

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on February 18, 2014, at 6:00 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Ryan Olson, Rob Handshumaker, Allison Sanderson and Adrienne McKeown. Also present from the city were Mary McClung, Andrew Pietrus and Michael McMahon. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Council reviewed the agenda.

Motion Sanderson to approve the February 3, 2014, City Council meeting minutes as presented with no changes, seconded Olson.

Motion McKeown to approve the February 18, 2014 claims as presented, seconded Handshumaker. McKeown moved to amend her motion, to approve the February 18, 2014 claims as presented with the exception of Harrisburg Days subsidy check to be held until the Columbia Cost Recovery promissory note is received by the city, seconded Handshumaker. Aflac Insurance – Insurance Withholdings \$249.40; Brown & Seanger – Supplies & Materials (Govt Bldgs) \$579.00; Dataware – Professional Services (Fin Adm) \$380.00; Department of Treasury – 941 Taxes Pay Period #3 \$3,885.24; Fastenal Company – Supplies & Materials (Streets, Water, Sewer, Parks) \$39.07; Harrisburg Days – Subsidy (Parks) \$20,000.00; Harrisburg Area Theater – Subsidy (Recreation) \$1,000.00; Harrisburg School System – Rental (Library) \$250.00; HD Supply Waterworks – Supplies & Materials (Water) \$7,192.60; Kings Inn Hotel & Conference – Travel and Conference (Fin Adm) \$89.95; Lewis & Clark Regional Water – Resale of Water (Water) \$10,120.29; Marco, Inc. – Repairs & Maintenance, Supplies & Materials (Fin Adm) \$104.58; Matheson Tri-Gas Inc. – Supplies & Materials (Streets, Water, Sewer, Parks) \$20.15; MidAmerican Energy – Utilities (Govt Bldgs, Sewer) \$2,783.06; Midwest Alarm Company, Inc. – Professional Services (Govt Bldgs) \$378.00; Novak Sanitary Service – Utilities (Govt Bldgs) \$48.60; One Call Systems Inc. – Professional Services & Fees (Water, Sewer) \$38.85; Optilegra, Inc. – Group Insurance (Fin Admin, City Admin, P & Z, Streets, Water, Sewer, Parks) \$70.28; Revtrak – Professional Services & Fees (Water, Sewer) \$471.02; Rural Route 1 Services – Utilities, Supplies & Materials (Govt Bldgs) \$128.70; Sioux Empire Water Festival – Subsidy (Water) \$400.00; SD Assoc of Code Enforcement – Travel & Conference (Planning & Zoning) \$50.00; SD Building Officials Assoc – Travel & Conference (Planning & Zoning) \$75.00; SD DOT – Supplies & Materials (Snow Removal) \$3,376.80; SD Planners Association – Professional Services & Fees (Planning & Zoning Board and Official) \$325.00; SD Supplemental Retirement – Retirement Withholdings \$100.00; Southeastern Electric Co. – Utilities (Sewer, Street Lighting, Streets, Water) \$2,816.56; Wellmark Blue Cross Blue Shield – Group Insurance (Fin Admin, City Admin, P & Z, Streets, Water, Sewer, Parks) \$4,567.43; WOW! – Utilities (Library, Govt Bldgs) \$454.88; Zabel Steel Company – Supplies & Materials (Streets, Water, Sewer, Parks) \$135.60

Randy Stratton with TSG Marketing presented a proposal on a regional mountain bike park feasibility study. Mayor Burke Bowen and the city council would like to see what the other entities plan to do before financially committing. McMahon will keep in touch with all parties involved and report back to the City Council.

Warranty Deed Legendary Estates Block 8 will remain tabled.

Motion Olson to set 2nd reading of Ordinance 2014-01– Day Care Regulations for the March 3, 2014 City Council meeting, seconded Sanderson.

Motion McKeown to set 2nd reading of Ordinance 2014-02 – Full Service Restaurant On-Sale Liquor License for the March 3, 2014 City Council meeting, seconded Handshumaker.

Mayor Burke Bowen appointed Jonathan DeBruin to the Harrisburg Park Board. There being no objections by the council, appointment stands.

Motion Handshumaker to proposal for bi-weekly cleaning services with Above Standard Cleaning in the amount of \$60.00 per cleaning, seconded Olson.

Motion McKeown to enter into executive session pursuant to SDCL 1-25-2 (1), seconded Olson.

Mayor Burke Bowen declared executive session over at 7:31 p.m.

Motion Olson to approve an amendment to add 5.41 On-call Pay to the Harrisburg Personnel Manual, seconded McKeown.

Motion Handshumaker to set the following employee salaries retroactive to pay period beginning January 6, 2014; Andrew Pietrus - \$73,542.00, Mary McClung - \$54,243.91, Michael McMahon - \$47,277.00, Alysia Simunek - \$ 17.22/hour, Dan Fink - \$56,811.20, Toby Huizenga - \$19,30/hour, Mark McClung - \$16.59/hour, seconded McKeown.

The next meeting of the City Council will be held on Monday, March 3, 2014, at the Liberty School Board Room, 200 E Willow Street at 6:00 p.m. The next meeting of the Planning & Zoning Commission will be held on Tuesday, March 11, 2014, at 7:00 p.m. at the Harrisburg Liberty School Board Room.

With no further business, motion Handshumaker to adjourn meeting at 7:33 p.m., seconded Sanderson.

Mary McClung, Finance Officer

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