

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on October 6, 2020 at 6:00 pm, with Mayor Wenck presiding. Council members present were Kevin Maxwell, Ryan Berg, and Danny Tank. Absent Ryan Olson. Also present from the city were Toby Huizenga, Joe Stonesifer, Andrew Pietrus, Kevin Fitzgibbons and joining by phone Mary McClung. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

Consent Agenda: Motion Tank, seconded Maxwell to approve the consent agenda as presented.

1. Approved October 6, 2020 Agenda
2. Approved September 15, 2020 City Council Meeting Minutes
3. Approved October 6, 2020 Claims
4. Approved Harrisburg Community Library Book Club List of Books Removed from Inventory
5. Approved Emergency Water Main Repair on Grand Avenue and Walnut Street – Backhaus Construction
6. Approved and Authorized Mayor to Sign Subdivision Construction Agreement for Mills Creek Addition Phases 2-7
7. Approved Purchase of Sonetics Wireless Headset from Sanitation Products \$2,100.00
8. Approved and Authorized Mayor to Sign the Sub-Recipient Agreement between Harrisburg and South Eastern Council of Governments for 2021 UPWP

Upon roll call vote; all in favor.

Ace Hardware – Supplies/Materials, Machinery/Equipment, Repairs/Maintenance (Streets, Water, Sewer, Parks, Storm Drainage, Govt Bldgs) \$3,881.16; Aflac – Aflac Withholdings \$479.60; Agora-X, Inc. – Energy (Streets, Water, Sewer, Parks, Engineering) \$662.96; American Engineering Testing – Professional Services/Fees (Sewer) \$129.85; Backhaus Excavation and Underground – Improve Other Than Bldgs (Storm Drainage) \$44,642.89; Barnes & Noble Booksellers – Books (Library) \$82.39; Barron, Jillian – Customer Deposit Refund, Water Balance Refund (Water) \$166.42; Bierle, Elayna & Nick – Customer Deposit Refund (Water) \$117.00; Boeve, Matthew & Jayna – Customer Deposit (Water) \$41.09; Border States Electric – Repairs/Maintenance (Sewer) \$275.49; Bumblebee Gibson – Repairs/Maintenance (Streets) \$2,505.75; CapFirst Equipment Finance, Inc. – Principal (Debt Service) \$35,997.41; Cardmember Services – Professional Services/Fees, Supplies/Materials, Books, Rentals (Fin Admin, Communication Development Dir, Fire, Library, Parks, Water, Engineering) \$2,376.42; Code Works Inc. – Professional Services/Fees (Planner) \$354.00; Concrete Materials – Supplies/Materials, Repairs/Maintenance (Streets) \$1,230.00; Cooperative Energy Company – Energy (Streets, Water, Sewer, Parks) \$210.08; Core & Main – Supplies/Materials (Water) \$6,181.08; Dakota Hardscape Supply, Inc. – Supplies/Materials (Parks) \$922.48; Department of Treasury – Tax Withholdings \$7,744.22; Department of Treasury – Tax Withholdings \$1,628.96; Division of Motor Vehicles – Professional Services/Fees, Supplies/Materials (Sewer) \$31.20; Edge-Pros – Improve Other Than Buildings (Parks) \$6,061.18; Fareway Meat & Grocery – Supplies/Materials (Streets, Water, Sewer, Parks) \$40.48; First National Bank – September 2020 Payroll \$58,118.66; Ford, Kristin – Customer Deposit Refund (Water) \$54.52; Geotek Engineering & Testing – Professional Services/Fees (Sewer) \$2,842.00; Glamour Defined – Customer Deposit Refund (Water) \$107.00; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; Harrisburg Water – Utilities (Govt Bldgs, Parks) \$1,389.99; Health Equity – H.S.A. Withholdings \$404.00; Henry Carlson Construction – Improve Other Than Buildings (Sewer) \$531,040.00; Hofer, Michael & Jenny – Customer Deposit Refund (Water) \$51.00; Home Definition, Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; Huft, Travis – Customer Deposit Refund (Water) \$54.21; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; H & W Contracting, LLC – Improve other Than Bldgs (Sewer) \$307,212.55; Johnke, Jill –

Utilities (Govt Bldgs) \$35.00; Jutting, Chelsey & Derek – Customer Deposit Refund (Water) \$150.00; K & M Tire – Supplies/Materials (Parks) \$96.00; Kullander, Christopher – Utilities (Govt Bldgs) \$35.00; Lacey’s – Rentals, Professional Services/Fees (Parks) \$1,750.00; Lawrence, Adam – Customer Deposit Refund (Water) \$86.80; Lewis & Clark Regional Water – Resale of Water (Water) \$11,898.00; Lincoln Co. Auditor – Professional Services/Fees (Police) \$89,907.98; Linc. Co. Register of Deeds – Supplies/Materials, Professional Services/Fees (Planner) \$377.00; Linc. Co. Rural Water System – Resale of Water (Water) \$4,140.37; Marco, Inc. – Rentals, Supplies/Materials (Streets, Water, Sewer, Parks, Fin Admin) \$571.89; McClung, Mary – Utilities (Govt Bldgs) \$35.00; McMahon, Michael – Travel/Conference (Planner) \$120.75; Meyer, Nolan – Utilities (Govt Bldgs) \$35.00; Milbrath, Cody & Addyson – Customer Deposit Refund (Water) \$38.64; Nelson, Jared – Customer Deposit Refund (Water) \$135.99; Novak Sanitary Service – Utilities, Professional Services/Fees (Govt Bldgs, Solid Waste Disposal) \$289.41; Payment Service Network – Professional Services/Fees (Water, Sewer, Planner) \$1,617.54; Pheasantland Industries – Supplies/Materials (Parks, Communication Dev Director) \$752.06; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Plucker, Larry – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Supplies/Materials (Streets, Water, Sewer, Parks) \$77.81; Public Health Laboratory – Professional Services/Fees (Water) \$181.00; Qualified Presort Service, LLC – Supplies/Materials (Water, Sewer) \$1,095.44; Reinert, Earl & Lynn – Customer Deposit Refund (Water) \$9.91; Reiter, Jerry & Lisa – Customer Deposit Refund (Water) \$106.41; Rennich, David – Utilities (Govt Bldgs) \$35.00; Runnings – Supplies/Materials (Parks) \$549.99; Rushmore Service Center – Garnishment Withholdings \$224.87; Rushmore Service Center – Garnishment Withholdings \$224.87; Sanitation Products - Supplies/Materials (Street Sweeping) \$206.80; Schoeneman Bros Co. - Supplies/Materials (Snow Removal) \$421.39; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$355.02; Sioux Falls Networks – Machinery/Equipment, Supplies/Materials, Professional Services/Fees (Streets, Water, Sewer, Parks, Engineering) \$1,434.35; Sioux Falls Utilities – Utilities (Sewer) \$129,551.74; Sioux Valley News – Supplies/Materials (Fin Admin) \$35.00; Siteone Landscape Supply, LLC – Supplies/Materials (Storm Drainage) \$19.17; South Dak Retirement System – SDRS Withholdings \$7,058.10; SD Supplemental Retirement Plan – SDRS Withholdings \$375.00; SD Supplemental Retirement Plan – SDRS Withholdings \$375.00; SD Unemployment Insurance Division – Unemployment Compensation (Fin Admin) \$217.56; SE Electric Cooperative, Inc. – Energy (Sewer, Street Lighting, Water) \$4,401.52; Stan Houston – Supplies/Materials (Streets) \$308.75; Staples Advantage – Supplies/Materials (Engineering, Streets, Water, Sewer, Parks, Fin Admin, Communications Development Director) \$250.53; Stearns, John – Customer Deposit Refund (Water) \$23.33; Stockwell Engineers Inc. – Professional Services/Fees (General, Water, Sewer, Storm Drainage Engineering) \$126,667.23; Stonesifer, Joe – Utilities (Govt Bldgs) \$35.00; Swanson, Steven and Cassandra – Repairs/Maintenance (Sewer) \$300.00; Svensson Creek Farm., LLC. – Repairs/Maintenance (Sewer) \$600.00; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; Traffic Solutions Inc. – Supplies/Materials, Professional Services/Fees (Streets) \$2,833.88; Turek- Studer, Theresa – Customer Deposit Refund (Water) \$123.53; US Bank National Association – Principal/Interest (Sewer) \$33,268.42; US Bank National Association – Principal/Interest (Water) \$22,053.69; US Bank National Association – Principal/Interest (Water) \$29,926.63; US Bank National Association – Principal/Interest (Sewer) \$11,373.07; US Bank National Association – Principal/Interest (Storm Drainage) \$24,342.43; VanderHaags – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$956.14; Van Diest Supply Company – Supplies/Materials (West Nile Prevention) \$5,773.40; Vast Broadband – Utilities (Library, Govt Bldgs) \$813.72; Verizon Wireless – Utilities (Planner, Water, Sewer) \$222.04; Virkus, Lanna Dee – Customer Deposit Refund (Water) \$150.00; Wagoner, Jacob – Utilities (Govt Bldgs) \$35.00; Web Concentrate – Professional Services/Fees (Fin Admin) \$99.06; Wedel, Cole – Utilities (Govt Bldgs) \$35.00; Wellmark Blue Cross Blue Shield – Group Insurance (City Admin, Fin Admin, Engineering, Streets, Water, Sewer, Parks) \$4,435.01; White Glove Cleaning Services – Utilities (Govt Bldgs) \$75.00; Wildeboer, Verlyn and Diane – Repairs/Maintenance (Sewer) \$350.00; Wilson Blain Concrete – Repairs/Maintenance (Storm Drainage) \$4,319.11; Xcel – Energy (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street,

Lighting) \$11,926.04; Yonker, Brittany – Customer Deposit Refund (Water) \$117.00; Zabel Steel Company – Repairs/Maintenance (Govt Bldgs) \$65.04

No Public Comment Offered.

Board of Appeals – Remained tabled

Business Item 3. Resolution 2020-25 – Special Assessment for Nuisance Abatements Motion Tank, seconded Maxwell to approve Resolution 2020-25 2020 Special Assessment for Nuisance Abatements include 202 Anna Way for \$143.75, 702 E Walnut Street for \$162.50 and 708 Shebal Avenue for \$515.00. Upon roll call vote; all in favor.

RESOLUTION NO. 2020-25

A RESOLUTION APPROVING THE SPECIAL ASSESSMENT ROLL FOR NUISANCE ABATEMENTS IN VARIOUS AREAS WITHIN THE CITY OF HARRISBURG, SD.

BE IT RESOLVED by the City Council of the City of Harrisburg, South Dakota:

SECTION 1: That the special assessment roll for nuisance abatements in various areas within Harrisburg, SD, is hereby approved and the assessments in the assessment roll are levied against the property described in it. The assessments become a lien against the property when the assessment roll is filed in the office of the Finance Officer.

SECTION 2: The assessment may be paid in one annual installment and shall be collected under Plan One—Collection by County Treasurer as provided in SDCL 9-43.

Dated this 6th day of October 2020.

Derick Wenck
Mayor

ATTEST:
Mary McClung
Finance Officer

(SEAL)

Publish: October 15, 2020
Effective: November 6, 2020

Harrisburg
Nuisance Abatements (2020)

Legal Description	Supposed Property Owner	Interest Due 10/01/20 – 5/01/21 5.25% Per Year	Total Assessment	Invoice
Hsbg – Sunrise Addition City of Harrisburg, SD Parcel 270.40.00.059 (202 Anna Way)	Hellman, Evelyn		\$143.75	15044
Hsbg – Scenic Meadows – Lot 7 Blk 2 City of Harrisburg, SD Parcel 270.45.02.007 (702 E Walnut Street)	Boelhower, Conrad & Sandra		\$162.50	15159

**Hsbg – Green Meadows – Lot 5 Blk 2
City of Harrisburg, SD Whitham, Steven
Parcel 270.70.02.005
(708 Shebal Avenue)**

\$515.00 2020-01

Business Item 4. 2nd Reading Ordinance 2020-08 Supplemental Appropriations Ordinance. No changes since 1st reading. Motion Tank, seconded Maxwell to approve Ordinance 2020-08 Supplemental Appropriations Ordinance. Upon roll call vote; all in favor.

Business Item 5. 1st Reading Ordinance 2020-09 Amend Title 7 of Municipal Ordinances to Add Section 7.0402 Speed Zones. Ordinance will allow council to set speed limits by resolution. Motion Tank, seconded Maxwell to set the 2nd Reading of Ordinance 2020-09 Amend Title 7 of Municipal Ordinance to Add Section 7.0402 Speed Zones for October 20, 2020. Upon roll call vote; all in favor.

6:05 pm – Public Hearing Special Temporary On-Sale Malt Beverage License – American Legion Post 45 for October 10, 2020 at 303 Main Street – No Public Comment Offered

Business Item 1. Consider Special Temporary On-Sale Malt Beverage License Application for American Legion Post 45 for October 10, 2020 at 303 Main Street. Motion Berg, seconded Tank to approve the Special Temporary On-Sale Malt Beverage License for the American Legion Post 45 for October 10, 2020 at 303 Main Street. Upon roll call vote; all in favor

Business Item 6. Approve and Authorize Mayor to Sign Pay App #1 for 605 Companies, Inc. – Harrisburg Sidewalk Improvements on Cliff Avenue. Motion Maxwell, seconded Berg to approve and authorize Mayor to sign pay app #1 for 605 Companies, Inc. (Dirtworks) for the Harrisburg Sidewalk Improvements project on Cliff Avenue in the amount of \$11,400.00. Upon roll call vote; all in favor.

Business Item 7. Approve and Authorize Mayor to Sign Pay App #1 for 605 Companies, Inc. – 2020 Concrete Repairs Package 2. Motion Maxwell, seconded Tank to approve and authorize Mayor to sign pay app #1 for 605 Companies, Inc. (Dirtworks) for the 2020 Concrete Repairs Package 2 in the amount of \$24,263.00. Upon roll call vote; all in favor.

6:10 pm – Public Hearing Retail On-Sale Liquor Application for On the Rocks, 108 E Willow Street, Harrisburg, SD – Robert and Jon Pralguske, applicants and owners introduced themselves and provided their background. They will be leasing a portion of 108 E Willow Street for their establishment.

Business Item 2. Consider Retail On-Sale Liquor License Application – On the Rocks. Pietrus reviewed code violations related to the property, that need to be addressed by the property owner. It was requested that an updated list of code violations be provided to the city council and property owner. Motion Tank, seconded Berg to table for further discussion the retail On-Sale Liquor License for On the Rocks at 108 E Willow Street, Harrisburg, SD. Upon roll call vote; all in favor

Business Item 8. Consider Purchase of a Portion of Johnson Tr 5 NE ¼ to be Replatted. Stonesifer reported on the need for storm drainage in this area and an opportunity to purchase property for this use does not come available very often. The land would be paid for from the storm drainage fund. Motion Tank, seconded Maxwell to approve proceeding with the purchase of approximately .94 acres of a replatted portion of Johnson Tr 5 NE ¼ in an amount up to \$140,000.00 to include engineering services, platting fees and deed and closing costs. Upon roll call vote; all in favor.

Business Item 9. Consider Amending Personnel Manual Policy - Section 6.6.1 Health Insurance, 7.11 Volunteer Time Off and new Sick Leave Share Policy – Pietrus reviewed the changes. No action taken.

Informational Item 1. Lewis and Clark 15 MGD Expansion – Discussion held on the 2nd phase of Lewis & Clark which would be a 15 MGD expansion. The City of Harrisburg would receive their proportionate share of the capacity and noted that many variables will impact the final cost. Consensus of council is to participate in the expansion of Lewis & Clark which will provide the city with additional capacity.

Informational Item 2. Water Reclamation Facility Update. CMR Henry Carlson Construction provided a Water Reclamation Facility Construction update.

Pietrus asked the Mayor to reinitiate discussion on Business Item 9. Consider Amending Personnel Manual Policy – Section 6.6.1 Health Insurance, 7.11 Volunteer Time Off and new Sick Leave Share Policy – Motion Maxwell, seconded Berg to approve amending the personnel manual policy as drafted and presented, by amending section 6.6.1 Health Insurance, striking current section 7.11 Volunteer Time off and adding new section 7.11 on Leave Donation. Upon roll call, all in favor.

Informational Item 3. Newsletter. Fitzgibbons provided a draft of the fall newsletter.

With no further business, a motion was made by Tank, seconded Maxwell, to adjourn the city council meeting at 6:45 pm. Upon roll call vote; all in favor.

Other information provided: Utility shut off notices for September resulted in 6 payment plans being submitted for past amounts due. The payment plans submitted met the guidelines set and were signed by the homeowners. Any utility customer that fails to pay the agreed upon payment will result in the water being turned off without any further notice.

September Building Permit Reports, Finance Report and Tax Reports were provided and are available on the city website.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Tuesday, October 20, 2020.

Submitted by Mary McClung, Finance Officer

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