

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on December 2, 2019, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Kevin Maxwell, Ryan Olson, Ryan Berg and Danny Tank. Also present from the city were Andrew Pietrus, Mary McClung and Dustin Preheim. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

Consent Agenda: Motion Tank, seconded Olson, to approve the consent agenda consisting of the following items:

1. Approval of December 2, 2019 Agenda
2. Approval of November 18, 2019 City Council Meeting Minutes
3. Approval of December 2, 2019 Approval of Claims
4. Approval to Order and Purchase JD 60HD Broom from Pfeifer Implement in the amount of \$4,489.00 (2020 Expenditure and Possession)
5. Approval to purchase a 2019 Thunder Creek EV750 750 Gallon Fuel Trailer with Fuel Meter from Sioux International in the amount of \$12,150.00 (2020 Expenditure and Possession)
6. Abate of Annual Special Assessments on Parcels 270.72.02.014A in the amount of \$354.98 and Parcel 270.72.02.014B in the amount of \$380.26 due to double assessment on inventory lot

Upon Roll call vote; All in favor

Aflac – Aflac Withholdings \$479.60; Asphalt Seal Coating and Repairs – Improvements other than Buildings (Storm Drainage) \$4,953.38; BB&T Governmental Finance – Principal and Interest (Sewer) \$90,815.99; Blackburn Mfging. Co. – Supplies/Materials (Water, Sewer) \$111.92; Blais, Matthew & Kira – Customer Deposit Refund (Water) \$90.22; Bryant, Benjamin & Kristi – Customer Deposit Refund (Water) \$150.00; Bullis, Tyson & Kayla – Customer Deposit Refund (Water) \$65.73; Butler Machinery Company – Repairs/Maintenance (Snow Removal) \$162.00; Campbell Supply – Supplies/Materials (Snow Removal) \$52.63; Cardmember Services – Professional Services/ Fees, Travel/Conference, Supplies/Materials, Books, Repairs/Maintenance (Planner, Water, Sewer, Fire, Library, Streets) \$2,281.12; City of Sioux Falls – Professional Services/Fees (West Nile Prevention) \$1,791.30; Concrete Materials – Repairs/Maintenance (Streets) \$58.85; Dakota Supply Group – Supplies/Materials (Govt Bldgs) \$471.96; Department of Treasury – Federal Withholdings \$6,353.34; Equipment Blades Inc. – Supplies/Materials (Snow Removal) \$685.00; First National Bank – NSF Check (Water, Sewer) \$398.67; First National Bank – NSF Check (Water, Sewer) \$108.87; First National Bank – November 2019 Payroll \$40,863.87; Grainger – Supplies/Materials (Govt Bldgs) \$171.80; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; Harrisburg Water – Utilities (Govt Bldgs, Parks) \$327.26; Health Equity – H S A Withholdings \$265.00; Hellenga, Wendy – Customer Deposit Refund (Water) \$32.93; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Johnke, Jill – Utilities (Govt Bldgs) \$35.00; Jorgensen, Kathy – Customer Deposit Refund (Water) \$90.22; Kono, Jason – Customer Deposit Refund (Water) \$91.24; Kullander, Chris – Utilities (Govt Bldgs) \$35.00; Linc. Co. Register of Deeds – Supplies/Materials, Professional Services/Fees (Planner) \$63.00; Lund Engineering & Environment – Professional Services/Fees (Storm Drainage) \$5,538.00; Marco, Inc. – Rentals, Supplies/Materials (Streets, Water, Sewer, Parks, Fin Admin) \$534.02; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$22.05; McClung, Mary – Utilities (Govt Bldgs) \$35.00; Middendorff, Grant & Courtney – Customer Deposit Refund (Water) \$90.22; North Central International – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$186.36; Odegaard, Shaun & Julie – Customer Deposit Refund (Water) \$90.60; Payment Service

Network – NSF Check (Water, Sewer) \$103.40; Payment Service Network – NSF Check (Water, Sewer) \$172.55; Pheasantland Industries – Supplies/Materials (Parks) \$1,581.78; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Plucker, Larry – Utilities (Govt Bldgs) \$35.00; Powell, Mike – Customer Deposit Refund (Water) \$50.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Privett, Toby & Sara – Customer Deposit Refund (Water) \$90.22; Rennich, David – Utilities (Govt Bldgs) \$35.00; Rural Route 1 Services – Utilities (Govt Bldgs) \$126.50; Schoeneman Bros. Co. – Repairs/Maintenance (Water) \$61.35; Sioux Falls Utilities – Utilities (Sewer) \$148,226.06; Sioux Valley News – Publishing (Ord, Res, Proceedings) \$335.04; Sisson Printing – Supplies/Materials (Sewer) \$743.07; SDPAA – Insurance (Parks) \$119.13; South Dak Retirement System – SDRS Withholdings - \$5,563.18; SD Supplemental Retirement – Retirement Withholdings \$325.00; South Dak Water & Wastewater – Professional Services/Fees (Water, Sewer) \$10.00; Staples Advantage – Supplies/Materials (Streets, Water, Sewer, Parks) \$39.89; Stonesifer, Joe – Utilities (Govt Bldgs) \$35.00; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; VanDiest Supply Company – Supplies/Materials (West Nile Prevention) \$6,348.95; Vantek Communications, Inc. – Repairs/Maintenance, Rentals (Water, Sewer) \$345.00; Water Environment Federation – Professional Services (Water) \$155.00; Weier, Lonnie & Michelle – Customer Deposit Refund (Water) \$62.88; White Glove Cleaning – Utilities (Govt Bldgs) \$75.00

No public comment was offered.

Business Item 2. 2nd Reading Ordinance 2019-20 Supplemental Appropriations Ordinance. Motion Berg, seconded Maxwell to approve Ordinance 2019-20 Supplemental Appropriations Ordinance. Upon roll call vote; all in favor. Published separate from the council meeting minutes.

Business Item 3. Consider and Authorize Mayor to Sign 2020 Animal Control Services and Impoundment Facility Operations Agreement (Sioux Falls Area Humane Society) Motion Tank, seconded Olson to approve and authorize the Mayor to sign the 2020 Animal Control Services and Impoundment Facility Operations Agreement with the Sioux Falls Area Humane Society. Upon roll call vote; all in favor

Business Item 4. Code of Ethics. Consensus of the Council was to not include sections regarding lobbying and politics to the Code of Ethics document. Pietrus will check with the city attorney on the reporting of violations of the Code Ethics and how they should be handled. Consensus of the council is that they would like to see procedural steps for the public on how to report a violation of the Code of Ethics Policy added.

Business Item 5. Consider Resolution 2019-29 Street Lighting Service Rate – No action taken

Business Item 6. Employee Wage Adjustment for Water Distribution Class II Certification. Motion Berg, seconded Maxwell to set Chris Kullander’s wage at \$18.01 beginning with pay period 25 for his Water Distribution Class II Certification. Upon roll call vote; all in favor.

Business Item 1. Consider Lozano Water Bill Dispute Adjustment – No one present for business item. No action taken

Financial and Building Permit written reports provided.

Pietrus explained the outdoor warning siren activation on November 30, 2019. Communications recently had the computer console reprogrammed that is responsible for the county’s various outdoor warning sirens and fire department pagers. When Communications attempted to do a test of Centerville and Hudson Fire Department pagers the program grabbed part of the Centerville code and part of the Hudson code which combined resulted in the Harrisburg outdoor warning siren code. Communications explained

that the different codes are 'stacked' on top of each other and the program took the beginning of one code and the end of another which resulted in the Harrisburg outdoor warning sirens being activated.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Monday, December 16, 2019 at the Liberty School Board Room.

With no further business, a motion was made by Tank, seconded Olson, to adjourn the city council meeting at 6:42pm.

Submitted by Mary McClung, Finance Officer