

Harrisburg City Council
Unapproved Meeting Minutes

The regular meeting of the City Council was called to order on December 30, 2019, at 5:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Kevin Maxwell, Ryan Olson, Ryan Berg and Danny Tank. Also present from the city were Andrew Pietrus, Mary McClung, Jill Johnke, Joe Stonesifer, and Michael McMahon. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

Consent Agenda: Motion Tank, seconded Olson, to approve the consent agenda consisting of the following items:

1. Approval of December 30, 2019 Agenda
2. Approval of December 16, 2019 City Council Meeting Minutes
3. Approval of December 30, 2019 Approval of Claims
4. Approve Library Weeding Log Report for September 2019- December 2019 (List Available at City Hall)

Upon Roll call vote; All in favor

Ace Hardware – Supplies/Materials (Streets, Water, Sewer, Parks) \$318.49; Aflac – Aflac Withholdings \$479.60; Agora-X Inc. – Energy (Streets, Snow Removal, Water, Sewer, Parks) \$1,567.49; American Engineering Testing – Professional Services/Fees (Sewer) \$543.65; Backhaus Excavation and Underground – Repairs/Maintenance (Water) \$1,700.00; Barnes & Noble Booksellers – Books (Library) \$3,697.45; Cardmember Services – Professional Services/Fees, Supplies/Materials, Community Event, Books (Fin Admin, Water, Planner, Parks, Sewer, Planning Commission, Planner, Library, Weed Control, City Admin) \$1,939.16; Code Works Inc. – Professional Services/Fees (Planner) \$2,522.60; Concrete Materials – Supplies/Materials (Snow Removal) \$4,658.88; Core & Main – Supplies/Materials (Water) \$1,486.39; Cutler Law Firm, LLP – Professional Services/Fees (Attorney) \$2,227.50; Dakota Fluid Power, Inc. – Supplies/Materials (Sewer) \$8.17; Dauby Sports – Supplies/Materials (Library) \$490.00; Department of Treasury – Federal Withholding Taxes \$6,552.98; Department of Treasury – Federal Withholding Taxes \$1,996.18; First National Bank – December 2019 Payroll \$49,162.72; First National Bank – NSF Check (Sewer) \$162.37; First National Bank – NSF Check (Water, Sewer) \$117.07; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; Health Equity – H.S.A. Contributions \$265.00; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Huizenga, Toby – Supplies/Materials (Streets, Water, Sewer, Parks) \$179.97; Johnke, Jill – Utilities (Govt Bldgs) \$35.00; Johnson Feed, Inc. – Supplies/Materials (Snow Removal) \$2,530.85; Kullander, Chris – Utilities (Govt Bldgs) \$35.00; Lewis & Clark Regional Water System – Improvements other than buildings (Water) \$26,723.12; Lincoln Co. Register of Deeds – Supplies/Materials, Professional Services/Fees (Planner) \$280.00; Marco, Inc. – Rentals, Supplies (Streets, Water, Sewer, Parks, Fin Admin) \$527.31; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$48.79; McClung, Mary – Utilities (Govt Bldgs) \$35.00; McMahon, Michael – Travel/Conference (Planner) \$63.80; North Central International – Rentals (Snow Removal) \$5,100.00; Payment Service Network – NSF Check (Water, Sewer) \$111.19; Petty Cash – Supplies/Materials (City Admin, Code Enforcement, Water, Sewer) \$41.87; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Plucker, Larry – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin - Utilities (Govt Bldgs) \$35.00; Rennich, David – Utilities (Govt Bldgs) \$35.00; Riteway Business Forms & Acct – Supplies/Materials (Fin Admin) \$142.00; Rural Route 1 Services – Utilities (Govt Bldgs) \$126.50; Rushmore Service Center – Garnishment Withholdings \$224.87; Schoeneman Bros. Co. –

Supplies/Materials (Streets, Water, Sewer, Parks) \$67.29; Schoenfish & Co. Inc. – Professional Services/Fees (Fin Admin) \$9,500.00; Sioux Falls Utilities – Utilities (Sewer) \$144,045.64; Sioux Valley Environmental – Repairs/Maintenance (Sewer) \$195.00; Sioux Valley News – Publishing (Ord, Res, Proceedings) \$239.41; South Dak Retirement System – Retirement \$5,649.70; Stockwell Engineers Inc. – Professional Services/Fees (Engineering – Water, Sewer, General) \$107,431.79; Stonesifer, Joe – Utilities (Govt Bldgs) \$35.00; Sturdevant’s Auto Supply – Supplies/Materials (Snow Removal) \$36.85; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; Thurston, Jason – Supplies/Materials (Streets, Water, Sewer, Parks) \$116.24; Vantek Communications, Inc. – Rentals, Repairs/Maintenance (Water, Sewer) \$345.00; Verizon Wireless – Utilities (Water, Sewer) \$80.02; Web Concentrate – Professional Services/Fees (Fin Admin) \$125.00; White Glove Cleaning Services – Utilities (Govt Bldgs) \$75.00; Xcel Energy – Improvements other than Buildings (Streets) \$3,647.62;

No public comment was offered.

Business Item 1. 2020 Liquor License Renewal. Motion Tank, seconded Berg to approve the retail On-Sale liquor license for The Academy (Perfect Practice) for 2020.

- A) The Academy (Perfect Practice) – Retail On-Sale Liquor License. Motion Tank, seconded Berg to approve the retail On-Sale liquor license for The Academy (Perfect Practice) for 2020. Upon roll call vote; all in favor.

Business Item 2. Resolution 2019-30 to Accept the Infrastructure in Phase 1A of the Creekside Addition. Motion Olson, seconded Berg to approve Resolution 2019-30 Acceptance of Infrastructure for Creekside Addition Phase 1A and to begin the warranty period upon this approval. Upon roll call vote; all in favor.

RESOLUTION 2019-30

A RESOLUTION TO ACCEPT THE INFRASTRUCTURE IN PHASE 1a OF THE CREEKSIDE ADDITION

WHEREAS, the City of Harrisburg has approved engineering and construction plans for Phase 1a of the Creekside Addition; and

WHEREAS, Creekside Place, LLC has installed 1,690 feet of 8” and 1,470 feet of 24” sanitary sewer main and appurtenances (valued at \$338,502.70), 3,002 feet of 8” water main and appurtenances (valued at \$192,336.50), 1,375 feet of storm sewer (valued at \$120,718.34), and 2,927 feet of new paved residential street (Creekside Avenue, Lydia Court, and Ross Street) with curb, gutter, and signage (valued at \$286,235.55) for Phase 1a of the Creekside Addition per the City-approved plans; and

WHEREAS, the City Engineer and City staff have inspected and approved the installation of said infrastructure and recommend that this infrastructure be accepted for use and maintenance by the City; and

WHEREAS, the filed plats for Phase 1a of the Creekside Addition have identified 5.53 acres of right-of-way to be dedicated to the public for subdivision streets;

NOW, THEREFORE, BE IT RESOLVED by the City of Harrisburg that the City hereby accepts the public infrastructure improvements made by Creekside Place LLC within the dedicated right-of-way for Creekside Avenue, Lydia Court, and Ross Street, and shall hereafter be responsible for the care and maintenance of said improvements from the date of this resolution; and

BE IT FURTHER RESOLVED that the City of Harrisburg hereby accepts the dedication of the public right-of-way for Creekside Avenue, Lydia Court, and Ross Street; and

BE IT FURTHER RESOLVED that a two-year warranty period for the sanitary sewer and water improvements as well as the one-year warranty period for the street improvements shall begin upon adoption of this resolution by the City Council.

Dated this 30th day of December, 2019.

HARRISBURG CITY COUNCIL

Seal:
Attest:

Julie Burke – Van Luvanee
Mayor

Mary McClung
Finance Officer

Published: January 9, 2020
Effective: January 30, 2020

Business Item 3. Resolution 2019-31 Transfer of funds from 2019 Contingency. Motion Berg, seconded Maxwell to approve Resolution 2019-31 transfer of funds from 2019 Contingency. Upon roll call vote; all in favor.

RESOLUTION 2019-31

Transfer from 2019 Contingency fund to departments to meet the obligations of the city for 2019

BE IT RESOLVED BY THE CITY COUNCIL OF HARRISBURG, SOUTH DAKOTA, that the following sums are transferred from the contingency fund to the following departments at the end of year to meet the obligations of the city:

Dept – 43170 – Snow Removal	
Object of Expense - 42600 – Supplies and Materials	\$ 3,000.00
Total transfers	\$ 3,000.00
Source of funding	
Contingency fund	\$ 3,000.00

Adopted this 30th day of December 2019.
Julie Burke – Van Luvanee
Mayor, City of Harrisburg, SD

ATTEST:
Mary McClung
Municipal Finance Officer
Published: January 9, 2020

Business Item 4. Consider Not Enforcing the Firework Prohibition from 7:30 am on 12/31/19 thru 12:30 am 01/01/20. Motion Berg, seconded Olson to approve not enforcing the firework prohibition from 7:30 am on 12/31/19 thru 12:30 am 01/01/20. Upon roll call vote; Tank – nay, Maxwell – nay, Berg -aye, Olson -aye. Tie Vote: Mayor – aye. Motion passes.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Tuesday, January 7, 2020 at Liberty Conference Room.

With no further business, a motion was made by Tank, seconded Maxwell, to adjourn the city council meeting at 5:15pm. Upon roll call vote; all in favor.

Submitted by Jill Johnke, Deputy Finance Officer

Published once at the approximate cost of _____.

