

**HARRISBURG PLANNING COMMISSION
DRAFT MINUTES OF THE REGULAR MEETING OF APRIL 14, 2020
HELD AT 6:00 P.M. IN THE CITY HALL CONFERENCE ROOM AND VIA ZOOM**

CALL TO ORDER

Chairman Bicknase called the meeting to order at 6:04 p.m. Present via Zoom were Commission members Bicknase, Doyen, Hiles, Hogan, Kindt, Larson, and Schipper as well as Council member Tank, Steve VanBuskirk, and Brian Jackson. Present at City Hall were McMahon and Stonesifer.

APPROVAL OF AGENDA

1. To approve the agenda for the April 14, 2020 regular meeting.

Schipper moved, with Kindt seconding, to approve the agenda as presented. The motion was approved by a unanimous vote.

OLD BUSINESS

2. Approval of the minutes of the March 10, 2020 regular meeting and the March 31, 2020 special meeting.

Hogan moved, with Schipper seconding, to approve the minutes of the March 10 and 31, 2020 Commission meetings as presented. The motion was approved by a unanimous vote.

PUBLIC COMMENT ON NON-AGENDA ITEMS

No public comment was offered.

NEW BUSINESS

3. Review and recommendation to the City Council of a Petition for Voluntary Annexation for the Mydland property, located in the SE $\frac{1}{4}$ of Section 36, T100N, R50W, 5th P.M., Lincoln County, South Dakota.

After review and discussion, Schipper moved, with Kindt seconding, to recommend to the City Council that this annexation be approved. The motion was approved by a unanimous vote.

4. Review and approval of the Preliminary Plan for the Mydland Estates Addition and recommendation to the City Council.

The Commission reviewed the Preliminary Plan and discussed access and phasing. Doyen moved, with Kindt seconding, to approve the Preliminary Plan for the Mydland Estates Addition and recommend to the City Council that this Preliminary Plan be approved. The motion was approved by a unanimous vote.

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5. Review and approval of the Plat of Tract 3 of Jasmine's Addition, located in the NE $\frac{1}{4}$ SE $\frac{1}{4}$ of Section 14, T99N, R50W, 5th P.M., Lincoln County, South Dakota and recommendation to the City Council.

After review and discussion, Kindt moved, with Doyen seconding, to approve the Plat of Tract 3 of Jasmine's Addition and recommend to the City Council that this Plat be approved. The motion was approved by a unanimous vote.

6. Approval of updates to Design Standards.

Stonesifer reviewed the updates with the Commission. Schipper moved, with Kindt seconding, to approve the proposed updates to the City's Design Standards and recommend to the City Council that these updates be adopted. The motion was approved by a unanimous vote.

7. Review of the 2021-25 Capital Improvement Plan.

Stonesifer noted that the planned Public Hearing for public input on the CIP has been cancelled due to social distancing concerns during the pandemic. He will be posting the draft CIP on the City web site and will accept public comment on projects and priorities. The CIP will be provided to the City Council as part of the 2021 budget process.

ADMINISTRATIVE REPORTS AND COMMISSION INPUT

8. Building and development activity reports for March, 2020.

McMahon provided activity reports to the Commission and reported on current development issues. Stonesifer provided updates on current City projects.

9. Commission Member input.

No Commission input was offered.

ADJOURNMENT

Kindt moved, with Schipper seconding, to adjourn. The motion was approved by a unanimous vote. The Commission meeting adjourned at 6:33 p.m.

Respectfully submitted,

Michael McMahon
Planning & Zoning Administrator