

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on September 16, 2019, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Kevin Maxwell, Ryan Olson, and Danny Tank. Absent Ryan Berg. Also present from the city were Jill Johnke, Mary McClung, Toby Huizenga, and Joe Stonesifer. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Olson, seconded Tank, to approve the consent agenda consisting of the following items:

1. Approval of September 16, 2019 Agenda
2. Approval of Sept 4, 2019 City Council Meeting Minutes
3. Approval of September 16, 2019 Approval of Claims

Upon Roll call vote; All in favor

AE2S – Professional Services/Fees (Engineering – General) \$356.00; Agora X Inc. – Energy, Supplies/Materials (Streets, Water, Sewer, Parks, Street Cleaning) \$2,580.86; Barnes & Noble Booksellers – Books (Library) \$685.56; Bergsmith, Joe – Repairs/Maintenance (Snow Removal) \$411.90; CHS Sioux Falls Lube & Oil – Rentals (Streets, Water, Sewer, Parks) \$170.00; Code Works Inc. – Professional Services/Fees (Planner) \$88.60; Cutler Law Firm, LLP – Professional Services/Fees (Attorney) \$5,404.75; Dakota Riggers & Tool Supply – Supplies/Materials (Streets) \$583.91; Department of Treasury – 941 Withholding Taxes \$6,510.67; Division of Motor Vehicles – Professional Services/Fees, Supplies/Materials (Streets) \$21.20; Grainger – Supplies/Materials (Streets, Water, Sewer, Parks) \$178.13; Harrisburg Fire Department – Community Education/Event (Econ Dev Promo) \$2,500.00; Health Equity – H.S.A. Withholdings \$265.00; Health Equity – Professional Services/Fees (City Admin, Fin Admin, Streets, Water, Sewer, Parks) \$17.50; Home Definition, Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; Key Solutions – Group Insurance (City Admin, Fin Admin, Planner, Engineering, Streets, Water, Sewer, Parks) \$463.00; Kullander, Chris – Travel/Conference (Water, Sewer) \$28.00; Light & Siren – Repairs/Maintenance (Streets) \$338.00; Marco, Inc. – Rentals (Streets, Water, Sewer, Parks) \$149.18; Matheson Tri-Gas, Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$21.08; Menards – East – Supplies/Materials (Streets, Water, Sewer, Parks) \$46.96; MidAmerican Energy – Energy (Sewer, Govt Bldgs) \$132.43; Novak Sanitary Sewer – Utilities (Govt Bldgs) \$58.42; One Call Systems Inc. – Professional Services/Fees (Water, Sewer) \$217.35; Optilegra, Inc. – Group Insurance and Withholdings (City Admin, Fin Admin, Planner, Engineering, Streets, Water, Sewer, Parks) \$111.12; Pfeifer Implement – Supplies/Materials (Streets, Water, Sewer, Parks) \$37.08; Pfeifer Implement – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$119.11; Preheim, Dustin – Travel/Conference (Water, Sewer) \$28.00; Qualified Presort Service, LLC – Supplies/Materials (Water, Sewer) \$1,134.98; Sioux Falls Networks – Professional Services/Fees (Fin Admin) \$954.35; Sioux Falls Utilities – Utilities (Sewer) \$148,051.58; Sioux International – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$254.39; Sioux International – Supplies/Materials (Streets, Water, Sewer, Parks) \$109.00; Siteone Landscape Supply, LLC – Supplies/Materials (Parks) \$77.00; South Dak Municipal League – Travel/Conference (Fin Admin, City Admin, Planner, Board) \$460.00; SDPAA – Insurance (Fin Admin, Govt Bldgs, Public Safety, Streets, Water, Sewer, Parks, Library, Street Cleaning) \$44,096.38; SD

Supplemental Retirement Plan – SDRS Withholdings \$325.00; Stan Houston – Supplies/Materials (Streets) \$117.73; Stockwell Engineers Inc. – Professional Services/Fees (Engineering – General, Water, Sewer, Storm Drainage) \$120,966.00; Sturdevant’s Auto Supply – Supplies/Materials (Streets, Water, Sewer, Parks) \$318.59; Traffic Solutions, Inc. – Repairs/Maintenance (Streets) \$1,505.09; USA Blue Book – Supplies/Materials (Water) \$35.49; Vast Broadband – Utilities (Govt Bldgs, Library) \$663.60; Wellmark Blue Cross Blue Shield – Group Insurance (Planner) \$158.20; Wellmark Blue Cross Blue Shield – Group Insurance (City Admin, Fin Admin, Streets, Water, Sewer, Parks) \$4,422.93; White Glove Cleaning – Professional Services/Fees (Govt Bldgs) \$81.25; Zee Medical Service – Supplies/Materials (Govt Bldgs) \$126.99; Zep Specialty Products, Inc., - Supplies/Materials (Streets, Water, Sewer, Parks) \$274.22

No public comment was offered.

Discussion began on business item 3, 2<sup>nd</sup> reading of Ordinance 2019-10 2020 Appropriations. Discussed removing the westside sewer oversizing from the budget.

6:05 Public Hearing for Temporary Special on Sale Malt Beverage License for American Legion Post #45 on September 28, 2019. No public input was offered.

6:07 Public Hearing for Retail On-Off Sale Malt Beverage and SD Farm Wine License for SDK, Inc. No public input was offered.

Discussing continued on Ordinance 2019-10, 2020 Appropriations Ordinance with no changes being made. Motion Tank, seconded Maxwell to approve Ordinance 2019-10 2020 Appropriations Ordinance. Upon roll call vote; all in favor.

Adrienne McKeown introduced Brandon Lane, Harrisburg Economic Development Corporation President/CEO

Business Item 1. Consider Temporary Special on Sale Malt Beverage License for American Legion Post #45 on September 28, 2019. Motion Olson, seconded Tank to approve a Temporary Special on sale Malt Beverage License for the American Legion Post #45 at 303 Main Street on September 28, 2019. Upon roll call vote; all in favor.

Business Item 2. Consider Retail On-Off Sale Malt Beverage and SD Farm wine License for SDK, Inc. Motion Maxwell, seconded Tank to approve a Retail On-Off Sale Malt Beverage and SD Farm Wine License for SDK, Inc at 24246 SD Hwy 115, Harrisburg SD. Upon roll call vote; all in favor.

Business Item 4. Ordinance 2019-13 Supplemental Appropriations Ordinance (2<sup>nd</sup> Reading) No changes. Motion Olson, seconded Tank to approve Ordinance 2019-13 Supplemental Appropriations Ordinance. Upon roll call vote; all in favor.

Business Item 5. 2<sup>nd</sup> Amendment to the 2018 Agreement for Furnishing Police Service Between Lincoln County and the City of Harrisburg. Motion Tank, seconded Maxwell to approve and authorize the Mayor to sign the 2<sup>nd</sup> Amendment to the 2018 (Agreement for Furnishing Police Service between Lincoln County and the City of Harrisburg. Upon roll call vote; all in favor.

Business Item 6. Consider Reimbursement Timeline for Damages. Motion Tank, seconded Maxwell to only consider reimbursement of damages for incidents that were incurred no longer than 180 days from the incident. Upon roll call vote; all in favor.

Business Item 7. Consider Agreement for Legal services with Frieberg, Nelson & Ask, LLP for Representation in Code Enforcement Actions. Motion Olson, seconded Maxwell to authorize the mayor to sign the agreement for professional legal services with Thomas H. Frieberg and Samuel J. Nelson of Frieberg, Nelson & Ask, LLP Attorneys for representation of code enforcement actions for the City at a rate of \$200.00 for Thomas H Frieberg and \$175.00 for Samuel J Nelson. Upon roll call vote; all in favor.

Business Item 8. Consider purchase of OWL Video Recording Equipment. Motion Maxwell, seconded Olson to purchase OWL Video Recording Equipment not to exceed \$1000.00. Upon roll call vote; all in favor.

Business Item 9. Park Board Requests

- a.) Consider request to expend up to \$2000.00 to remove trees obstructing alley. Motion Tank, seconded Maxwell to approve expending up to \$2000.00 to remove trees obstructing alley. Upon roll call vote; all in favor.
- b.) Consider request to expend up to \$11,000 for tree planting/spading in various parks. Motion Maxwell, seconded Olson to approve expending \$11,000 for tree planting/spading in various parks. Upon roll call vote; all in favor.

Engineer - Stonesifer gave the engineers report and answered public questions regarding current and future projects.

City Administrator - Consensus of council to amend city ordinance and bring to council for adoption to move the city council meetings from the 1<sup>st</sup> and 3<sup>rd</sup> Monday nights to the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday nights. Drafts were provided of a reimbursement policy, code of ethics and communication plan for council to provide feedback prior to adoption.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Monday, October 7, 2019 at the Liberty School Board Room.

With no further business, a motion was made by Maxwell, seconded Tank, to adjourn the city council meeting at 7:31pm.

Submitted by Jill Johnke, Administrative Assistant / Deputy Finance Officer