

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on December 16, 2019, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Kevin Maxwell, Ryan Olson, Ryan Berg and Danny Tank. Also present from the city were Andrew Pietrus, Mary McClung, Jill Johnke, Joe Stonesifer, and Toby Huizenga. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

Consent Agenda: Motion Tank, seconded Olson, to approve the consent agenda consisting of the following items:

1. Approval of December 16, 2019 Agenda
2. Approval of December 2, 2019 City Council Meeting Minutes
3. Approval of December 16, 2019 Approval of Claims
4. Approval and Authorize Mayor to sign Plat of Tract 2 of Hensch Addition located in the NW1/4 of Section 33, T100N, R50W, 5<sup>th</sup> P.M., Lincoln County, SD.
5. Approval and Authorize Mayor to sign Pre-Annexation Agreement for Tract 2 of Hensch Addition.
6. Approval and Authorize Mayor to sign the Intergovernmental Contract for South Dakota Public Assurance Alliance.
7. GIS Technician
  - a) Approval of Creation of Position
  - b) Approval of Job Description
  - c) Approval of Advertisement of Position
8. Approval to Write off Water Accounts for unable to collect: 00-00002981-01-9 (\$4.24); 00-00009166-00-2 (\$7.60); 00-00001671-07-4 (\$8.28); 00-00005811-04-3 (\$12.00); 00-00007038-01-3 (\$62.28); 00-00005601-01-1 (\$77.12); 00-00005601-00-8 (\$78.15); 10-00002381 (\$112.39)
9. Water Accounts with Outstanding Balances to Collections: 00-00002901-00-2 (\$59.22); 00-00004674-00-3 (\$77.12); 00-00000262-00-4 (\$99.77); 06-00001541-00-3 (\$110.48); 00-00004841-00-5 (\$112.24); 00-00004371-00-9 (\$162.75); 00-00002371-04-3 (\$246.30); 00-00002721-01-7 (\$263.99); 00-00008987-04-8 (\$283.47); 00-00000005-02-1 (\$313.43); 00-00000005-01-8 (\$361.59); 00-00002378-02-4 (\$470.36); 00-00002391-05-2 (\$682.96)
10. Set Special City Council Meeting (End of Year) for December 30, 2019 at 5:00 p.m. @ City Hall.

Upon Roll call vote; All in favor

Ace Hardware – Supplies/Materials (Streets, Water, Sewer, Parks, Street Cleaning, Govt Bldgs, Snow Removal) \$1,044.98; Agora X Inc. – Energy (Streets, Water, Sewer, Parks, Street Cleaning, Snow Removal) \$1,599.61; Ambush Apparel – Professional Services/Fees (Streets, Water, Sewer, Parks) \$148.76; Avera McGreevy Clinic – Professional Services/Fees (Streets, Water, Sewer, Parks) \$131.00; Barnes & Noble Booksellers – Books (Library) \$1,009.66; Core & Main LP – Professional Services/Fees (Water) \$11,288.80; Dakota Garage Doors, Inc. – Repairs/Maintenance (Govt Bldgs) \$1,210.00; Department of Treasury – Tax Withholding \$6,055.04; Eastgate Towing & Storage Inc. – Professional Services/Fees (Streets) \$248.00; Fareway Stores Inc #178 – Supplies/Materials (Govt Bldgs) \$24.35; First National Bank – NSF Check (Water, Sewer) \$153.72; First National bank – NSF Check (Sewer) \$162.37; Harrisburg Heritage – TIF #8 Principal \$32,379.36; Harrisburg School District – Publishing (Economic Dev Promo), Rentals (Library) \$6,000.00; Harrisburg Water – Utility (Govt Bldg) \$59.78; Health Equity – H.S.A. Contributions \$265.00; Health Equity – Professional Services/Fees (Fin Admin, City Admin,

Streets, Water, Sewer, Parks) \$17.50; Johnson Feed, Inc. – Supplies/Materials (Snow Removal) \$2,592.10; Lewis & Clark Regional Water – Water for Resale (Water) \$11,044.00; Lincoln Conservation District – Professional Services/Fees (Sewer) \$639.20; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$30.35; MidAmerican Energy – Energy (Govt Bldgs, Sewer) \$974.66; Novak Sanitary Service – Utilities (Govt Bldgs) \$104.41; One Call Systems, Inc. – Professional Services/Fees (Water, Sewer) \$130.20; Payment Service Network – Professional Services/Fees (Planner, Water, Sewer) \$1,567.01; Payment Service Network – NSF Check (Sewer) \$59.97; Payment Services Network – NSF Check (Sewer) \$176.00; Payment Service Network – Refund of Payment (Water, Sewer) \$70.30; Prairie Wind Trailers, LLC – Supplies/Materials (Streets) \$40.00; Qualified Presort Service, LLC – Supplies/Materials (Water, Sewer) \$2,277.87; Sanitation Products – Supplies/Materials (Sewer) \$179.95; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$326.76; Sioux Falls Networks – Professional Services/Fees (Fin Admin) \$254.35; Siouxland Trailer Sales – Supplies/Materials (Snow Removal) \$384.57; SD Supplemental Retirement System – Retirement Contributions \$325.00; SE Electric Cooperative, Inc. – Energy (Street Lighting, Sewer, Water) \$2,246.75; Stockwell Engineers Inc. – Professional Services/Fees (Engineering – Water, Sewer, Storm Drainage, General) \$148,593.71; Sturdevant’s Auto Supply – Supplies/Materials (Streets, Water, Sewer, Parks) \$100.81; Titan Access Account – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$465.00; Titan Machinery – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$188.85; Traffic Solutions – Rentals (Streets) \$509.50; Vast Broadband – Utilities (Govt Bldgs, Library) \$663.29; Wellmark Blue Cross Blue Shield – Group Insurance (Planner) \$158.20; White Glove Cleaning Services – Utilities (Govt Bldgs) \$100.00; Xcel Energy – Energy (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$10,564.49;

No public comment was offered.

Expression of Appreciation – The Mayor presented those present with a certificate of appreciation.

1. Dustin Groen – Planning and Zoning Board
2. Todd Mckeown – Planning and Zoning and Park Boards
3. Aaron Aylward – Park Board
4. Stacy Erdmann – Library Board
5. Mandi Juhnke – Library Board

Business Item 2. Resolution 2019-29 Street Lighting Service Rate. Motion Tank, seconded Olson to approve Resolution 2019-29 Street Lighting Service Rate. Roll call; Tank – aye, Olson – aye, Maxwell – nay, Berg – aye.

#### RESOLUTION NO. 2019-29

#### A RESOLUTION ESTABLISHING A STREET LIGHT SERVICE RATE FOR STREET LIGHTING SERVICES MAINTAINED BY THE CITY.

WHEREAS, Chapter 8.05 of the City of Harrisburg Municipal Ordinances gives the Harrisburg City Council the authority to set streetlight service fee rates and issue exemptions by Resolution of the Harrisburg City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Harrisburg City Council as follows:

SECTION 1: Fee. That each Lot shall pay a streetlight service fee of \$2.00 per month effective beginning February 1, 2020.

SECTION 2: Exemption. Only Lots with a water and sewer account shall be assessed the streetlight service fee. Each water and sewer account shall be assessed the streetlight service fee for only one Lot, regardless of how many Lots are served by said water and sewer account.

Dated this 16th day of December 2019.

Julie Burke – Van Luvanee  
Mayor

ATTEST:

Mary McClung  
Finance Officer

(SEAL)

Publish: December 26, 2019

Effective: January 16, 2020

Published once at the approximate cost of \_\_\_\_\_.

6:05 pm – Public Hearing – Amendment to the Official Zoning Map and to Clarify Portions of the Current Zoning Regulations. No public comment was offered.

Business Item 1. 1<sup>st</sup> Reading Ordinance 2019-21 Amendment to the Official Zoning Map and Clarification of Portions of the Current Zoning Regulations. Motion Berg, seconded Maxwell to set the 2<sup>nd</sup> Reading of Ordinance 2019-21 for Tuesday, January 7, 2020. Upon roll call vote; all in favor.

Business Item 3. Employee Wage Adjustment for Wastewater Collection Class II Certification. Motion Berg, seconded Maxwell to set Chris Kullander’s wage at \$18.51 beginning with pay period beginning on December 16, 2019 for his Wastewater Collection Class II Certification. Upon rollcall vote; all in favor.

Business Item 4. Code of Ethics. Motion Tank, seconded Maxwell to approve the Code of Ethics as prepared. Upon roll call; all in favor.

Stonesifer gave verbal City Engineer report.

Mayor and Council gave verbal reports.

The next regular meeting of the Harrisburg City Council will be held at 5:00 pm on Monday, December 30, 2019 at City Hall.

With no further business, a motion was made by Tank, seconded Maxwell, to adjourn the city council meeting at 6:39pm. Upon roll call vote; all in favor.

Submitted by Jill Johnke, Deputy Finance Officer