

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on April 7, 2020 at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present by teleconference were Kevin Maxwell, Ryan Berg and Ryan Olson and Danny Tank. Also present from the city were Mary McClung, Jill Johnke, Joe Stonesifer, Toby Huizenga and Andrew Pietrus. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

Motion made by Olson, seconded Maxwell to add Business Item 16 to the agenda. Donating to the COVID-19 Relief Fund. Berg will abstain from business item #16.

Consent Agenda: Motion Olson, seconded Tank to approve the amended consent agenda consisting of the following items:

1. Approved April 7, 2020 Agenda – Addition of Business Item 16 – Donating to the COVID-19 Relief Fund
2. Approved March 16, 2020 Local Review Board Meeting Minutes
3. Approved March 17, 2020 City Council Meeting Minutes
4. Approved March 24, 2020 City Council Emergency Meeting Minutes
5. Approved April 1, 2020 City Council Emergency Meeting Minutes
6. Approved April 7, 2020 Approval of Claims
7. Appointment of Barb Patterson to the Harrisburg Community Library Board
8. Notice to Bidders – Wastewater Treatment Facility
9. Approved Geotek Engineering Proposal for Columbia Street Extension – Foundation Drive to Central Park Drive
10. Authorized Mayor to Sign Notice to Proceed for Columbia Street N – Foundation Drive to 1500' North.
11. Authorized Mayor to sign Temporary Construction Easement-NE1/4 of the Section 12, Township 99 North, Range 50 West of the 5<sup>th</sup> P.M., Lincoln County, South Dakota
12. Approved Plat of Tracts 1,2 and 3 Naglestad Addition in the SW1/4 of Section 16, Township 99 North Range 49 West of the 5<sup>th</sup> P.M., Lincoln County, South Dakota
13. Authorized Mayor to sign Pre-Annexation Agreement for Naglestad Addition in the SW1/4 of Section 16, Township 99 North Range 49 West of the 5<sup>th</sup> P.M., Lincoln County South Dakota

Upon roll call vote; all in favor

Ace Hardware – Supplies/Materials, Repairs/Maintenance, Community Events (Streets, Sewer, Water, Parks, Govt Bldgs) \$4,663.17; Aflac – Aflac Withholdings \$719.40; Agora X, Inc. – Energy (Streets, Water, Sewer, Parks, Engineering, Planner) \$638.25; Albers Electric, LLC – Professional Services/Fees (Govt Bldgs) \$2,174.99; All Seasons Inc. – Professional Services/Fees (Snow Removal) \$1,492.50; American Engineering Testing – Professional Services/Fees (Sewer) \$200.75; Avera Occupational Medicine – Professional Services/Fees (Streets, Water, Sewer, Parks) \$86.25; Banyon Data Systems – Professional Services/Fees (Fin Admin, Water, Sewer) \$1,314.00; BB Daycare Trust – Rhonda Brech – Customer Deposit Refund (Water) \$82.65; CapFirst Equipment Finance – Principal (Streets, Water, Sewer, Parks) \$17,664.40; Cardmember Services – Supplies/Materials, Books, Travel/Conference, Computer Software(Library, Govt Bldgs, Streets, Parks, Water, Sewer, Engineering) \$4,398.31; Code Works Inc. – Professional Services/Fees (Planner) \$396.00; Community Partners Research – Professional

Services/Fees (Planner) \$2,500.00; Core & Main – Supplies/Materials (Water) \$6,919.11; Customeyez Designs – Supplies/Materials (Streets, Water, Sewer, Parks) \$195.00; Cutler Law Firm, LLP – Attorney Professional Services/Fees, Supplies/Materials (General, Water, Sewer, Storm Drainage) \$6,453.20; Department of Treasury – Federal and FICA Withholdings \$6,711.39; Department of Treasury – Federal and FICA Withholdings \$1,978.96; Eckert, Teresa – Customer Deposit Refund (Water) \$150.00; Eightyone – Customer Deposit Refund (Water) \$73.14; Fick, Kelsey & Buelow, Amos – Customer Deposit Refund (Water) \$80.87; First National Bank – Professional Services/Fees (Fin Admin) \$75.80; First National Bank – Payroll (March 2020) \$74,289.37; Frisbee Plbg. & Htging – Supplies/Materials (Govt Bldgs) \$11.81; Frontier Precision Inc. – Supplies/Materials (Engineering) \$175.20; Glanzer, Lee & Lisa – Customer Deposit Refund (Water) \$36.78; Glass Doctor – Repairs/Maintenance (Govt Bldgs) \$817.72; Grainger – Supplies/Materials (Govt Bldgs) \$25.75; Grate Interpreting – Professional Services/Fees (Disability Awareness) \$72.42; Hammerstrom, Gene – Utilities (Govt Bldgs) \$70.00; Harrisburg Water – Utilities (Govt Bldgs, Parks, Streets, Water, Sewer) \$691.07; Helland, Joann – Travel/Conference (Library) \$22.97; Health Equity – H S A Withholdings \$404.00; Health Equity – Professional Services/Fees (City Admin, Fin Admin, Streets, Water, Sewer, Parks) \$17.50; Huizenga, Toby – Utilities (Govt Bldgs) \$70.00; Infrastructure Design Group – Professional Services/Fees (Engineering) \$28,534.65; Infrastructure Design Group – Professional Services (Engineering) \$18,928.45; Iworq – Professional Services/Fees (Planner) \$3,750.00; James, Alisha & Toby – Customer Deposit Refund (Water) \$85.86; Jaminet, Shawn – Customer Deposit Refund (Water) \$42.36; Johnke, Jill – Utilities (Govt Bldgs) \$70.00; Johns, Travis – Customer Deposit Refund (Water) \$103.29; Kelley, Jodi – Customer Deposit Refund (Water) \$41.05; Kullander, Chris – Utilities (Govt Bldgs) \$70.00; Lane, Julie & Jon – Customer Deposit Refund (Water) \$103.29; Lewis & Clark Regional Water – Resale of Water(Water) \$11,538.20; Lincoln Conservation District – Supplies/Materials (Parks) \$550.00; Lincoln County Auditor – Professional Services/Fees (Police) \$90,347.98; Linc. Co. Register of Deeds – Professional Services/Fees (Planner) \$90.00; Lundberg, Caley and Backes, Tyrel – Customer Deposit Refund (Water) \$68.43; Mac’s Hardware – Supplies/Materials (Sewer) \$11.71; Marco, Inc. – Rentals, Supplies/Materials, Professional Services/Fees (Streets, Water, Sewer, Parks, Fin Admin) \$650.57; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$32.58; McClung, Mary – Utilities (Govt Bldgs) \$70.00; McLeods Printing – Supplies/Materials (Fin Admin, Election) \$132.93; Meyer, Joshua & Winsel, Emily – Customer Deposit Refund (Water) \$68.43; MidAmerican Energy – Energy (Govt Bldgs) \$27.80; Monarch Sales – Supplies/Materials (Economic Dev Promo) \$559.01; North Central Mitigation, LLC – Land (Sewer) \$9,000.00; North Central Rental & Leasing – Rentals (Snow Removal) \$5,100.00; Novak Sanitary Services – Utilities (Govt Bldgs) \$104.41; Payment Service Network – Professional Services/Fees (Planner, Water, Sewer) \$1,498.60; Pietrus, Andrew – Utilities (Govt Bldgs) \$70.00; Plucker, Larry – Utilities (Govt Bldgs) \$70.00; Preheim, Dustin – Utilities (Govt Bldgs) \$70.00; Powell, Sara & Matt – Customer Deposit Refund (Water) \$103.29; Qualified Presort Services, LLC – Supplies/Materials (Water, Sewer) \$1,328.37; Rennich, David – Utilities (Govt Bldgs) \$70.00; Rural Route 1 Services – Utilities (Govt Bldgs) \$136.50; Rushmore Service Center – Garnishment Withholdings \$224.87; Sams Club GEMB – Supplies/Materials (Library) \$51.92; Schaefers, Nicholas – Customer Deposit Refund (Water) \$150.00; Schoeneman Bros. Co. – Supplies/Materials (Engineering) \$43.38; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$382.62; Sioux Falls Networks – Supplies/Materials (Engineering) \$200.00; Sioux Falls Utilities – Utilities (Sewer) \$101,737.08; Sioux Valley News – Publishing (Sewer, Election, Storm Drainage, Ord, Res, Proceedings) \$458.92; SE Electric Cooperative, Inc. – Energy (Street, Lighting, Sewer, Water) \$3,122.88; Stinger, Darrell – Customer Deposit Refund (Water) \$68.43; Siteone Landscape Supply, LLC – Supplies/Materials (Parks) \$789.26; South Dak Municipal League – Supplies/Materials (Mayor) \$60.00; SDPAA – Insurance (Streets, Water, Sewer, Parks) \$105.97; SD Retirement System –SDRS Withholdings \$9,289.82; SD Supplemental Retirement Plan – SDRS Withholdings \$650.00; SD

Unemployment Insurance Division (Unemployment Compensation (Fin Admin) \$634.37; Stan Houston – Supplies/Materials (Engineering) \$499.00; Staples Advantage – Supplies/Materials (Fin Admin) \$482.23; Stockwell Engineers Inc. – Professional Services/Fees (Engineering – General, Sewer) \$229,280.10; Stonesifer, Joe – Utilities (Govt Bldgs) \$70.00; Thurston, Jason – Utilities (Govt Bldgs) \$70.00; US Bank National Association – Principal/Interests (Sewer) \$33,268.42; US Bank National Association – Principal/Interest (Storm Drainage) \$24,342.43; US Bank National Association – Principal/Interest (Sewer) \$11,373.07; US Bank National Association – Principal/Interest (Water) \$29,926.63; US Bank National Association – Principal/Interest (Water) \$22,053.69; Verizon Wireless – Utilities (Water, Sewer) \$120.03; Web Concentrate – Professional Services/Fees (Fin Admin) \$99.06; Wedel, Cole – Utilities (Govt Bldgs) \$35.00; White Glove Cleaning Services – Utilities (Govt Bldgs) \$87.50; Xcel – Energy (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$10,836.75

Public Comment. Collin McKenzie, Harrisburg Foundation spoke regarding joining them in setting up a COVID-19 Relief Fund. They would like the City and 5 other local business to donate to a Covid19 Relief Fund.

Business Item 16. Motion Olson, seconded Maxwell to approve the City to donate \$2,500.00 to a COVID19 Relief Fund. Roll call vote; Olson – aye, Maxwell – aye, Tank – aye, Berg Abstains.

Business Item 2. 1<sup>st</sup> Reading Ordinance 2020-02 Fireworks Regulations. Motion Berg, seconded Maxwell to set the second reading of Ordinance 2020-02 Fireworks Regulations for April 21, 2020. Upon roll call vote; all in favor.

Business Item 1. 2<sup>nd</sup> Reading Ordinance 2020-03 COVID-19 Response Measures. Motion Olson, seconded Maxwell to approve Ordinance 2020-03 COVID-19 Response Measures. Upon roll call vote; all in favor. Published separate from the minutes.

Business Item 3. Resolution 2020-08 Adopting an Updated Sanitary Sewer Cost Recovery Evaluation for Commerce Avenue Sanitary Trunk Sewer Improvements and Assessing the Cost of Such Cost Recovery to Each Lot or Tract of Land Benefitting Thereby. Motion Tank, seconded Berg to approve Resolution 2020-08 Adopting an Updated Sanitary Sewer Cost Recovery Evaluation for Commerce Avenue Sanitary Trunk Sewer Improvements and Assessing the Cost of Such Cost Recovery to Each Lot or Tract of Land Benefitting thereby. Upon roll call vote; all in favor.

#### RESOLUTION NO 2020-08

**A RESOLUTION ADOPTING AN UPDATED SANITARY SEWER COST RECOVERY EVALUATION FOR COMMERCE AVENUE SANITARY TRUNK SEWER IMPROVEMENTS AND ASSESSING THE COST OF SUCH COST RECOVERY TO EACH LOT OR TRACT OF LAND BENEFITTING THEREBY.**

WHEREAS, the City of Harrisburg (the “City”) has financed and completed the construction of the Commerce Avenue Sanitary Trunk Sewer Improvements and conducted an evaluation to establish the equitable apportionment of the costs of the project according to the benefits to accrue to property in the area;

WHEREAS, the sanitary sewer may serve areas which may be benefited thereby, and the cost shall be apportioned against such property;

WHEREAS, the City has determined for purposes of SDCL 9-48-15 that it is appropriate that such benefited property pay its proportionate share of the cost of such construction, without interest, according to the benefits that may accrue to such property before such property may be served by such facility; and

WHEREAS, the City has determined that the amount to be paid and the apportionment thereof among the benefited properties.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF HARRISBURG, SD:

Section 1. That the City adopts the attached Sanitary Sewer Cost Recovery Evaluation for the Commerce Avenue Sanitary Trunk Sewer Improvements, that has been updated from its prior version.

Section 2. The cost and expense of the improvements shall be levied by cost recovery upon the benefited property listed in Table 1 (the Benefited Property”). The improvements shall be assessed upon the Benefited Property based on the area of the property benefited, as provided by law.

Section 3. That payment of the costs allocated to the Benefited Property shall be delayed, without interest, until such time as the Benefited Property or portion thereof requests connection to the Commerce Avenue Sanitary Trunk Sewer Improvements and/or platted for development, at which time the cost recovery applicable thereto would become payable in full.

Section 4. Any property described in Table 1 of the attached cost recovery evaluation shall be required to pay the City the amount established in the cost recovery evaluation, which is attached to and part of this resolution.

Section 5. A copy of the resolution including attachments will be recorded at the Register of Deeds Offices, Lincoln County, SD, as a notice to all potential or actual future landowners that proof of payment is required prior to the time such property shall connect to the Commerce Avenue Sanitary Trunk Sewer Improvements and/or be permitted to be platted for development.

Section 6. This Resolution 2020-08 supersedes and replaces Resolution 2020-06 in its entirety.

Dated adopted: April 7, 2020

Julie Burke – Van Luvanee  
Mayor

ATTEST:

Mary McClung  
Finance Officer

Adopted: April 7, 2020  
Published: April 16, 2020  
Effective: May 7, 2020

Business Item 4. 2020 Harrisburg Mosquito Trapping Agreement with City of Sioux Falls. Motion Olson, seconded Maxwell to approve agreement with the City of Sioux Falls for performing West Nile Trapping and testing services in the amount of \$2,695.86. Upon roll call vote; all in favor.

Business Item 5. Consider Traffic Solutions Crosswalk Markings Quote. Motion Tank, seconded Olson to approve the quote for F & I Pavement Markings – Crosswalks w/glass beads in the amount of \$3,300.00 from Traffic Solutions. Upon roll call vote; all in favor.

Business Item 6. Consider Recommendation to Award Bid for the Construction of Willow Street Bioretention for the City of Harrisburg, SD. One bid was received from 605 Companies, Inc. Motion Maxwell, seconded Berg to approve and award the low bid to 605 Companies, Inc. in the amount of \$77,368.00 for the construction of Willow Street Bioretention project for the City of Harrisburg. Upon roll call vote; all in favor.

Business Item 7. Authorize Mayor to Sign Notice to Proceed for Willow Street Bioretention Project. Motion Maxwell, seconded Berg to authorize the Mayor sign the Notice to Proceed for Willow Street Bioretention Project contingent on insurance/bonding documents being received. Upon roll call vote; all in favor.

Business Item 8. Consider and Authorize Mayor to Sign Contract Amendment for Bioretention Project from ISG. Motion Olson, seconded Berg to approve and authorize the Mayor sign the contract amendment from ISG for the Bioretention Project in the amount of \$1,000.00 for the total adjusted agreement amount of \$7,519.00. Upon roll call vote; all in favor.

Business Item 9. Consider Recommendation to Award Bid for the Westside Sanitary Trunk Line. Three bids were received; H & W Contracting, LLC \$3,070,223.31, Prunty Construction, Inc. \$3,093,819.05; Metro Construction \$3,363,122.10. Motion Olson, seconded Berg to approve and award the low bid to H & W Contracting in the amount of \$3,070,223.31 for the Westside Sanitary Trunk Line. Upon roll call vote; all in favor.

Business Item 10. Authorize Mayor to sign Notice to Proceed for Westside Sanitary Sewer Project. Motion Maxwell, seconded Tank to authorize the Mayor to sign the Notice to Proceed for Westside Sanitary Sewer Project contingent on insurance/bonding documents being received. Upon roll call vote; all in favor.

Business Item 11. Approve Pay Application #1 for Harrisburg Forcemain Wastewater Treatment Facility Project. Motion Olson, seconded Maxwell to approve Pay Application #1 from Metro Construction, Inc for the Harrisburg Forcemain Wastewater Treatment Facility in the amount of \$731,082.81. Upon roll call vote; all in favor.

Business Item 12. Consider and Authorize Mayor to Sign Proposal Amendment Stockwell Engineers for Columbia Street N – Foundation Drive to 1500' North for Construction Administration. Motion Berg, seconded Maxwell to approve and authorize the Mayor sign the amendment to the agreement for services for the Columbia Street Foundation drive to 1500' North in the amount of \$41,942.00. Upon roll call vote; all in favor.

Business Item 13. Consider Water Main Oversize Reimbursement for Phases 2 and 3 in the Creekside Addition. Motion Maxwell, seconded Tank to approve water main oversize reimbursement for Phases 2 and 3 in the Creekside Addition in the amount of \$74,255.78. Upon roll call vote; all in favor.

Business Item 14. Consider Quote for Asphalt Patching in various locations. Motion Olson, seconded Tank to approve the quote from Seal Pros Paving for the asphalt patching in the amount of \$28,452.53. Upon roll call vote; all in favor.

Business Item 15. Citywide Events (Cancellations and Postponements)

- a) Motion Tank, seconded Maxwell to either postpone, cancel or meet using technology the Disability Awareness Committee, Park Board and Library Board meetings. Upon roll call vote; all in favor.
- b) Motion Maxwell, seconded Olson to cancel the Arbor Day Event, Citywide Clean-Up Day, Citywide Rummage Sales Days, and Harrisburg Days 2020 due to COVID-19. Upon roll call vote; all in favor.

Reports: Stonesifer gave updates on current projects. Verbal reports also given by City Administrator, Mayor and City Council. McClung reported the Mayoral Election will be held on June 2, 2020.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Tuesday, April 21, 2020.

With no further business, a motion was made by Tank, seconded Maxwell, to adjourn the city council meeting at 7:54pm. Upon roll call vote; all in favor.

Submitted by Jill Johnke, Deputy Finance Officer

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