

**HARRISBURG PARK AND RECREATION ADVISORY BOARD
DRAFT MINUTES OF THE MEETING OF JANUARY 8, 2020
HELD AT 6:00 P.M. IN THE LIBERTY ELEMENTARY SCHOOL COMMUNITY ROOM**

CALL TO ORDER

Chairman DeBruin called the meeting to order at 6:00 p.m.

Members present: DeBruin, Hogan, Langerock, Larson, and McMahon. Staff present: Dorhout, McMahon, Stonesifer, and Thurston. Also present was Kevin Maxwell.

PUBLIC COMMENT

No public comment was offered.

BUSINESS ITEMS

1. To approve the agenda for the January 8, 2020 regular meeting.

Lois McMahon asked that a discussion of Grand Gardens be substituted for Item 6. Larson moved, with Hogan seconding, to approve the agenda as amended. The motion was approved by a unanimous vote.

2. Approval of the meeting minutes of November 13, 2019.

Larson moved, with Langerock seconding, to approve the minutes of the November 13, 2019 Park Board meeting as presented. The motion was approved by a unanimous vote.

3. Request to authorize purchase of a shade structure in Legion Park.

Thurston requested authorization to purchase a shade structure for the large bleachers at Field A. After extensive discussion Langerock moved, with Hogan seconding, to recommend to the City Council that the purchase of the cantilever shade structure plus installation at Field A in Legion Park be approved from the 2020 Park Board budget. The motion was approved with all but Larson voting for the motion.

4. Discussion of Hugh Robinson Park sidewalk and parking project.

Stonesifer provided a conceptual design of this project for Board consideration. There was extensive discussion of the design leading to a consensus of the Board to support the concept.

5. Discussion of the 2020 Arbor Day Event.

The Board tentatively approved holding the event on Saturday, April 25 at the Liberty Elementary School from 11:00 a.m. to 1:00 p.m. with a tree planting demonstration, tree raffle, fun run, and other program items to be determined.

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6. Discussion of Grand Gardens.

Lois McMahon asked the Board to consider alternatives for the Gardens if we have another wet year. Last year only 10 of the plots could be used due to standing water and saturated soils. The Board and staff will consider alternatives for further discussion at the March regular meeting.

7. City update.

McMahon reported that the SDDOT Project Manager has reported that the Willow Street Trail Project is will be offered for bid in February. Chris Kullander provided a quote to the Park Board for purchase of equipment for a nine-hole disc golf course in the City. After discussion Hogan moved, with Langerock seconding, to recommend to the City Council that up to \$5,000 be authorized to purchase the disc golf equipment in the DGA quote plus as well as installation costs and signage. The motion was approved by a unanimous vote.

ADJOURNMENT

Hogan moved, with Larson seconding, to adjourn. The motion was approved by a unanimous vote. The meeting was adjourned at 7:10 p.m.

The next regular Board meeting will be held at 6:00 p.m. on Wednesday, February 12 at Liberty Elementary School.

Respectfully submitted,

Michael McMahon
Planning & Zoning Administrator