

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on July 21, 2020 at 6:00 pm, with Mayor Wenck presiding. Council members present were Kevin Maxwell, Ryan Olson, Ryan Berg and Danny Tank. Also present from the city were Toby Huizenga, Joe Stonesifer, Andrew Pietrus, and Mary McClung. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

Consent Agenda: Motion Berg, seconded Maxwell to approve the consent agenda consisting of the following items:

1. Approved July 21, 2020 Agenda
2. Approved July 7, 2020 City Council Meeting Minutes
3. Approved July 21, 2020 Claims
4. Approved Subdivision Agreement for Devitt Farm Phase 6
5. Approved Subdivision Agreement for Plat of Lot 2, Block 1 Mills Creek Addition
6. Approved Pre-Annexation Agreement for Lot 2 of Thorpe's Addition, located in Government Lot 2 in the W1/2 of Section 30, T100N, R49W, 5<sup>th</sup> P.M., Lincoln County, South Dakota
7. Approved Plat of Lots 2A & 3 of Thorpe's Addition, located in Government Lot 2 in the W1/2 of Section 30, T100N, R49W, 5<sup>th</sup> P.M., Lincoln County, South Dakota
8. Approved Plat of Tract 3A of Dancsisin Addition, located in the N1/2NE/14 of Section 8, T99N, R49W, 5<sup>th</sup> P.M., Lincoln County, South Dakota
9. Approved 2020 Harrisburg Baseball Association Subsidy - \$20,000.00
10. Approved Action Lawn Service quote to treat ash trees at Legion Park - \$1,405.00
11. Approved Solid Fence Co. quote to install split rail fence along Columbia Street in Central Park - \$10,720.00
12. Approved purchase of picnic tables and sidewalk install to new picnic shelter at Lake Ole
13. Approved purchase of 2020 Midsota BG 78" Brush Grapple from Prairie Wind Trailers – \$3,500.00
14. Approved purchase of 4" Trash Pump from Bierschbach Equipment & Supply – \$3,082.00

Upon roll call vote; all in favor

AE2S – Professional Services/Fees (Engineering – Sewer) \$716.50; Albers Electric LLC – Professional Services/Fees (Public Safety) \$1,238.94; American Planning Association – Professional Services/Fees (Planner) \$368.00; Board of Operator Certifications – Professional Services/Fees (Water, Sewer) \$30.00; Bumblebee Gibson – Repairs/Maintenance (Streets) \$3,800.00; CHS – Supplies/Materials (Water, Public Safety) \$693.02; City of Sioux Falls – Professional Services/Fees (Water) \$304.50; Code Works Inc. – Professional Services/Fees (Planner) \$2,693.40; Core & Main – Supplies/Materials (Water) \$59.12; Customeyez Designs – Repairs/Maintenance (Parks) \$525.00; Demco – Supplies/Materials (Library) \$232.76; Department of Treasury – Federal Withholding Taxes \$7,702.08; Federal Signal Corporation – Professional Services/Fees (Public Safety) \$6,608.00; First National Bank – July 2020 Payroll \$51,244.62; First Rate Excavate Inc. – Improve other than buildings (Storm Drainage) \$52,900.00; Graham Tire Company – Supplies/Materials (Streets, Water, Sewer, Parks) \$419.90; Hammerstrom, Gene – Utility (Govt Bldgs) \$35.00; Health Equity – H.S.A. Withholdings \$35.00; Health Equity – Professional Services/Fees (City Admin, Fin Admin, Engineering, Streets, Water, Sewer, Parks) \$22.50; Home Builders Association – Professional Services/Fees (Planner) \$500.00; Home Definition, Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; Huizenga, Toby – Utility (Govt Bldgs) \$35.00; IIMC – Professional Services/Fees (Fin Admin) \$170.00; I & S Group, Inc. – Professional Services/Fees (Storm Drainage Fund) \$1,709.75; Johnke, Jill – Utility (Govt Bldgs) \$35.00; JWC Environmental – Repairs/Maintenance (Sewer) \$28,835.95; K & M Tire – Repairs/Maintenance (Streets) \$44.72; Kullander, Christopher – Utility (Govt Bldgs) \$35.00; Laceys – Professional Services/Fees, Rentals

(Parks) \$1,750.00; Marco, Inc. – Rentals, Supplies/Materials (Streets, Water, Sewer, Parks) \$162.79; McClung, Mary – Utility (Govt Bldgs) \$35.00; Meyer, Nolan – Utility (Govt Bldgs) \$35.00; Meyer, Nolan – Supplies/Materials (Streets, Water, Sewer, Parks) \$168.99; MidAmerican Energy – Improve other than Bldgs (Sewer) \$48,989.00; MidAmerican Energy – Energy (Sewer, Govt Bldgs) \$140.32; Midwest Land Surveying, Inc. – Professional Services/Fees (Govt Bldgs) \$750.00; One Call Systems Inc. – Professional Services/Fees (Water, Sewer) \$247.80; Optilegra Inc. – Group Insurance (City Fin, Fin Admin, Planner, Engineering, Streets, Water, Sewer, Parks) Insurance Withholdings - \$131.20; Pfeifer Implement – Repairs/Maintenance (Parks) \$66.78; Pietrus, Andrew – Utility (Govt Bldgs) \$35.00; Plucker, Larry – Utility (Govt Bldgs) \$35.00; Preheim, Dustin – Utility (Govt Bldgs) \$35.00; Preheim, Dustin – Supplies/Materials (Streets, Water, Sewer, Parks) \$66.21; Rennich, David – Utility (Govt Bldgs) \$35.00; Rushmore Service Center – Garnishment Withholdings \$224.87; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$288.32; Sioux Falls Networks – Professional Services/Fees (Fin Admin) \$254.35; Sisson Printing Inc. – Supplies/Materials (Streets, Water, Sewer) \$191.70; Siteone Landscape Supply, LLC – Supplies/Materials (Weed Control) \$317.01; South Dakota Retirement Systems – Retirement \$6,688.80; SD Supplemental Retirement Plan - SDRS Withholdings \$325.00; Staples Advantage – Supplies/Materials (Fin Admin) \$203.23; Stonesifer, Joseph – Utility (Govt Bldgs) \$35.00; Thurston, Jason – Utility (Govt Bldgs) \$35.00; Traffic Solutions Inc. – Repairs/Maintenance (Streets) \$2,011.21; United States Post Office – Rentals (Library) \$94.00; Verizon Wireless – Utility (Water, Sewer, Engineering) \$160.04; Water Environment Federation – Professional Services/Fees (Water, Sewer) \$155.00; Wedel, Cole – Utility (Govt Bldgs) \$35.00; Wellmark Blue Cross Blue Shield – Group Insurance (Planner) \$171.90; Wellmark Blue Cross Blue Shield – Group Insurance (City Admin, Fin Admin, Engineering, Streets, Water, Sewer, Parks) \$4,435.01; White Glove Cleaning Service – Utility (Govt Bldgs) \$75.00; Wilson Blain Concrete – Repairs/Maintenance (Storm Drainage Fund) \$11,008.32

No public comment was offered.

Harold Timmerman, Lincoln County Emergency Management Director was present and provided information on how his department can and does assist the city. He also distributed the Lincoln County Outdoor Warning Siren Activation policy.

Board of Appeals remained tabled.

Business Item 1. Resolution 2020-13 – Authorizing the Execution of Contractual Documents with the State of South Dakota for the Receipt of Cares Act Funds to Address the Covid-19 Public Health Crisis. Motion Tank, seconded Maxwell to approve Resolution 2020-13 Authorizing the execution of Contractual Documents with the State of South Dakota for the receipt of Cares Act Funds to address the Covid-19 Public Health Crisis. Upon roll call; all in favor.

**City of Harrisburg, South Dakota  
Resolution Number 2020-13**

**A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTUAL DOCUMENTS  
WITH THE STATE OF SOUTH DAKOTA FOR THE RECEIPT OF CARES ACT FUNDS TO  
ADDRESS THE COVID-19 PUBLIC HEALTH CRISIS**

WHEREAS, pursuant to section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) (the “CARES Act”), the State of South Dakota has received federal funds that may only be used to cover costs that: (a) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (b) were not accounted for in the budget most recently approved as of March 27, 2020, for the State of South Dakota; and (c) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, the City of Harrisburg acknowledges that the State of South Dakota, in its sole discretion, may retain full use of these funds for the purposes delineated in the CARES Act; and

WHEREAS, the City of Harrisburg acknowledges that in order to provide financial assistance to counties and municipalities in South Dakota, the State of South Dakota, in its sole discretion, may allocate CARES Act funds Act on a statewide basis to reimburse counties and municipalities as delineated herein; and

WHEREAS, the City of Harrisburg seeks funding to reimburse eligible expenditures incurred due to the public health emergency with respect to COVID-19; and

WHEREAS, the City of Harrisburg acknowledges that any request for reimbursement of expenditures will only be for expenditures that were not accounted for in the budget for the City of Harrisburg most recently approved as of March 27, 2020; and

WHEREAS, the City of Harrisburg acknowledges that it will only seek reimbursement for costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Harrisburg that the mayor of Harrisburg may execute any and all documents as required by the State in order to receive CARES Act funds.

It is further

RESOLVED that any request for reimbursement will be only for those costs authorized by the State that:  
(1) Are necessary expenditures incurred due to the public health emergency with respect to COVID-19;  
(2) Were not accounted for in the City budget most recently approved as of March 27, 2020; and (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

It is further

RESOLVED that the City will not request reimbursement from the State under the CARES Act for costs for which the City previously received reimbursement, or for which the City has a reimbursement request pending before another source.

Approved and adopted this 21<sup>st</sup> day of July, 2020.

Derick Wenck, Mayor  
City of Harrisburg, South Dakota

ATTEST:

Mary McClung, Finance Officer  
City of Harrisburg, South Dakota

- a) Approve State of South Dakota Local Government Covid-19 Recovery Fund Reimbursement Agreement. Motion Olson, seconded Maxwell to approve the State of South Dakota Local Government Covid-19 Recovery Fund Reimbursement Agreement.

Business Item 2. 2021-2023 Agreement for Furnishing Police Services and Protection between Lincoln County and the City of Harrisburg. Motion Berg, seconded Maxwell to approved and authorize the Mayor to sign the 2021-2023 Agreement for Furnishing Police Services and Protection between Lincoln County and the City of Harrisburg. Upon roll call vote; all in favor.

Business Item 3. Approval and Authorize Mayor to sign Pay Application #4 for Metro Construction, Inc.- Harrisburg Forcemain – Wastewater Treatment Facility. Motion Olson, seconded Tank to approve and authorize the Mayor to sign both pay application #4 for the Harrisburg Forcemain – Wastewater Treatment Facility from Metro Construction in the amount of \$188,522.50 and the SRF Reimbursement Request #5 in the amount of \$188,522.50. Upon roll call vote; all in favor.

Business Item 4. Willow Street Bioretention

- a) Approve and Authorize Mayor to sign Willow Street Bioretention Pay Application No. 1. Motion Tank, seconded Maxwell to approve and authorize the Mayor to sign pay application #1 for the Willow Street Bioretention from 605 Companies, Inc. in the amount of \$63,431.50. Upon roll call vote; all in favor.
- b) Approve and Authorize Mayor to sign Willow Street Bioretention Change Order No. 1. Motion Olson, seconded Maxwell to approve and authorize the Mayor to sign change order #1 for the Willow Street Bioretention from 605 Companies, Inc. in the amount of \$4,991.90. Upon roll call vote; all in favor.
- c) Approve and Authorize Mayor to sign Willow Street Bioretention Pay Application No. 2. Motion Olson, seconded Berg to approve and authorize the Mayor to sign pay application #2 for the Willow Street Bioretention from 605 Companies, Inc. in the amount of \$4,742.30.

Business Item 5. Approve and Authorize Mayor to sign Westside Sanitary Sewer Pay Application #1. Motion Berg, seconded Maxwell to approve and authorize the Mayor to sign pay application #1 from H & W Contracting LLC for the Westside Sanitary Sewer in the amount of \$461,721.83. Upon roll call vote; all in favor.

Business Item 6. Consider Pilot Project for Main Street One-Way Traffic with Street Markings and Signage. Motion Maxwell, seconded Tank to table consideration of pilot project for Main Street One-Way Traffic with Street Markings and Signage until August 4, 2020 and direct staff to notify residents of the change prior to that meeting for their input. Upon roll call vote; all in favor.

Consensus of council to hold the water reclamation groundbreaking on July 28<sup>th</sup>, 2020 at 12:00pm.

Business Item 7. Executive Session – Pursuant to SDCL 1-25-2 (1) Personnel Motion Olson, seconded Maxwell, to enter executive session pursuant to SDCL 1-25-2 (1) Personnel at 6:42pm. Upon roll call vote; all in favor.

Motion Tank, seconded Maxwell to close executive session at 6:57pm and return to the regular meeting.

Discussed holding a clean up day sometime in the early fall.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Tuesday, August 4, 2020.

With no further business, a motion was made by Tank, seconded Maxwell, to adjourn the city council meeting at 6:59pm. Upon roll call vote; all in favor.

Submitted by Mary McClung, Finance Officer

Published once in the Sioux Valley News at the approximate cost of \_\_\_\_\_.