

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on June 16, 2020 at 6:00 pm, with Mayor Wenck presiding. Council members present were Kevin Maxwell, Ryan Olson, Ryan Berg and Danny Tank. Also present from the city were Joe Stonesifer, Toby Huizenga, Andrew Pietrus, Michael McMahon, Jill Johnke and Mary McClung. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

Consent Agenda: Motion Maxwell, seconded Tank to approve the consent agenda consisting of the following items:

1. Approved June 16, 2020 Agenda
2. Approved June 4, 2020 City Council Meeting Minutes
3. Approved June 16, 2020 – Approval of Claims
4. Authorized Mayor to sign Devitt Farms Addition Phase 5 Subdivision Construction Agreement
5. Authorized Mayor to sign Notice to Proceed for Water Reclamation Facility
6. Executed Section II Paragraph A – Lincoln County Rural Water Supply Contract – City agrees to purchase water for a period of 10 years from date of completion of the SD HWY 115 Water Line Relocation Project
7. Approved Site One Landscape Supply Playground Mulch Quote of \$3,740.67
8. Approved MLC Construction Quote for Picnic Shelter at Devitt Pond of \$18,978

Upon roll call vote; all in favor

AE2S – Professional Services/Fees (Sewer) \$840.00; American Stamp & Marking Products – Supplies/Materials (Mayor) \$46.90; Cadd Engineering Supply of SD – Supplies/Materials (Planner) \$9.00; Code Works Inc. – Professional Services/Fees (Planner) \$180.00; Collaborative Summer Library – Supplies/Materials (Library) \$889.30; Concrete Materials – Repairs/Maintenance (Streets) \$426.53; Copper Cottage P & H – Repairs/Maintenance (Govt bldgs.) \$140.71; Customeyez Designs – Supplies/Materials (West Nile Prevention) \$40.00; DENR – Fiscal Management Program – Professional Services/Fees (Sewer) \$500.00; Division of Motor Vehicles – Professional Services/Fees, Supplies/Materials (West Nile Prevention) \$21.20; Health Equity – Professional Services/Fees (City Admin, Fin Admin, Streets, Water, Sewer, Parks, Engineering) \$22.50; Home Definition, Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; I & S Group, Inc. – Professional Services/Fees (Storm Drainage) \$284.25; Lacey’s Rentals, Inc. – Rentals, Professional Services/Fees (Parks) \$1,750.00; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$32.58; MidAmerican Energy – Energy (Govt Bldgs, Sewer) \$257.96; Novak Sanitary Service – Utilities (Govt Bldgs) \$104.41; Oaks Auto Sales – Machinery/Equipment (West Nile Prevention) \$7,950.00; Optilegra Inc. – Group Insurance (City Admin, Fin Admin, Planner, Engineering, Streets, Water, Sewer, Parks) \$141.24; Payment Service Network – Professional Services/Fees (Planner, Water, Sewer) \$1,666.01; Prairie Wind Trailers, LLC – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$20.00; Rushmore Service Center – Garnishment Withholdings \$224.87; Seal Pros, Inc. – Repairs/Maintenance (Streets) \$58,939.98; Sioux International – Repairs/Maintenance (Parks) \$148.94; Soukup Construction, Inc. – Improvements other than Buildings (Govt Bldgs) \$49,900.00; SD One Call Systems, Inc. – Professional Services/Fees (Water, Sewer) \$246.75; SD Supplemental Retirement Plan – SDRS Withholdings \$325.00; SE South Dakota Tourism Assoc. – Professional Services/Fees (Economic Dev) \$375.00; Tetonka, LLP – Land (Parks) \$7,600.00; Wellmark Blue Cross Blue Shield – Group Insurance \$171.90; White Glove Cleaning Services – Utilities (Govt Bldgs) \$87.50

No public comment was offered.

Business Item 2. Approve and authorize Mayor to sign pay application #3 for Metro Construction and Harrisburg WWTF SRF Reimbursement Request #4. Motion Olson, seconded Berg to approve and authorize the mayor to sign Metro Construction Pay Application #3 in the amount of \$532,643.01 and authorize the Mayor to sign the SRF Reimbursement Request #4 in the amount of \$1,355,939.00. Upon roll call vote; all in favor.

6:05 Public Hearing for Casey's General Store -Package (off-sale) Liquor License Application – No public concern or comment offered

Motion Maxwell, seconded Tank to adjourn regular session and convene as the Board of Appeals at 6:07pm. Upon roll call vote; all in favor.

Board of Appeals

- 1) 411 Adrianna Avenue Fence. Motion Tank, seconded Maxwell to affirm the enforcement action and deny the appeal for 411 Adrianna Avenue Fence. Upon roll call vote; all in favor.
- 2) 401 Adrianna Avenue Fence. Motion Tank seconded Maxwell to table 401 Adrianna Avenue Fence Appeal and for the homeowners to get quotes on moving fence. Upon roll call vote; all in favor
- 3) 403 Adrianna Avenue Fence. Motion Tank, seconded to table 403 Adrianna Avenue Fence and for the homeowners to get quote on moving fence. Upon roll call vote; all in favor.

Motion Berg, seconded Tank to adjourn as the Board of Appeals at 6:36pm and reconvene the city council meeting. Upon roll call vote; all in favor.

Business Item 1. Consider Casey's General Store – Package (off-sale) Liquor License Application. Motion Tank, seconded Maxwell to approve and authorize the Mayor to sign the package (off-sale) Liquor License for Casey's General Store for 2020. Upon roll call vote; all in favor.

Business Item 3. Approve and authorize Mayor to Sign Pay Application #3 for First Rate Excavate for Columbia Street Extension – Foundation Drive to Central Park Drive. Motion Berg, seconded Olson to approve and authorize the mayor to sign First Rate Excavate Pay Application #3 in the amount of \$131,446.55. Upon roll call vote; all in favor.

Mayor Abstained and handed gavel over to President Maxwell.

Business Item 4. Consider Garbage License Renewals –. Motion Olson, seconded Tank to approve the garbage license renewals for A-OK Sanitary Service, Novak Sanitary Service, and Roo's Sanitation Services. Upon roll call vote; all in favor. Mayor takes the gavel back.

Business Item 5. Consider quote for concrete curb and gutter repairs. Motion Tank, seconded Maxwell to approve the quote from Wilson Blain Concrete & Construction LLC in the amount of \$23,930.55 for miscellaneous concrete curb and gutter repairs in SE Harrisburg. Upon roll call vote; all in favor.

Business Item 6. Consider Willow Street Bumblebee Gibson Siding Improvements. Motion Tank, seconded Berg to approve using cash on hand in an amount up to \$50,000.00 to make improvements to the Willow Street Bumblebee Gibson siding and direct staff to work with Jim Wixel (Bumblebee Gibson) and Lincoln County for cost sharing. Upon roll call vote, all in favor.

Business Item 7. Consider Street Closure Request – Prairie Street from Willow Street to ½ block south. Motion Maxwell, seconded Olson to approve the street closure request for Prairie Street from Willow

Street to ½ block south to alley for each Sunday from June 21st through September 13th from 4pm to 7pm and to use proper street signage for closure and notify emergency services. Upon roll call vote; all in favor.

Business Item 8. Consider Street Closure Request – Raven Avenue. Motion Tank, seconded Olson to approve the street closure request for Raven Avenue between Chestnut St to the driveway opening of 602 Raven 4pm on July 3, 2020 through midnight on July 4, 2020 and to notify emergency services and use proper street signage for closure. Upon roll call vote; all in favor.

Business Item 9. Consider Utility Water Bills Late fee and shutoff extension. Motion Tank, seconded Maxwell to approve extending no late fees on utility bills through August 2020 and to start disconnection of services for those customers that are three months past due and have not signed a payment plan. Upon roll call vote; all in favor.

Business Item 10. Consider City Council meeting date change for the 1st meeting in July 2020. No action taken.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Tuesday, July 7, 2020.

With no further business, a motion was made by Olson, seconded Berg, to adjourn the city council meeting at 7:18pm. Upon roll call vote; all in favor.

Submitted by Jill Johnke, Deputy Finance Officer

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