

Harrisburg City Council  
Meeting Minutes

A special meeting of the City Council was called to order on December 30<sup>th</sup>, 2014, at 5:00 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Ryan Olson, Rob Handshumaker, Ryan Berg and present by teleconference Allison Sanderson. Also present from the city were Michael McMahon and Mary McClung.

Council reviewed the agenda.

Motion Handshumaker to approve the December 16<sup>th</sup>, 2014, Harrisburg City Council Meeting minutes as presented with no changes, seconded Berg. Upon roll call, all council members voted for. Motion carried.

Motion Handshumaker, to approve Resolution 2014-20 Amending Resolution 2014-13 Water Rates, seconded Olson. Upon roll call, all council members voted for. Motion carried.

RESOLUTION NO. 2014-20  
A RESOLUTION AMENDING WATER RATES

WHEREAS, the Harrisburg City Council believes that it is necessary and in the best interest of the City of Harrisburg, in order to pay all costs for the operation and maintenance of the water system, to amend the rates for the sale of water provided by the City of Harrisburg; and

WHEREAS, Section 8.0115 of the Harrisburg Municipal Ordinances gives the Harrisburg City Council the authority to revise water rates by Resolution of the Harrisburg City Council; and

WHEREAS, Resolution 2014-13 contained a clerical error in the water rates and this resolution shall amend and replace Resolution 2014-13 in its entirety.

NOW, THEREFORE, BE IT RESOLVED by the Harrisburg City Council as follows:

**SECTION 1.** That the following minimum charge per month is established for the various meter sizes listed below.

<u>Meter Size:</u>	<u>Minimum Charge:</u>
5/8" and 3/4"	\$11.64
1"	\$14.83
1 1/2"	\$27.55
2"	\$38.16
3"	\$71.07
4"	\$132.10
5" and up	TBD

**SECTION 2.** That the following consumptive charges will also be charged each month:

- (a) Three dollars and twelve cents (\$3.12) per one thousand gallons of water used per month, plus
- (b) One dollar and twelve cents (\$1.12) per one thousand gallons of water used per month as the Surcharge for the Lewis and Clark Prepayment Project (C462065-02) established under Resolution No. 2013-12, plus
- (c) One dollar and fifty-two cents (\$1.52) per one thousand gallons of water used per month as the Surcharge for the Elevated Water Tower Project (C462065-03) established under Resolution No. 2013-13.

**SECTION 3.** This rate change is effective beginning on February 1, 2015, and will be reflected on the February 2015 water bills.

Adopted this 30<sup>th</sup> day of December, 2014.

Julie Burke Bowen  
Mayor

ATTEST:

Mary McClung  
Finance Officer

Publication: January 8<sup>th</sup>, 2015  
Effective Date: January 29, 2015

Motion Olson, to approve Resolution 2014-21 2014 Contingency Transfer, seconded Handshumaker. Upon roll call, all council members voted for. Motion carried.

RESOLUTION 2014-21

Transfer from 2014 Contingency fund to departments to meet the obligations of the city for 2014

BE IT RESOLVED BY THE CITY COUNCIL OF HARRISBURG, SOUTH DAKOTA, that the following sums are transferred from the contingency fund to the following departments at the end of year to meet the obligations of the city:

Dept – 42300 – Protective Inspection	
Object of Expense - 41100 – Salaries	\$3,000
Dept – 46520 – Planning and Zoning	
Object of Expense – 42200 – Professional Services	\$1,000
42700 – Travel and Conference	\$1,000
43420 – Books	<u>\$1,000</u>
Total transfers	\$6,000
Source of funding	
Contingency fund	\$6,000

Adopted this 30th day of December 2014.

Julie Burke Bowen  
Mayor, City of Harrisburg, SD

ATTEST:

Mary McClung  
Municipal Finance Officer

Motion Olson, to refund the Park Admin fee for the Central Receiving Building Permit to the Harrisburg School System and to not charge the park admin fee on any future school permits, seconded Handshumaker. Upon roll call, all council members voted for. Motion carried.

Motion Handshumaker to approve the general contract with Re/Spec Inc. to perform the 2015 water quality monitoring for the City of Harrisburg's National Pollutant Discharge Elimination System Program in the amount of \$43,471.00, seconded Olson. Upon roll call, all council members voted for. Motion carried.

Motion Handshumaker, to authorize the Mayor to sign the letter of request for a special census to be conducted and submit the required fees with the letter, seconded Berg. Upon roll call, all council members voted for. Motion carried.

Motion Olson to approve all claims as presented, seconded Handshumaker. Upon roll call, all council members voted for. Motion carried. Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Aflac – Aflac Withholding \$192.46; Agora X Inc. – Supplies & Materials (Streets, Water, Sewer, Parks, Snow Removal) \$1,443.08; Brown & Saenger – Supplies & Materials (Fin Admin) \$15.90; Bumblebee Gibson – Supplies & Materials (Snow Removal) \$386.40; Campbell Supply - Supplies & Materials (Streets) \$9.58; Cardmember Services – Books (Planning & Zoning), Supplies & Materials (Library, Fin Admin, Streets, Water, Sewer, Parks, Govt Bldgs) \$1,974.58; Code Works Inc. – Professional Services & Fees (Planning & Zoning) \$1,398.80; Cutler & Donahoe LLP – Professional Services & Fees (Fin Admin) \$4,446.50; Department of Treasury – Federal and FICA Withholding Taxes \$7,094.47; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – December Payroll \$47,957.09; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; Harrisburg School System – Refund of Park Adm Fee \$250.00; HR Green Inc. – Professional Services & Fees (General and Sewer Engineering) \$9,788.00; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; H & W Contracting, LLC – Improvements other than bldgs (Sewer, Storm Drainage) \$199,429.31; Interstate Companies Inc. – Repairs & Maintenance (Sewer) \$805.00; Marco, Inc. – Rentals, Supplies & Materials (Fin Admin) \$230.99; Matheson Tri-Gas Inc. – Supplies & Materials (Streets, Water, Sewer, Parks) \$20.71; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McMahan, Michael

– Travel & Conference (Planning & Zoning) \$352.80; Office of Child Support – Other Withholdings \$554.10; Petty Cash – Supplies & Materials (Water, Sewer, Planning & Zoning, Code Enforcement) \$49.74; Pheasantland Industries – Supplies & Materials (Streets, Water, Sewer, Parks) \$134.50; Preheim, Dustin – Utilities (Govt Bldgs) Supplies & Materials (Streets, Water, Sewer, Parks) \$46.06; Sans Club GEMB – Books – (Library) \$395.54; Schoeneman Bros Co – Supplies & Materials (Streets, Water, Sewer, Parks) \$83.76; Sioux Falls Utilities - Treatment of Sewer (Sewer) \$6,337.98; Sioux Valley News – Publishing (Ord, Res, Proceedings) \$139.95; SD Retirement (Retirement) \$5,985.56; SD Supplemental Retirement Plan – Retirement Withholdings \$300.00; SD Unemployment Insurance Div. – Unemployment(Fin Admin) \$117.26; Thurston, Jason – Utilities (Govt Bldgs) Supplies & Materials (Streets, Water, Sewer, Parks) \$165.04; Vantek Communications, Inc. – Repairs & Maintenance, Rentals (Water, Sewer) \$345.00

The next regular meeting of the City Council will be held on Monday, January 5<sup>th</sup>, 2015, at the Liberty School Board Room at 6:00 p.m. The next meeting of the Planning & Zoning Commission will be held on Tuesday, January 13<sup>th</sup>, 2015, at 7:00 p.m. at the Harrisburg City Office Conference Room.

With no further business, a motion was made by Handshumaker to adjourn the meeting at 5:06 p.m., seconded Berg. Upon roll call, all council members voted for. Motion carried.

Mary McClung, Finance Officer

Please publish once at the approximate cost of \_\_\_\_\_.