

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on November 4, 2019, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Kevin Maxwell, Ryan Olson, Ryan Berg and Danny Tank. Also present from the city were Andrew Pietrus, Jill Johnke, Mary McClung, Michael McMahon, Toby Huizenga, and Joe Stonesifer. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

Consent Agenda: Motion Tank, seconded Berg, to approve the consent agenda consisting of the following items:

1. Approval of November 4, 2019 Agenda
2. Approval of October 21, 2019 City Council Meeting Minutes
3. Approval of November 4, 2019 Approval of Claims
4. Authorize Mayor to sign the Harrisburg Transportation Alternatives Replacement Agreement – Project P TAPU (01) PCN 04Q8 (Willow Street Path)
5. Approve Quote from Pfeifer Implement Co. to order a 2020 Bobcat 5610 (Toolcat) in the amount of \$54,788.64 to purchase and take possession in 2020 off NASPO State of South Dakota – Contract #17286
6. Approve quote from Butler Cat to order a 2020 Cat Telehandler 642D in the amount of \$140,140.96 to purchase and take possession in 2020 off Sourcewell Contract #032119-Cat – 7-year lease.
7. Approve Quote from Sanitation Products to order a 2020 Elgin Street Sweeper in the amount of \$204,890.00 to purchase and take possession in 2020 off Sourcewell Contract #122017-FSC – 7-year lease.
8. Authorize the Mayor to sign the Metropolitan Planning Organization 2020 Agreement.
9. Mayor Appointment of City Representative (Kevin Maxwell) to the Harrisburg Disability Awareness Commission.

Upon Roll call vote; All in favor

Ace Hardware – Supplies/Materials (Streets, Water, Sewer, Parks, Govt Bldgs) \$1,282.44; Ace Hardware Inc. (Nybergs) – Supplies/Materials (Sewer) \$29.98; Aflac – Aflac Withholdings \$479.60; Altman, Jamayne – Customer Deposit Refund, Refund of Credit on Account (Water) \$266.96; Asphalt Institute – Travel /Conference (Engineering) \$595.00; Banyon Data Systems – Professional services/Fees (Water, Sewer) \$1,385.00; Barnes & Noble Booksellers – Books (Library) \$221.44; Bartlett, Cindy – Customer Deposit Refund (Water) \$107.04; Cardmember Services – Professional Services/Fees, Travel/Conference, Books, Supplies/Materials, Community Education/Event (Fin Admin, Engineering, Govt Bldgs, Library, Streets, Water, Sewer, Parks, West Nile Prevention) \$2,791.84; Cooperative Energy Company – Energy (Water, Sewer) \$817.95; Core & Main – Supplies/Materials (Water) \$1,474.13; Custom Tree Movers, Inc. – Supplies/Materials (Forestry) \$10,875.00; Cutler Law Firm, LLP – Professional Services/Fees (Attorney) \$3,732.62; Dakota Pump – Supplies/Materials (Sewer) \$300.42; Department of Treasury – Federal Withholding Taxes \$6,125.19; Fastenal – Supplies/Materials (Streets, Water, Sewer, Parks) \$303.37; First National Bank – October 2019 Payroll - \$39,475.26; Gilbert, Janice & William – Customer Deposit Refund (Water) \$90.22; Grainger – Supplies/Materials (Streets, Water, Sewer, Parks) \$551.78; Graybar Electric Co. – Supplies/Materials (Streets, Water, Sewer, Parks) \$226.66; Harrisburg Fire Dept. – Professional Services/Fees (Fire) \$32,607.54; Hawkins Inc. – Supplies/Materials (Sewer) \$1,157.50;

Health Equity – H.S.A. Withholdings \$265.00; Lewis & Clark Regional Water System – Resale of Water (Water) \$12,030.63; Linc. Cty Register of Deeds – Professional Services/Fees, Supplies/Materials (Planner) \$128.00; Marco, Inc. – Rentals, Supplies/Materials (Streets, Water, Sewer, Parks, Fin Admin) \$571.40; McMahon, Michael – Travel/Conference (Planner) \$175.74; MidAmerican Energy – Energy (Sewer, Govt Bldgs) \$263.05; MLC Construction Inc. – Buildings (Parks) \$12,996.20; Myott, Ryan – Customer Deposit Refund (Water) \$107.04; Payment Service Network – Professional Services/Fees (Planner, Water, Sewer) \$1,487.82; Pfeifer Implement – Repairs/Maintenance (Parks) \$185.14; Preheim, Dustin – Supplies/Materials (Streets, Water, Sewer, Parks) \$7.01; Rust, Tony – Customer Deposit Refund (Water) \$56.58; Sams Club GEMB – Supplies/Materials (Library) \$89.90; Schoeneman Bros. Co. – Repairs/Maintenance (Govt Bldgs) \$14.70; Sioux Falls Utilities – Utilities (Sewer) \$91,296.10; Sioux International – Repairs/Maintenance (Parks) \$529.81; SD Assoc Rural Water Systems – Travel/Conference (Water, Sewer) \$450.00; SD State Treasurer – Unclaimed Property -Customer Deposit Refund, Credit on Account (Water) \$284.12; South Dakota Retirement System – Retirement Withholdings \$5,487.04; SD Supplemental Retirement Plan – Retirement Withholdings \$325.00; Staples Advantage – Supplies/Materials (Fin Admin) \$174.14; Steward, Krystal – Customer Deposit (Water) \$7.11; Thurston, Jason – Supplies/Materials (Streets, Water, Sewer, Parks) \$41.46; Traffic Solutions, Inc. – Repairs/Maintenance (Govt Bldgs) \$306.12; Vast Broadband – Utilities (Library, Govt Bldgs) \$663.39; White Glove Cleaning Services - Utilities (Govt Bldgs) \$75.00; Xcel Energy – Energy (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$11,196.51

Public Comment – Carrie Hill - Habitat for Humanity House being built in Harrisburg request for help getting the word out that they need volunteers

Business Item 4. Approval of Pay Request #5 – HWY 115 Water Main Relocation (Lincoln County Rural Water) Motion Berg, seconded Maxwell to approve Pay Request #5 for the HWY 115 Water Main Relocation to Lincoln County Rural Water in the amount of \$81,738.97. Upon roll call vote; all in favor.

6:05 PM Public Hearing for Retail On-Off Wine and Cider License for SDK, Inc – No public comment offered.

Lincoln County Commissioner Joel Arends discussed the County’s Transportation Plan and Joint Jurisdiction between the City of Harrisburg and Lincoln County.

Business Item 1. Consider Retail On-Off Sale Wine and Cider License for SDK, Inc. Motion Olson, seconded Maxwell to approve the retail on-off sale wine and cider license for SDK, Inc for 2020. Upon roll call vote; all in favor.

Business Item 2. 2020 Liquor License Renewals

- A) Motion Olson, seconded Maxwell to approve the package off sale liquor license for Agora X Inc for 2020. Upon roll call vote; all in favor.
- B) Motion Olson, seconded Tank to approve the Retail (On Sale) Restaurant Liquor License for Big Js Roadhouse 2, for 2020. Upon roll call vote; all in favor.
- C) Motion Olson, seconded Maxwell to approve the package off sale liquor license for Fareway Stores, Inc for 2020. Upon roll call vote; all in favor.
- D) Motion Olson, seconded Maxwell to approve the package off sale liquor license and retail (On Sale) Liquor License for 44Fillys Inc (Fresh Horses) for 2020. Upon roll call vote; all in favor.
- E) Motion Olson, seconded Maxwell to approve the package off sale liquor license for Grains & Grapes Liquor House, LLC for 2020. Upon roll call vote; all in favor.

- F) Motion Olson, seconded Maxwell to approve the Retail On Sale liquor license for the Phoenix Café Inc for 2020. Upon roll call vote; all in favor.
- G) Motion Olson, seconded Maxwell to approve the Retail On sale liquor license for With A Twist (The Meadow Barn) for 2020. Upon roll call vote; all in favor.
- H) Harrisburg Events Center LLC – Motion Olson, seconded Maxwell to approve the Retail (On Sale) liquor license for Harrisburg Events Center LLC for 2020. Upon roll call vote; all in favor.

Business Item 3. 2020 Health Insurance Renewal – Wellmark Blue Cross Blue Shield. Motion Tank, seconded Maxwell to approve and authorize the Finance Officer to sign the 2020 Health Insurance Renewal Wellmark H.S.A. 4500 (OPM 6750) with a monthly premium of \$3677.51 with a contribution of \$2000.00/ per employee to their H.S.A. account. Upon roll call vote; all in favor.

Business Item 5. Consider Quote for Asphalt Patch for Brannon Drive Stormwater Pipe Project. Motion Tank, seconded Maxwell to approve the quote from Asphalt Seal Coating and Repairs in the amount of \$4016.25 for the Brannon Drive Stormwater Pipe Project. Upon roll call vote; all in favor

Business Item 6. Resolution 2019-28 Adopt the West Harrisburg Master Drainage Plan and West Harrisburg Drainage Basin Utility Districts Map. Motion Tank, seconded Berg to approve Resolution 2019-28 Adopting the West Harrisburg Master Drainage Plan and West Harrisburg Drainage Basin Utility Districts Map. Upon roll call vote; all in favor.

#### RESOLUTION 2019 – 28

#### A RESOLUTION TO ADOPT THE WEST HARRISBURG MASTER DRAINAGE PLAN AND WEST HARRISBURG DRAINAGE BASIN UTILITY DISTRICTS MAP

WHEREAS, the west Harrisburg storm drainage analysis completed by Stockwell Engineers Inc., on September 6, 2019 is the West Harrisburg Master Drainage Plan.

WHEREAS, the Harrisburg City Council believes that it is necessary and in the best interest of the City of Harrisburg, in order to plan for regional stormwater facilities, to approve the West Harrisburg Master Drainage Plan.

WHEREAS, the West Harrisburg Master Drainage Plan Drawing 1 delineates and identifies boundaries of drainage basins on the west side of Harrisburg.

WHEREAS, the Harrisburg City Council believes that it is necessary and in the best interest of the City of Harrisburg, in order to plan for regional stormwater facilities, to establish Drainage Basin Utility Districts.

WHEREAS, the drainage basins identified in the West Harrisburg Master Drainage Plan Drawing 1 are Drainage Basin Utility Districts.

WHEREAS, the Harrisburg City Council believes that it is necessary and in the best interest of the City of Harrisburg, in order to plan for regional stormwater facilities, to approve West Harrisburg Master Drainage Plan Drawing 1 as the West Harrisburg Drainage Basin Utility Districts Map.

THEREFORE, BE IT RESOLVED that the City of Harrisburg City Council adopts the West Harrisburg Master Drainage Plan and West Harrisburg Drainage Basins Utility Districts Map as presented for the City of Harrisburg.

Adopted this 4<sup>th</sup> day of November, 2019.

Julie Burke Van-Luvanee  
Mayor

ATTEST:  
Mary McClung  
Finance Officer

Published: November 14, 2019  
Effective Date: December 4, 2019

Published once at the approximate cost of \_\_\_\_\_.

Business Item 7. 1<sup>st</sup> Reading Ordinance 2019-19 Stormwater Basin Development fee. Motion Olson, seconded Tank to set the 2<sup>nd</sup> Reading for Ordinance 2019-19 Stormwater Basin Development Fee for Monday, November 18, 2019. Upon roll call vote; all in favor.

October building permit reports and October finance report were provided on the supplemental agenda.

Verbal engineering updates were provided by City Engineer Stonesifer. Verbal City Administrator report was provided by Pietrus.

Open House for the Water Reclamation Project (Wastewater Treatment Facility) will be held on Thursday, November 14, 2019 from 5:30 pm – 6:30 pm at the Harrisburg Liberty School Commons. A quorum of the council will be present, but no action of the council will be made.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Monday, November 18, 2019 at the Liberty School Board Room.

With no further business, a motion was made by Tank, seconded Maxwell, to adjourn the city council meeting at 7:41pm.

Submitted by Jill Johnke, Administrative Assistant / Deputy Finance Officer