

**HARRISBURG PLANNING COMMISSION
APPROVED MINUTES OF THE REGULAR MEETING OF JULY 9, 2019
HELD AT 6:00 P.M. IN THE CITY HALL CONFERENCE ROOM**

CALL TO ORDER

Chairman Bicknase called the Planning Commission to order at 6:00 p.m. Present were Commission members Bicknase, Doyen, Hogan, Larson, and Schipper as well as Michael McMahon, Joe Stonesifer, Doug Allen, and Branden Hiles.

The Commission welcomed new member Kristin Larson.

APPROVAL OF AGENDA

1. Approval of the agenda for the July 9, 2019 regular meeting.

Schipper moved, with Doyen seconding, to approve the agenda for the July 9, 2019 regular meeting as presented. The motion was approved by a unanimous vote.

OLD BUSINESS

2. Approval of the minutes of the June 25, 2019 regular Planning Commission meeting.

Doyen moved, with Schipper seconding, to approve the minutes of the June 25, 2019 regular meeting as presented. The motion was approved by a unanimous vote.

PUBLIC COMMENT ON NON-AGENDA ITEMS

No public comment was offered

NEW BUSINESS

3. Review of the Preliminary Plan of Flatiron Crossing Addition, located in the E $\frac{1}{2}$ SE $\frac{1}{4}$ of Section 26, T100N, R50W, 5th P.M., City of Harrisburg, Lincoln County, SD.

McMahon provided a staff report on the Preliminary Plan and reported on the changes to the Preliminary Plan that will be made before it is submitted to the City Council. The Commission discussed the proposed subdivision layout and challenges to the development due to stormwater and drainage issues. Schipper moved, with Doyen seconding, to approve this Preliminary Plan with the proposed changes and to recommend to the City Council that this Preliminary Plan with proposed changes be approved. The motion was approved by a unanimous vote.

4. Approval and recommendation to the City Council on the plat of Lots A & B of Tract 2 of Sanchez's Addition, located in the NE $\frac{1}{4}$ of Section 25, T100N, R50W, 5th P.M., Lincoln County, South Dakota.

McMahon distributed copies of the plat. After a brief discussion, Doyen moved, with Schipper seconding, to approve this plat and to recommend to the City Council that this plat be approved. The motion was approved by a unanimous vote.

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5. Recommendation to City Council on Mini-Warehouse (storage units) criteria.

McMahon provided proposed changes to the criteria to the Commission. After a brief discussion about the proposed changes Hogan moved, with Schipper seconding, to recommend to the City Council that the moratorium on Mini-Warehouse units be ended and the proposed criteria be adopted. The motion was approved by a unanimous vote.

6. Review letters of interest for the Planning Commission vacancies and recommendation to the Mayor and City Council.

After review of the letter of interest from Branden Hiles, Schipper moved, with Hogan seconding, to recommend that Branden Hiles be appointed to fill the current vacancy on the Commission. The motion was approved by a unanimous vote.

ADMINISTRATIVE REPORTS AND COMMISSION INPUT

7. Building and development activity reports for June, 2019.

McMahon provided building and development activity reports for June, 2019.

8. Commission Member input.

No Commission member input was offered.

Schipper moved, with Doyen seconding, to adjourn. The motion was approved by a unanimous vote. The Commission adjourned at 6:50 p.m.

Respectfully submitted,

Michael McMahon
Planning & Zoning Administrator