

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on April 7<sup>th</sup>, 2014, at 6:00 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Ryan Olson, Allison Sanderson, Rob Handshumaker and Adrienne McKeown. Also present from the city were Mary McClung, Andrew Pietrus, Michael McMahon, Toby Huizenga and Alysia Simunek. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Council reviewed the agenda.

Motion Olson to approve the minutes of the March 17<sup>th</sup>, 2014, City Council meeting, with no changes, seconded Sanderson.

Motion McKeown to approve all claims as presented, seconded Handshumaker. A-1 Portable Toilets – Utilities (Parks) \$180.00; Above Standard Cleaning – Utilities (Govt Bldgs) \$140.00; Aflac – Group Insurance (Employee Paid) \$249.40; Agora X Inc. – Supplies & Materials (Streets, Water, Sewer, Parks, Snow Removal, Street Cleaning) \$966.72; Backes, Scott & Joy – Water Meter Deposit Refund (Water) \$98.65; Banyon Data Systems – Professional Services (Fin Adm) \$129.00; Battery Systems – Supplies & Materials (Streets, Water, Sewer, Parks) \$185.60; Boss's Pizza and Chicken – Supplies & Materials (Economic Development) \$85.00; Brown & Saenger – Supplies & Materials (Fin Admin) \$64.97; Campbell Supply – Supplies & Materials (Streets, Water, Sewer, Parks) \$332.08; Cardmember Services – Supplies & Materials (Govt Bldgs, Planning & Zoning Admin, Library) Books (Library) \$1,114.21; Crittenden, Cole – Water Meter Deposit Refund (Water) \$123.25; Crouch Recreational Design Inc. – Repairs & Maintenance (Parks) \$692.00; Cutler & Donahoe, LLP – Professional Services (Fin Admin) \$2,293.50; Dataware – Supplies & Materials (Govt Bldgs) Professional Services (Fin Admin) \$431.72; Design Solutions & Integration – Repairs & Maintenance (Water) \$1,413.00; Department of Treasury – 941 Withholding & FICA Pay Period #6 \$3,932.48; Department of Treasury – 641 & Withholding & FICA 1<sup>st</sup> Qtr Payroll \$1,374.62; Department of Treasury – 941 Withholding & FICA Pay Period #7 \$3,992.19; Fastenal Company – Supplies & Materials (Sewer, Parks) \$15.14; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – Principal & Interest (Water) \$10,409.21; First National Bank – Principal & Interest (Sewer) \$33,268.42; First National Bank – Principal & Interest (Water) \$22,053.69; First National Bank – Principal & Interest (Water) \$29,926.63; First National Bank – Payroll March 2014 \$30,793.39; Flier, Natasha – Water Meter Deposit Refund (Water) \$86.35; Fyfe, Charles & Donna – Water Meter Deposit Refund (Water) \$110.95; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; Harrisburg School System – Rentals (Library) \$250.00; Harrisburg Water System – Utilities (Govt Bldgs) \$272.15; HD Supply Waterworks – Supplies & Materials (Water) \$788.05; Heimdal, Justin & Sandra – Water Meter Deposit Refund (Water) \$86.35; HR Green Inc. – Professional Services (Engineering General, Water and Sewer) \$21,678.25; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Interstate Companies Inc. – Repairs & Maintenance (Sewer) \$760.00; Jones, Patrick, Water Meter Deposit Refund (Water) \$47.30; Larson, Dan – Water Meter Deposit Refund (Water) \$98.65; Lewis & Clark Regional Water – Resale of Water (Water) \$10,163.41; Lincoln County Auditor – Professional Services & Fees (Police) \$54,889.38; Lincoln County Treasures Office – Other Current Expense (Govt Bldgs) Repairs & Maintenance (Streets, Storm Drainage) \$772.26; Marco, Inc. – Rentals, Supplies & Materials (Fin Adm) \$227.23; Matheson Tri-Gas Inc – Supplies & Materials (Streets) \$3.11; McClung, Mark – Utilities (Govt Bldgs) \$35.00; Menards – Supplies & Materials (Parks) \$388.77; Mine Safety Appliances Co – Supplies & Materials (Streets, Water, Sewer, Parks) \$824.38; Novak Sanitary Service – Utilities (Govt Bldgs) \$48.60; Office of Child Support – Other Withholdings \$554.10; Pfeifers – Supplies & Materials (Streets, Water, Sewer, Parks) \$498.96; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Revtrak – Professional Services & Fees (Protective Inspection, Water, Sewer) \$575.86; Sams Club GEMC – Supplies & Materials - Books (Library) \$371.30; Schoeneman's – Supplies & Materials (Streets, Water, Sewer, Parks) \$155.94; Sioux Valley News – Publishing (Ord, Res, Proceedings) \$288.42; SD Finance Officers Association – Travel & Conference (Fin Admin) \$150.00; SD Human Resource Association – Travel & Conference (Fin Admin, City Admin) \$100.00; SD Retirement Systems - Retirement Withholdings \$3,388.50; SD Supplemental Retirement Withholdings – Retirement Withholdings \$100.00; SD Unemployment Insurance Division – Unemployment Compensation (Fin Admin) \$602.54; Southeastern Electric – Utilities (Sewer, Street Lighting, Water, Streets) \$1,477.88; Stan Houston – Supplies & Materials (Sewer) \$135.85; Sturdevant's Auto Supply – Supplies & Materials (Streets, Water, Sewer, Parks) \$18.34; USA Blue Book – Supplies & Materials (Sewer) \$635.19; United States Post Office – Supplies & Materials (Water, Sewer) \$457.11; VanDiest Supply Company – Supplies & Materials (Mosquito Control) \$6,222.85; Vantek Communications, Inc. – Repairs & Maintenance (Water) Rentals (Water, Sewer) \$345.00; VanWyhe, Nick

– Water Meter Deposit Refund (Water) \$98.65; Wischnak, Jason & Elaine – Water Meter Deposit Refund (Water) \$123.25; Xcel Energy – Utilities (Park Lighting, Govt Bldgs, Streets, Public Safety, Water, Sewer, Street Lighting) \$9,163.58; Zabel Steel Company – Supplies & Materials (Streets, Water, Sewer, Parks) \$158.06.

Motion Sanderson to approve the street closure on South Perry Lane between Chestnut Street and Tiger Street for a neighborhood block party on June 21<sup>st</sup>, 2014, from 3:00 p.m. until midnight, seconded Handshumaker. Motion McKeown to amend the motion to include notifying all emergency personnel, seconded Olson.

Motion Olson, to approve the 2<sup>nd</sup> Reading of Ordinance 2014-3 Nuisance Regulations as amended, seconded Handshumaker.

Motion Handshumaker to accept Resolution 2014-3 Acceptance of Block 8 Legendary Estates, seconded Sanderson.

A Public Hearing was held at 6:15pm for Transfer On-Sale Liquor License from Leo's Restaurant to CynTom Property Management. Motion Handshumaker to approve the Transfer On-Sale Liquor License from Leo's Restaurant to CynTom Property Management, seconded McKeown.

Motion McKeown to approve subsidy to the Harrisburg Chamber in the amount of \$3,000.00 to assist with Tiger Times Newspaper publication costs, seconded Sanderson.

Motion Olson to approve the 2015 Harrisburg Community Fire Department Contract in the amount of \$54,489.14, seconded McKeown.

Mayor Julie Burke-Bowen proclaims the period of April 1<sup>st</sup> through April 30<sup>th</sup> as The American Legion Children & Youth Month.

The resident at 206 E. Maple Street, Garibay, was present to request approval to obtain chickens at their property. Motion Handshumaker to table the item until a review of the property can be completed, seconded Sanderson.

The Boys & Girls Club of the Sioux Empire provided a presentation to the council on the after school programs they have in surrounding communities and the potential for Harrisburg. Council would like to reconvene at a later time to further discuss the program and Mayor Burke Bowen asked Pietrus to be the point of contact.

Bill Moran(HR Green Engineers) presented the city engineers report including General Engineering Services, Safe Routes to School Project, 2013 Water Main Improvements – Elm Street and Main Street, Columbia Basin Sanitary Sewer and Storm Water Project, Ninemile Creek LOMR and Trail Crossing, Willow Street Improvements, Cost Recovery for Basin 2A, 2B. 3D, Minnesota Avenue Water Main and Casing Pipe, and the Legendary Estates Drainage update. A copy of the report is on file at the city office.

Motion Handshumaker to enter into executive session pursuant to SDCL 1-25-2 (3)(4).

Mayor Burke Bowen declared executive session over at 7:54 p.m.

Motion McKeown to approve release of subsidy for \$20,000.00 to Harrisburg Days, seconded Handshumaker.

Motion Olson to hire Dustin Preheim for full time maintenance at a rate of \$14.50 per hour with an increase to \$15.45 after 90 days, seconded McKeown.

Motion McKeown to hire Jason Thurston for full time maintenance at a rate of \$14.50 per hour with an increase to \$15.00 after 90 days, seconded Handshumaker.

The next meeting of the City Council will be held on Monday, April 21<sup>st</sup>, 2014, at the Liberty School Board Room, 200 E Willow Street at 6:00 p.m. The next meeting of the Planning & Zoning Commission will be held on Tuesday, May 13<sup>th</sup>, 2014, at 7:00 p.m. at the Harrisburg Liberty School Board Room.

With no further business, a motion was made by Handshumaker to adjourn the meeting at 8:01 p.m., seconded by Olson.

Alysia Simunek, Deputy Finance Officer

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