20; Optilegra, Inc. – Group Insurance (City Admin, Fin Admin, Planner, Engineering, Streets, Water, Sewer, Parks) \$141.24; Rushmore Service Center – Garnishment Withholdings \$224.87; 605 Companies, Inc. – Improve other than Bldgs (Streets) \$11,400.00; 605 Companies, Inc. – Repairs/Maintenance (Storm Drainage) \$24,263.00; Schoenfish & Co.

Inc. – Professional Services/Fees (Fin Admin) \$10,000.00; Seal Pros, Inc. – Improve other than Bldgs (Parks) \$16,573.50; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$156.20; Sioux Valley News – Publishing (Streets, Ord, Res and Proceedings) \$1,749.48; SDML Worker’s Compensation Fund – Workmen’s Compensation (Board, Mayor, P & Z Board, Park Board, City Admin, Communication Director, Fin Admin, Planner, Engineering, Library, Streets, Water, Sewer, Parks, Mech Insp, Building Insp, Code Enforcement) \$15,260.00; South Dak Retirement System – SDRS Withholdings \$7,344.84; SD Supplemental Retirement Plan – SDRS Withholdings \$375.00; Stan Houston – Supplies/Materials (Streets, Water, Sewer, Parks) \$335.85; Thurston, Jason – Supplies/Materials (Streets, Water, Sewer, Parks) \$200.00; Traffic Solutions Inc. – Supplies/Materials (Streets) \$2,442.83; USA Blue Book – Supplies/Materials (Sewer) \$546.66; Verizon Wireless – Utility (Water, Sewer, Engineering) \$261.43; Wellmark Blue Cross Blue Shield – Group Insurance (City Admin, Fin Admin, Engineering, Water, Sewer, Parks, Streets, Insurance Withholdings) \$5,349.68; Wellmark Blue Cross Blue Shield – Group Insurance (Planner) \$171.90; White Glove Cleaning Services – Utilities (Govt Bldgs) \$81.25; Wilson Blain Concrete – Repairs/Maintenance (Storm Drainage) \$14,267.83; Zabel Steel Company – Supplies/Materials (Streets) \$61.25

No Public Comment Offered.

Business Item 3. 2<sup>nd</sup> Reading Ordinance 2020-09 Amend Title 7 of Municipal Ordinances to Add Section 7.0402 Speed Zones. Motion Tank, seconded Berg to approve Ordinance 2020-09 Amend Title 7 of Municipal Ordinance to Add Section 7.0402 Speed Zones. Upon roll call vote; all in favor.

Discussion began on Business Item 4. Consider Harrisburg Community Facilities Assessment Masterplan Fee Proposal.

6:05 pm – Public Hearing Transfer of Package Off Sale Liquor and Retail (On-Off Sale) Malt Beverage and SD Farm License from Agora X, Inc. to CC & F Retail Inc. – No public comment offered on transfer of licenses.

Business Item 1. Consider Transfer of Package Off Sale Liquor and Retail (On-Off Sale) Malt Beverage and SD Farm License from Agora X, Inc. to CC & F Retail Inc. Motion Berg, seconded Olson to approve the transfer of the package off sale liquor and retail (on-off sale) malt beverage and SD Farm License from Agora X, Inc to CC & F Retail Inc. Upon roll call vote; all in favor.

Continued discussion on Business Item 4. The fee will be paid for from cash on hand. Motion Maxwell, seconded Tank to approve the proposal from Stone Group Architects for a Harrisburg Community Facilities Assessment Masterplan in the amount of \$45,090.00. Upon roll call vote; all in favor.

Business Item 2. Tabled Item – Consider Retail On-Sale Liquor License Application – On the Rocks at 108 E Willow Street. Motion Berg, seconded Tank to take tabled item to consider retail on sale liquor license application for On the Rocks from the table for further discussion. Motion Tank, seconded Maxwell, to approve the Retail On-sale Liquor Application for On the Rocks, at 108 E Willow Street, Harrisburg.

Board of Appeals – Motion Tank, seconded Maxwell to adjourn regular session and convene as the Board of Appeals at 6:10 pm. Upon roll call vote; all in favor.

City Attorney Nate Schoen reviewed the appeal regarding 411 Adrianna Avenue. Robin Eich, attorney for homeowner of 411 Adrianna stated the hardship moving the fence from the major drainage easement would be and presented a request that the fence be moved 15 feet instead of 20 feet and that the city reimburse the homeowner \$3,634.00 for moving the fence. The residents have filed for a variance with the city that will be brought before the Board of Adjustments.

Motion Tank, seconded Maxwell to remove 411 Adrianna Avenue Fence appeals from the table for

further discussion. Upon roll call vote; all in favor.

Motion Tank, seconded Berg to affirm the enforcement action and deny appeal but grant a stay of action until July 1, 2021 to allow the property owners additional time to move their fence at 411 Adrianna Avenue out of the major drainage easement, the city will reimburse the homeowner up to \$1,000.00 upon completion of removal of the fence from the drainage easement and provide receipts.

Motion Tank, seconded Berg to adjourn as the Board of Appeals at 6:35pm and reconvene the city council meeting. Upon roll call vote; all in favor.

Business Item 2. Tabled Item – Consider Retail On-Sale Liquor License Application – On the Rocks at 108 E Willow Street. Motion Berg, seconded Tank to take tabled item to consider retail on sale liquor license application for On the Rocks from the table for further discussion.

Motion Tank, seconded Maxwell, to approve the Retail On-sale Liquor Application for On the Rocks, at 108 E Willow Street, Harrisburg.

Business Item 5. Willow Street Bioretention Project

- a) Approve and Authorize Mayor to Sign Pay App #3. Motion Olson, seconded Maxwell to approve and authorize Mayor to sign pay app #3 for the Willow Street Bioretention Project from 605 Companies, Inc. in the amount of \$8,607.00. Upon roll call vote; all in favor.
- b) Approve and Authorize Mayor to Sign Change Order #2. Motion Olson, seconded Maxwell to approve and authorize the Mayor to sign Change Order #2 for the Willow Street Bioretention Project to rectify quantities in a deduct amount of \$1,538.00. Upon roll call vote; all in favor.
- c) Approve and Authorize Mayor to Sign Pay Application #4/Final. Motion Olson, seconded Maxwell to approve pay app #4/Final for the Willow Street Bioretention Project from 605 Companies, Inc. in the amount of \$4,041.09.

Business Item 6. Approve and Authorize Mayor to Sign Pay App #6 Harrisburg Force Main – Water Reclamation Facility – Metro Construction. Motion Berg, seconded Maxwell to approve and authorize Mayor to sign pay app #6 for the Harrisburg Force Main Water Reclamation Facility from Metro Construction in the amount of \$26,411.25. Upon roll call vote; all in favor.

Business Item 7. Approve and Authorize Mayor to Sign Change Order #3 Door Hardware Changes for Harrisburg Water Reclamation Facility. Motion Tank, seconded Maxwell approve and authorize Mayor to sign change order #3 door hardware changes for Harrisburg Water Reclamation Facility in the amount of \$4,472.00. Upon roll call vote; all in favor

Business Item 8. Approve and Authorize Mayor to Sign Pay Application #3 Water Reclamation Facility – Henry Carlson Construction LLC. Motion Berg, seconded Maxwell to approve and authorize Mayor to sign Pay Application #3 from Henry Carlson Construction LLC for the Water Reclamation Facility in the amount of \$1,127,042.00. Upon roll call vote; all in favor.

Business Item 9. Approve and Authorize Mayor to Sign SRF Reimbursement #8 for Water Reclamation Facility and Forcemain. Motion Berg, seconded Maxwell to approve and authorize Mayor to sign SRF reimbursement #8 for the Water Reclamation Facility and Forcemain in the amount of \$1,272,346.00. Upon roll call vote; all in favor.

Business Item 10. Approve and Authorize Mayor to Sign Change Order #3 for Sewer Service Pipe Connection – Harrisburg Westside Trunk Sewer. Motion Tank, seconded Maxwell to approve and authorize Mayor to sign Change Order #3 for a sewer service pipe connection from H & W Contracting on the Harrisburg Westside Trunk Sewer Extension in the amount of \$10,470.00. Upon roll call vote; all in favor.

Business Item 11. Consider Reimbursement for Damages on Westside Trunk Sewer Extension – Adrian. Motion Olson, seconded Maxwell to approve reimbursement for damages to property owned by Jayme Adrian due to the Westside Trunk Sewer Extension project in the amount of \$2,873.75. Upon roll call vote; all in favor.

Business Item 12. Approve and Authorize Mayor to Sign Pay Application #4 Westside Trunk Sewer Extension from H & W Contracting LLC. Motion Olson, seconded Maxwell to approve and authorize Mayor to sign Pay Application #4 from H & W Contracting for the Harrisburg Westside Trunk Sewer Extension in the amount of \$458,032.94. Upon roll call vote; all in favor.

Business Item 13. Approve and Authorize Mayor to Sign Change Order #1 for Columbia Street Extension – Foundation Drive to Central Park Drive. Motion Tank, seconded Maxwell to approve and authorize Mayor to sign Change Order #1 for Columbia Street Extension – Foundation Drive to Central Park Drive in the deduct amount of \$10,110.72

Business Item 14. Approve and Authorize Mayor to Sign Final Pay Application for Columbia Street Extension – Foundation Drive to Central Park Drive. Motion Olson, seconded Maxwell to approve and authorize Mayor to sign Final Pay Application from First Rate Excavate for Columbia Street Extension – Foundation Drive to Central Park Drive in the amount of \$40,069.04. Upon roll call vote; all in favor.

Business Item 15. Approve and Authorize Mayor to Sign Final Pay Application for Harrisburg Sidewalk Improvements on Cliff Avenue from 605 Companies. Motion Maxwell, seconded Olson to approve and authorize Mayor to sign Final Pay Application for the Harrisburg Sidewalk Improvements on Cliff Avenue from 605 Companies in the amount of \$600.00. Upon roll call vote; all in favor.

Business Item 16. Approve and Authorize Mayor to Sign Final Pay Application for 2020 Concrete Repairs Package 2 from 605 Companies. Motion Tank, seconded Maxwell to approve and authorize Mayor to sign Final Pay Application for the 2020 Concrete Repairs Package 2 from 605 Companies in the amount of \$3,389.75.

Business Item 17. Consider Quote for Painting Package #5 – Traffic Solutions Inc. Motion Olson, seconded Maxwell to approve and authorize Mayor to sign quote for painting package #5 from Traffic Solutions Inc. in the amount of \$990.00. Upon roll call; all in favor.

Business Item 18. 2021 Health Insurance Renewal. Same plan, no changes to coverages incurred a slight increase over 2020 at 2.45%. Motion Berg, seconded Maxwell to approve the 2021 Health Insurance myBlue HDHP Silver plan with a 2.45% over the 2020 plan premium, city contributions to enrolled Health Savings Accounts of \$2,000 and city contributions of 50% towards family plans. Upon roll call; all in favor.

Informational Item 1. Move 1<sup>st</sup> meeting of December

With no further business, a motion was made by Tank, Maxwell seconded, to adjourn the city council meeting at 7:02pm. Upon roll call vote; all in favor.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Tuesday, November 3, 2020.

Submitted by Mary McClung, Finance Officer

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