

**HARRISBURG PLANNING COMMISSION
DRAFT MINUTES OF THE REGULAR MEETING OF JANUARY 14, 2020
HELD AT 6:00 P.M. IN THE CITY HALL CONFERENCE ROOM**

CALL TO ORDER

Chairman Bicknase called the meeting to order at 6:00 p.m. Present were Commission members Bicknase, Doyen, Hiles, Hogan, Kindt, Larson, and Schipper. Also present were McMahon, Stonesifer, and Council member Kevin Maxwell.

APPROVAL OF AGENDA

1. To approve the agenda for the January 14, 2020 regular meeting.

Kindt moved, with Schipper seconding, to approve the agenda as presented. The motion was approved by a unanimous vote.

OLD BUSINESS

2. Approval of the minutes of the December 10, 2019 regular meeting.

Kindt moved, with Schipper seconding, to approve the minutes of the December 10, 2019 Commission meeting as presented. The motion was approved by a unanimous vote.

PUBLIC COMMENT ON NON-AGENDA ITEMS

No public comment was offered.

NEW BUSINESS

3. Review and recommendation to the City Council of the Plat of Tracts 1-4 of Doc Christensen's Addition, located in the N½SW¼ of Section 11, T99N, R50W, 5th P.M., Lincoln County, South Dakota.

After the Commission reviewed the application information Schipper moved, with Larson seconding, to approve the Plat as presented and to recommend to the City Council that this Plat and Pre-annexation Agreement be approved. The motion was approved by a unanimous vote.

4. Discussion and prioritization of sidewalk and sump pump collection system projects.

Stonesifer distributed information on proposed sidewalk and sump pump collection system projects needed throughout the City. He asked the Commission to review and rank the proposed projects and to add additional projects that they think are needed. This information will be used to prepare the draft 2021 CIP at the next Commission meeting.

5. Election of Officers.

Schipper moved, with Kindt seconding, to cast a unanimous ballot for Bicknase as Chairman. The motion was approved by a unanimous vote.

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Hogan moved, with Schipper seconding, to cast a unanimous ballot for Kindt as Vice-Chairman. The motion was approved by a unanimous vote.

ADMINISTRATIVE REPORTS AND COMMISSION INPUT

6. Building and development activity reports for December, 2019.

McMahon provided activity reports to the Commission as well as an updated population estimate for Harrisburg. McMahon and Stonesifer also provided the Commission with a brief verbal report on the Arterial Street Funding Study.

7. Commission Member input.

No Commission input was offered.

ADJOURNMENT

Kindt moved, with Doyen seconding, to adjourn. The motion was approved by a unanimous vote. The Commission meeting adjourned at 7:15 p.m.

Respectfully submitted,

Michael McMahon
Planning & Zoning Administrator