

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on February 3, 2014, at 6:00 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Ryan Olson, Allison Sanderson, Rob Handshumaker and Adrienne McKeown. Also present from the city were Mary McClung, Andrew Pietrus, Michael McMahon and Alysia Simunek. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Council reviewed the agenda.

Motion Olson to approve the minutes of the January 21<sup>st</sup>, 2014, City Council meeting, with no changes, seconded Handshumaker.

Motion McKeown to remove Daycare Ordinance from the table. McMahon reviewed the revisions he had made to the draft ordinance requiring a day care city registration. Consensus was to set the 1<sup>st</sup> reading of Ordinance 2014-01 Day Care Registration Regulation for the February 18, 2014 city council meeting.

Olson abstained from the City Hall Project Pay Request Application #3. Motion Handshumaker, to approve City Hall Project Pay Request Application #3 in the amount of \$101,767.00, seconded McKeown. Upon roll call vote, Sanderson, Handshumaker and McKeown in favor; Olson abstained.

Mayor Burke-Bowen appointed Andrew Pietrus to the Harrisburg Days Foundation Board.

Council reviewed the 2013 Water Loss Report prepared by Dan Fink.

A Public Hearing was held at 6:10pm for a 2014 On-Sale Liquor License for the Harrisburg Events Center. Steven Nelson was present to answer any question regarding the application. Motion McKeown to approve the 2014 On-Sale Liquor License for the Harrisburg Events Center, seconded Sanderson.

Jay Ugofsky from the Harrisburg Days Foundation was present to provide the council with a status update of the Harrisburg Days festivities and to request their 2014 budget subsidy. Motion Handshumaker to approve 2014 subsidy of \$20,000.00 to the Harrisburg Days Foundation, seconded McKeown.

Motion Handshumaker, to approve a donation of \$1,000.00 to the Harrisburg Area Theater, seconded Sanderson.

Motion Olson, to approve a donation of \$400.00 to the Sioux Empire Water Festival, seconded Handshumaker.

Motion Handshumaker, to approve the application for Abatements/Refund of Taxes for Parcels 270.70.02.004, 270.10.01.020, 270.70.00.T011, 270.70.00.T010, 270.70.00.900, 270.70.00.700, 270.70.00.800, seconded Olson.

Motion McKeown to approve all claims as presented, seconded Handshumaker. Abbott, Don % Carol Messner – Water Meter Deposit Refund (Water) \$25.00; Aflac – Aflac Withholdings \$249.40; Agora X Inc. – Supplies & Materials (Streets, Water, Sewer, Parks, Snow Removal) \$1,367.61; American Planning Association – Professional Services & Fees (Planning Board) \$100.00; BHI Construction LLC – Govt Bldgs (Buildings) \$101,767.00; Boote, Brian and Victoria – Water Meter Deposit Refund (Water) \$39.90; Border States Electric – Supplies & Materials (Sewer) \$68.85; Britson, Victoria & Leslie – Water Meter Deposit Refund (Water) \$99.49; Bumblebee Gibson – Supplies & Materials (Snow Removal) \$769.50; Callahan, Chris – Water Meter Deposit Refund (Water) \$100.20; Campbell Supplies – Supplies & Materials (Snow Removal, Streets, Water, Sewer, Parks) \$480.89; Cardmember Services – Supplies & Materials (Govt Bldgs, Streets, Water, Sewer, Parks, City Admin) Books (Library) Professional Services & Fees (Planning & Zoning) \$1,883.89; Central Heating & Air, Inc. – Repairs & Maintenance (Sewer) \$227.90; City of Sioux Falls – Professional Services & Fees (Mosquito Control) \$2,897.87; Dataware – Supplies & Materials (Govt Bldgs) \$96.72; Days Inn Pierre – Travel & Conference (Water, Sewer) \$131.98; DeGroot, Jacob – Water Meter Deposit Refund (Water) \$88.45; Department of Revenue – Professional Services & Fees (Water) \$1,080.00; Department of Treasury – 941 Withholding & FICA Pay Period #3 \$3,861.35; Dialnet – Professional Services, Supplies & Materials (Govt Bldgs) \$290.82; Environmental Systems Research – Repairs & Maintenance (Planning & Zoning) \$650.00; Fink, Dan –

Utilities (Govt Bldgs) \$35.00; First National Bank – Payroll January 2014 \$23,478.82; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; Harrisburg Water System – Utilities (Govt Bldgs) \$238.73; Hehn Repair – Repairs & Maintenance (Streets, Water, Sewer, Parks) \$472.17; Holt, Keith & Lisa – Water Meter Deposit Refund (Water) \$98.65; HR Green Inc. – Professional Services (Engineering General and Sewer) \$24,446.99; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; H & W Contracting -, LLC – Improvements other than Bldgs (Sewer) \$134,085.09; Interstate Companies, Inc – Repairs & Maintenance (Sewer) \$250.00; Kissner, Tyler – Meter Deposit Refund (Water) \$123.67; Knochenmus, Jayne & Scott – Water Meter Deposit Refund (Water) \$52.63; Lincoln County Economic Development Association – Professional Services & Fees (Planning & Zoning) \$3,750.00; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McClung, Mary – Travel & Conference Reimbursement (Fin Admin) \$101.75; McKenzie, Tasha – Water Meter Deposit Refund and Metered Water Refund (Water) \$179.40; Menards – Supplies & Materials (Govt Bldgs) \$33.14; Menards(East) – Supplies & Materials (Streets, Water, Sewer, Parks) \$58.92; Myrl & Roys Paving, Inc. – Supplies & Materials (Snow Removal) \$1,299.15; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Sams Club GEMC – Supplies & Materials, Books (Library) \$326.01; Schaeffer, Tanya – Water Meter Deposit Refund (Water) \$104.80; Schoeneman’s – Supplies & Materials (Streets, Water, Sewer, Parks, Govt Bldgs) \$157.60; Sioux Valley News – Publishing (Ord, Res, Proceedings) \$224.81; South Dakota Retirement Systems - Retirement Withholdings \$3,227.30; South Dakota Supplemental Retirement Withholdings – Retirement Withholdings \$100.00; Stockwell Engineers Inc. – Professional Services (Sewer) \$6,355.50; Sturdevant’s Auto Supply – Repairs & Maintenance (Streets, Water, Sewer, Parks) \$142.36; United States Post Office – Supplies & Materials (Water, Sewer) \$455.10; Vantek Communications, Inc. – Repairs & Maintenance (Water) Rentals (Water, Sewer) \$345.00; Xcel Energy – Utilities (Streets, Water, Sewer, Park Lighting, Street Lighting, Govt Bldgs) \$8,973.34; Zee Medical Service – Supplies & Materials (Govt Bldgs) \$24.75

Bill Moran(HR Green Engineers) presented the city engineers report including General Engineering Services, Safe Routes to School Project, 2013 Water Main Improvements – Elm Street and Main Street, Columbia Basin Sanitary Sewer and Storm Water Project, Ninemile Creek LOMR and Trail Crossing, Willow Street Improvements, Cost Recovery for Basin 2A, 2B. 3D, Minnesota Avenue Water Main and Casing Pipe, and the Legendary Estates Drainage update. A copy of the report is on file at the city office.

McMahon went through the Planning & Zoning Department report including a request for council to financially support a Regional Trail Study that is being presented to the Lincoln County Commissioners on February 4, 2014.

The annual holiday get together and meal will be held on February 21, 2014, at Fresh Horses beginning at 6:00 p.m.

McKeown reminded council of the Chamber Luncheon to be held February 4<sup>th</sup>, 2014.

Sanderson provided a brief update from the Library Board, summer library hours will change.

Pietrus gave an update on who he has been meeting with the past few weeks and is getting information together on website design.

The next meeting of the Planning & Zoning Commission will be held on Tuesday, February 11<sup>th</sup>, 2014, at 7:00 p.m. at the Harrisburg Liberty School Board Room. The next meeting of the City Council will be held on Tuesday, February 18<sup>th</sup>, 2014, at the Liberty School Board Room, 200 E Willow Street at 6:00 p.m.

With no further business, a motion was made by Olson to adjourn the meeting at 6:59 p.m., seconded by McKeown.

Alysia Simunek, Deputy Finance Officer

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