

**HARRISBURG PLANNING COMMISSION  
APPROVED MINUTES OF THE REGULAR MEETING OF DECEMBER 11, 2018  
HELD AT 6:00 P.M. IN THE CITY HALL LOBBY**

**ROLL CALL**

Chairman Bicknase called the Planning Commission to order at 6:00 p.m. Present were Commission members Bicknase, Doyen, Groen, Kindt, McKeown, Schipper, and Tank as well as McMahon and Paul Faris.

The Commission welcomed new member Rob Doyen.

**PUBLIC COMMENT**

No public comment was offered.

**PUBLIC HEARING**

6:05 p.m. Public Hearing to accept public input on Zoning Ordinance Amendments to update the Official Zoning Map and to clarify portions of the current Zoning Regulations.

Chairman Bicknase called the Public Hearing to order at 6:05 p.m. McMahon reviewed the proposed amendments. No public input was offered. Chairman Bicknase closed the Public Hearing at 6:09 p.m.

**BUSINESS ITEMS**

1. Approval of the agenda for the December 11, 2018 regular meeting.

Kindt moved, with Tank seconding, to approve the agenda for the December 11, 2018 regular meeting. The motion was approved by a unanimous vote.

2. Approval of the minutes of the November 13, 2018 regular Planning Commission meeting.

Schipper moved, with Groen seconding, to approve the minutes of the November 13, 2018 regular meeting as presented. The motion was approved by a unanimous vote.

3. Review of the plat of Tract 2A of Allen's Addition, located in the NW¼ of Section 8, T99N, R49W, 5<sup>th</sup> P.M., Lincoln County, South Dakota.

After a brief review, Tank moved, with Kindt seconding, to approve this plat and Pre-Annexation Agreement and to recommend to the City Council that they be approved. The motion was approved by a unanimous vote.

4. Recommendation to City Council on Zoning Ordinance Amendments.

The Commission reviewed and briefly discussed the proposed amendments and updated Zoning Map. Tank moved, with McKeown seconding, to recommend to the City Council that the proposed amendments to the Zoning Regulations be adopted. The motion was approved by a unanimous vote.

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**5. Recommendation to City Council on a petition to “stop” the Bike Trail.**

McMahon reviewed the petition and the minutes of the Planning Commission meeting of May 13, 2014. The Preliminary Plan including the lots between Lien Avenue and Southeastern Avenue was approved with a condition that, in lieu of the required 6’ tall berm and screening plantings between the residential lots and the adjacent arterial street, a public access easement be created along the lot lines adjacent to Southeastern Avenue that the City could use to install a pedestrian/bicycle path in the future. The minutes clearly reflect that this easement is to be kept clear of all man-made obstructions such as fences or sheds. Kindt moved, with Tank seconding, to recommend to the City Council that the petition to stop the bike trail be rejected. The motion was approved by a unanimous vote.

**6. Discussion of Draft Comprehensive Plan update.**

The Commission reviewed the information provided at the November meeting and discussed a number of growth management policies and the need to include these policies in the Comprehensive Plan update. The Commission also discussed a streetscape template and including a tree planting plan in the update. The consensus of the Commission was to devote the majority of their January meeting to work on the update.

**REPORTS**

McMahon provided building and development activity reports for November, 2018.

Commission member input: The Commission discussed the need to inform residents about the building code requirements to keep swimming pools safe. McMahon was directed to prepare an article on this for the Tiger Times.

Tank moved, with Kindt seconding, to adjourn. The motion was approved by a unanimous vote. The Commission adjourned at 6:45 p.m.

Respectfully submitted,

Michael McMahon  
Planning & Zoning Administrator