

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on October 7, 2019, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Kevin Maxwell, Ryan Olson, Ryan Berg and Danny Tank. Also present from the city were Andrew Pietrus, Jill Johnke, Mary McClung, Michael McMahan, Dustin Preheim, Toby Huizenga, and Joe Stonesifer. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Tank, seconded Olson, to approve the consent agenda consisting of the following items:

1. Approval of October 7, 2019 Agenda
2. Approval of Sept 16, 2019 City Council Meeting Minutes
3. Approval of October 7, 2019 Approval of Claims
4. Mayor appointment of Library Board Members – Lynn Bren and Randi Murphy
5. Approval of Lincoln County Rural Water Request to service 1025 N Cliff Avenue -Douglas Allen, the city will not provide service and consents that LCRW may serve until such time as City service is available.
6. Authorized Mayor to sign easement agreement on Lot 6, Block 6 of Thorsons Addition

Upon Roll call vote; All in favor

Ace Hardware – Supplies/Materials (Streets, Water, Sewer, Parks) \$717.82; Acreage Fence – Improvements other than Buildings (Parks) \$3,489.80; Action Lawn Service – Professional Services/Fees (Forestry) \$1,890.00; Aflac – Aflac Withholdings \$719.40; Agora X Inc. – Energy (Streets, Water, Sewer, Parks) \$1,509.90; Agropur – Customer Deposit Refund (Water) \$87.07; Aleck, Jeremy – Refund of Credit on Account (Water) \$150.00; Appel, Diane – Customer Deposit Refund (Water) \$90.22; Asphalt Seal Coating and Repairs – Repairs/Maintenance (Streets, Sewer) \$9,027.00; Barnes & Noble Booksellers – Books (Library) \$682.30; Cardmember Services – Travel/Conference, Supplies/Materials, Books (Engineer, Library, Parks, Water, Sewer) \$1,656.50; Christiansen, Tyler & Cheray – Customer Deposit Refund (Water) \$150.00; Clayborne, Samantha – Customer Deposit Refund (Water) \$80.65; Concrete Materials – Repairs/Maintenance (Streets) \$509.73; Core & Main – Supplies/Materials (Water) \$3,398.40; Customeyez Designs – Supplies/Materials (Streets) \$100.00; Dakota Pump – Repairs/Maintenance (Sewer) \$2,914.70; Department of Treasury – Federal Tax Withholdings \$6,756.25; Department of Treasury – Federal Tax Withholdings \$1,996.18; Dunteman, David – Customer Deposit Refund (Water) \$150.00; Ehrhart Griffin & Associates – Professional Services/Dues (Storm Drainage Engineering) \$1,700.00; Engebretson, Ellen – Customer Deposit Refund (Water) \$90.22; Erickson, Joseph – Customer Deposit Refund (Water) \$150.00; Ernster, Melissa – Customer Deposit Refund (Water) \$150.00; Fastenal Company – Repairs/Maintenance (Sewer) \$53.13; Fesler, Micah & Katie – Customer Deposit Refund (Water) \$32.09; Feterl, Mark & Keri – Customer Deposit Refund (Water) \$107.04; Fink, Bill & Terri – Customer Deposit Refund (Water) \$73.40; First Dakota Title – Land, Building (Govt Bldgs) \$189,312.22; First National Bank – Professional Services/Fees (Govt Bldgs) \$20.00; First National Bank – September 2019 Payroll - \$73,431.18; Foxhoven, Tucker – Customer Deposit Refund (Water) \$77.50; Grainger – Supplies/Materials (Streets, Water, Sewer, Parks) \$197.85; Gravel, Lucas & Amy – Customer Deposit Refund (Water) \$87.16; Hadrick, Derek & Krista – Customer Deposit Refund (Water) \$7.24; Hammerstrom, Gene – Utilities (Govt Bldgs) \$70.00; Harrisburg Water –

Utilities (Govt Bldgs, Parks) \$307.79; Health Equity – Professional Services/Fees (City Admin, Fin Admin, Streets, Water, Sewer, Parks) \$17.50; Health Equity – H.S.A. Withholdings \$265.00; Health Equity – H.S.A. Withholdings \$530.00; Huizenga, Toby – Travel/Conference (Sewer) \$40.60; Huizenga, Toby – Utilities (Govt Bldgs) \$70.00; I & S Group, Inc. – Improvements other than Bldgs (Storm Drainage) \$1,100.00; Johnke, Jill – Utilities (Govt Bldgs) \$70.00; Johnson, Amber & Ryan – Customer Deposit Refund (Water) \$73.40; Johnson, Sabrina & Lance – Customer Deposit Refund (Water) \$17.48; Kullander, Chris – Utilities (Govt Bldgs) \$70.00; Lewis & Clark Regional Water – Resale of Water (Water) \$11,857.65; Lincoln Co. Auditor – Professional Services/Fees (Police) \$64,867.58; Linc. Co. Register of Deeds – Professional Services/Fees, Supplies/Materials (Planner) \$250.00; Lobban, Jaime & Marlon – Customer Deposit Refund (Water) \$56.58; Marco, Inc. – Rentals, Supplies/Materials (Fin Admin) \$407.03; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$30.35; McClung, Mary – Utilities (Govt Bldgs) \$70.00; McMahan, Michael – Travel/Conference (Planner) \$353.80; MidAmerican Energy – Energy (Sewer, Govt Bldgs) \$133.05; Payment Service Network – Professional Services/Fees (Planner, Water, Sewer) \$1,565.22; Peterson, Jessica – Utilities (Govt Bldgs) \$35.00; Pfeifer Implement – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$18,997.69; Pheasantland Industries – Supplies/Materials (Streets) \$1,760.40; Pietrus, Andrew – Utilities (Govt Bldgs) \$70.00; Plucker, Larry – Utilities (Govt Bldgs) \$70.00; Prairie Wind Trailers, LLC – Supplies/Materials (Streets, Water, Sewer, Parks) \$14.00; Preheim, Dustin – Utilities (Govt Bldgs) \$70.00; Public Health Laboratory – Professional Services/Fees (Water) \$181.00; Qualified Presort Service LLC – Supplies/Materials (Water, Sewer) \$1,128.44; RDO Equipment Co. – Repairs/Maintenance (Sewer) \$14,664.64; Rennich, David – Utilities (Govt Bldgs) \$70.00; Rural Route 1 Services – Utilities (Govt Bldgs) \$116.50; Schilling, Dustin & Scott, Stephanie – Customer Deposit Refund (Water) \$73.40; Schock, Emily & Roland – Customer Deposit Refund (Water) \$69.30; Schultz, Todd & Rebecca – Customer Deposit Refund (Water) \$90.22; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$191.34; Sioux Falls Networks – Professional Services/Fees (Fin Admin) \$254.35; Sioux Falls Utilities – Utilities (Sewer) \$128,883.92; Sioux Valley News – Publishing (Ord, Res, Proceedings) \$1,069.80; Sioux Valley News – Supplies/Materials (Fin Admin) \$30.00; SD Planners Association – Professional Services/Fees (Planner, Planning Commission) \$260.00; SD Planners Association (Travel/Conference ) \$80.00; SDPAA – Insurance (Streets, Govt Bldgs) \$2,488.37; SD Supplemental Retirement Plan – SDRS Withholdings \$325.00; SD Supplemental Retirement Plan – SDRS Withholdings \$325.00; South Dak Retirement System – SDRS Withholdings \$8,632.00; SD Unemployment Insurance Division – Unemployment Compensation (Fin Admin) \$226.90; SE Electric Cooperative, Inc. – Energy (Sewer, Street Lighting, Water) \$4,906.69; Stan Houston – Supplies/Materials (Streets, Water, Sewer, Parks) \$117.73; Staples Advantage – Supplies/Materials (Library, Planner, Fin Admin) \$403.31; Stonesifer, Joe – Utilities (Govt Bldgs) \$70.00; Sturdevant’s Auto Supply – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$239.23; Thurston, Jason – Utilities (Govt Bldgs) \$70.00; Traffic Solutions Inc. – Repairs/Maintenance (Streets) \$520.40; US Bank National Association – Principal/Interest (Sewer) \$33,268.42; US Bank National Association – Principal/Interest (Water) \$29,926.63; US Bank National Association – Principal/Interest (Water) \$22,053.69; US Bank National Association – Principal/Interest (Sewer) \$11,373.07; US Bank National Association – Principal/Interest (Storm Drainage) \$24,342.43; United States Post Office – Supplies/Materials (Water, Sewer, Fin Admin) \$550.00; Vantek Communications, Inc. – Supplies/Materials, Repairs/Maintenance, Rentals (Streets, water, Sewer, Parks) \$1,074.25; Vast Broadband – Utilities (Library, Govt Bldgs) \$663.37; Verizon Wireless – Utilities (Water, Sewer) \$80.02; Web Concentrate – Professional Services/Fees (Fin Admin) \$99.06; Wedel, Cole – Travel/Conference (Planner) \$12.16; White Glove Cleaning Services – Utilities (Govt Bldgs) \$68.75; Wipf, Judy & Clarence – Customer Deposit Refund (Water) \$150.00; Xcel Energy – Energy (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$11,578.41; Zabel Steel – Supplies/Materials (Parks) \$106.70

No public comment was offered.

Business Item 8. Consider Proposal for a Peer Review of the 60% Design of the Wastewater Treatment Facility. Motion Tank, seconded Berg to approve the proposal from MSA Professional Services, Inc for a Peer Review of the 60% Design of the Wastewater Treatment Facility in the amount of \$28,000. Upon roll call vote; all in favor.

Business Item 9. Consider Proposal for Cliff Avenue and Willow Street 30% Design. Motion Olson, seconded Maxwell to approve the proposal from Infrastructure Design Group, Inc for the Cliff Avenue and Willow Street 30% Design in the amount not to exceed \$57,805.80. Upon roll call vote; all in favor.

Business Item 10. Approval and Acceptance of Quote for the Construction of Willow Street Bioswale Project. Bids were open on October 4, 2019 and only one bid was received from First Rate Excavate, Inc. in the amount of \$98,778.00. Motion Tank, seconded Berg to reject the bid for the Willow Street Bioswale Project due to it exceeding construction estimates and direct staff to re-bid the project either this winter or early spring.

Business Item 6. Commerce Avenue – Sanitary Sewer Project

- A) Change Order #1- Motion Berg, seconded Tank to approve the Change Order No. 1 for the Commerce Avenue Sanitary Sewer Project in the net decrease of \$11,328.51. Upon roll call vote; all in favor.
- B) Pay Application #3 & Final- Motion Berg, seconded Maxwell to approve pay application number three & final in the amount of \$103,569.48 to Siteworks, Inc for the Commerce Avenue Sanitary Sewer Project. Upon roll call vote; all in favor.

Business Item 7. Consider Participation with Lincoln County Conservation and SD GF& P for seeding of the Wastewater Treatment Facility Land. Motion Tank, seconded Maxwell to approve participating with Lincoln County Conservation and the SD GF&P for land seeding of the Wastewater Treatment Facility Land in the approximate cost of \$1200.00. Upon roll call vote; all in favor.

Engineer – Stonesifer gave his engineers report and answered questions regarding projects.

Business Item 1. Ordinance 2019-14 Amend Section 1.02052 Chapter 1.02 of the Municipal Ordinances-Regular Meetings. Motion Maxwell, seconded Olson to set the 2<sup>nd</sup> reading of Ordinance 2019-14 Amend Section 1.0202 of Chapter 1.02 of the Municipal Ordinances Regular Meetings for October 21, 2019. Upon roll call vote; all in favor.

Business Item 2. Ordinance 2019-15 Amend Chapter 9.03 Non-Residential Building Code. Motion Tank, seconded Maxwell to set the second reading of Ordinance 2019-15 Amend Chapter 9.03 Non Residential Building Code for October 21, 2019. Upon roll call vote; all in favor.

Business Item 3. Ordinance 2019-16 Amend Chapter 9.04 Residential Building Code. Motion Tank, seconded Maxwell to set the 2<sup>nd</sup> Reading of Ordinance 2019-16 Amend Chapter 9.04 Residential Building Code for October 21, 2019. Upon roll call vote; all in favor.

Business Item 4. Ordinance 2019-17 Amend Chapter 9.05 Existing Building Code. Motion Tank, seconded Maxwell to set the 2<sup>nd</sup> Reading of Ordinance 2019-17 Amend Chapter 9.05 Building Code for October 21, 2019. Upon roll call vote; all in favor.

Business Item 5. Ordinance 2019-18 Amend Chapter 9.06 Mechanical & Fuel Gas Code. Motion Tank, seconded Maxwell to set the 2<sup>nd</sup> reading of Ordinance 2019-18 Amend Chapter 9.06 Mechanical & Fuel Gas Code for October 21, 2019. Upon roll call vote; all in favor.

Business Item 11. Authorize Mayor to Sign Plat of Lot 1 and 2 of Block 1 in Harrisburg Addition. Motion Tank, seconded Maxwell to approve and authorize the Mayor to sign the Plat of Lot 1 and 2 of Block 1 in Harrisburg Addition. Upon roll call vote; all in favor.

City Administrator gave his report. The September building permit and finance report are available on the supplemental agenda.

Business item 12. Executive Session Pursuant to SDCL 1-25-2(1) Personnel. Motion Maxwell, seconded Olson to enter into executive session pursuant to SDCL 1-25-2(1) Personnel at 6:45pm.

Mayor declared out of executive session at 7:54pm.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Monday, October 21, 2019 at the Liberty School Board Room.

With no further business, a motion was made by Maxwell, seconded Tank, to adjourn the city council meeting at 7:55pm.

Submitted by Jill Johnke, Administrative Assistant / Deputy Finance Officer