

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on April 15, 2019, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Ryan Berg, Kevin Maxwell and Ryan Olson. Also present from the city were Mary McClung, Jill Johnke, Andrew Pietrus, Michael McMahon, Toby Huizenga, Jason Thurston and Joe Stonesifer. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Berg, seconded Maxwell, to approve the consent agenda consisting of the following items:

1. Approval of April 15, 2019 Agenda.
2. Approval of March 21, 2019 City Council Meeting Minutes
3. Approval of March 30, 2019 Roundtable Minutes.
4. Approval of April 1, 2019 City Council Meeting Minutes.
5. Approval of April 15 ,2019 Approval of Claims
6. Approval of Temporary Street Closures Request – Harrisburg Days
 - a) Columbia Street North of Willow Street to Foundation Drive (Carnival midway) June 3rd -10th, 2019.
 - b) E Main Street between Columbia St & Railroad Ave; Prairie St from Willow St to Maple St; E Elm St between Columbia St & Railroad Ave (Car Show) – June 8th (10:00am – 6:00 pm)
 - c) S Cliff Ave, W Maple St (Cliff to Emmett) Harvest Trail, W Elm St, E Elm St (from Emmett to Columbia) Columbia St (from Elm St South), Tiger St (west of Prairie St), Emmett Trail (south of W Maple St) Prairie St (between Columbia St S and Tiger St) Parade Route – June 8th (9 am – 12pm)
7. Authorize Mayor to sign Partial Release of Costello Cost Recovery for Plat of Lots 21-25 in Block 1; Lots 12-28 in Block 4; Lots 6-10 in Block 5; Lots 1-7 in Block 7; Lots 1-5 in Block 9 of Creekside Addition.
8. Acknowledge SD DENR award to Harrisburg 2018 Operation and Maintenance Award for its wastewater treatment facility.
9. Authorize Mayor to sign Optilegra Vision Insurance Renewal.
10. Authorize Mayor to sign Application for Abatement and/or Refund of Property Taxes for Parcel 270.16.03.020
11. Appointment to Chris Kindt to Planning and Zoning Commission
12. Appointment of Wendi Hogan to Park Board
13. Mayoral Proclamation – Declaring April 27th, as Arbor Day.

Upon roll call vote; all in favor.

Agora X Inc. – Supplies/Materials (Streets, Water, Sewer, Parks, Storm Drainage, Snow Removal) \$2,116.78; Albers Electric LLC – Repairs/Maintenance (Govt Bldgs) \$1,028.06; Avera Occupational Medicine – Professional Services/Fees (Streets, Water, Sewer, Parks) \$84.00; Baldwin Supply Company – Repairs/Maintenance (Sewer) \$2,120.69; Barnes & Noble Booksellers – Books (Library) \$352.22; Blackburn Mfging Co. – Supplies/Materials (Water, Sewer) \$398.76; City of Sioux Falls – Professional Services/Fees (Water) \$261.00; Core & Main – Supplies/Materials (Sewer, Storm Drainage) \$705.15; Costello Investments LLC – Professional Services/Fees (Sewer) \$7,273.90; Cutler Law Firm, LLP – Professional Services/Fees (Attorney) \$4,693.75; Dakota Fluid Power, Inc. – Repairs/Maintenance (Snow Removal) \$110.27; Dakota Riggers & Tool Supply – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$16.20; Department of Treasury – 941 Tax Withholdings \$6,192.20; Fickbohm, Judy – Professional Services/Fees (Election) \$175.00; Government Finance Officers Assoc. – Professional Services/Fees

(Fin Off) \$160.00; Harrisburg Water – Utilities (Govt Bldgs, Parks) \$267.55; Health Equity – H.S.A. Withholdings and Professional Services/Fees \$300.00; Hilmer, Bertha – Professional Services/Fees (Election) \$175.00; IWorq – Professional Services/Fees (Planner) \$3,750.00; Kieffer, Barb – Professional Services/Fees (Election) \$175.00; Lamb Chevrolet and Implement – Machinery/Equipment (Streets, Water, Sewer, Parks) \$28,917.00; Lewis & Clark Regional Water – Resale of Water (Water) \$11,767.78; Lincoln Co. Auditor – Professional Services/Fees (Police) \$64,867.58; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$19.22; MidAmerican Energy – Utilities (Sewer, Govt Bldgs) \$1,789.81; Novak Sanitary Service – Utilities (Govt Bldgs) \$56.75; Nursery Wholesalers – Community Education/Events (Parks) \$183.87; Overdrive, Inc. – Repairs/Maintenance, Supplies/Materials (Library) \$1,500.00; Payment Service Network – Professional Services/Fees (Sewer, Water, Planner) \$1,708.30; Pfeifer Implement – Repairs/Maintenance (Parks) \$162.30; Qualified Presort Service, LLC – Supplies/Materials (Water, Sewer) \$1,116.77; Roto Rooter – Professional Services/Fees (Sewer) \$565.00; Rural Route 1 Services – Utilities (Govt Bldgs) \$139.50; Sanitation Products – Repairs/Maintenance (Street Cleaning) \$1,023.25; Seal Pros, Inc. – Repairs and Maintenance (Streets) \$1,224.49; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$130.00; Sioux Falls Networks – Professional Services/Fees (Fin Admin) \$209.35; Sioux International – Repairs/Maintenance (Parks) \$333.26; SD Supplemental Retirement Plan – SDRS Withholdings \$450.00; SE Electric Cooperative, Inc. – Repairs/Maintenance (Sewer) \$109.98; SE Electric Cooperative, Inc. – Utilities (Street Lighting, Sewer, Water) \$2,298.43; Staples Advantage – Supplies/Materials (Fin Admin, Library) \$39.54; Stensland Sand & Gravel Co. – Repairs/Maintenance (Streets) \$155.79; Stockwell Engineers Inc. – Professional Services/Fees (Engineering, General, Water, Sewer) \$179,114.89; Sturdevant's Auto Supply – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$163.89; Titan Rentals – Rentals (Snow Removal) \$2,169.01; Traffic Solutions Inc. – Professional Services/Fees (Streets) \$111.83; USA Blue Book – Supplies/Materials (Water) \$198.75; US Bank National Association – Principal/Interest (Water) \$22,053.69; US Bank National Association – Principal/Interest (Water) \$29,926.63; US Bank National Association – Principal/Interest (Sewer) \$11,373.07; US Bank National Association – Principal/Interest (Storm Drainage Fund) \$24,342.43; Vast Broadband – Utilities (Govt Bldgs, Library) \$672.34; Wellmark Blue Cross Blue Shield - Group Insurance (Planner) \$158.20; White Glove Cleaning Services, LLC – Utilities (Govt Bldgs) \$81.25; Xcel Energy – Utilities (Govt Bldgs) \$64.06; Xcel Energy – Utilities (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$10,491.71

No public comment.

Business Item 2. Resolution 2019-04 Permitting Open Containers in a Specified Area of the City of Harrisburg During Specified Times and Dates for Harrisburg Days Events. Motion Olson, seconded Maxwell to approve Resolution 2019-04 Permitting Open Containers in a specified area of the City of Harrisburg during specified times and dates for Harrisburg Days Event. Upon roll call vote; all in favor.

RESOLUTION NO. 2019-04

A RESOLUTION PERMITTING OPEN CONTAINERS IN A SPECIFIED AREA OF HARRISBURG DURING SPECIFIED TIMES AND DATES.

WHEREAS, the City of Harrisburg (the "City") has passed ordinance 5.0102 that reads as follows: 5.0104 Open Containers. It shall be unlawful to consume any beer or alcoholic beverage or to possess any glass, can or other container containing beer or any alcoholic beverage on which the seal has been broken, in any public place, vacant building, automobile, street, alley, sidewalk or place of amusement or business establishment not authorized to sell beer or alcoholic beverages, unless approved by the City Council.

WHEREAS, the City has determined that it shall permit the consumption of alcoholic beverages on specific City streets at specific times during the annual Harrisburg Days celebration.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harrisburg, South Dakota, that it shall permit the consumption of beer or alcoholic beverages on specific streets at specific times subject to the requirements of this resolution.

BE IT FURTHER RESOLVED that consumption shall only be permitted on the following public places, portions of streets, and their adjacent sidewalks and right of ways:

- Columbia Street (North of Willow Street)
- Tracts 1-5 Replat of Hsbg School Add
- Main and Elm Streets between Railroad and Columbia Street, Prairie Street between Willow Street and Maple Street

BE IT FURTHER RESOLVED that no open container shall be permitted past barriers erected on the above streets and their adjacent sidewalks and right of ways;

BE IT FURTHER RESOLVED that only open containers purchased from establishments or permit holders licensed pursuant to SDCL 35-4-2(4) or SDCL 35-4-124 shall be permitted on the above streets and their adjacent sidewalks and right of ways;

BE IT FURTHER RESOLVED that open containers shall only be permitted on the following dates and times:

- June 7, 2019, 12:00pm – June 8, 2019, 1:00am;
- June 8, 2019, 12:00pm – June 9, 2019, 1:00am;

BE IT FURTHER RESOLVED that no glass containers containing beer or any alcoholic beverage shall be permitted on the above streets and their adjacent sidewalks and right of ways; and

BE IT FURTHER RESOLVED that the City and/or law enforcement may in its sole discretion reduce the area where open containers are permitted and shorten the time during which open containers are permitted. Dated this 15th day of April, 2019.

Julie Burke – Van Luvanee

Mayor

ATTEST:

Mary McClung

Finance Officer

(SEAL)

Publish: April 25, 2019

Published once at the approximate cost of _____.

Business Item 3 Canvas of April 9, 2019 Election. After the canvas of the election results, motion Berg, seconded Maxwell to approve the result of the Municipal Election held on April 9, 2019 with Danny Tank receiving 47 votes and Roy Prebble receiving 30 votes.

Public Hearing and Presentations:

6:05 pm Public Hearing – Special Event on Sale Malt Beverage License, Harrisburg Days- June 7-8th, 2019. No public input was offered.

Business Item 1. Special Event on Sale Malt Beverage License – Harrisburg Days June 7th – 8th, 2019. Motion Olson, seconded Maxwell to approve the special event on sale malt beverage license for the City of Harrisburg, Harrisburg Days event to be held June 7th and 8th, 2019 and to waive any associated fees. Upon roll call vote; all in favor.

Business Item 4. Approve notice to proceed with Southeastern Avenue North Sub-Grade Reclamation Asphalt Mat. Motion Olson, seconded Berg to approve proceeding with the sub-grade reclamation and asphalt mat on Southeastern Avenue North in an amount not to exceed \$49,800.00 from Seal Pros. Stonesifer reviewed the impact of heavy vehicles on the city streets.

6:18 Public Hearing- Comprehensive Plan Updates. No public input was offered. McMahon will go over Comprehensive Plan during the Joint City Council and Planning and Zoning Meeting.

Business Item 5. Approve Notice to Proceed with the Perry Lane and Elm Street Intersection Potholing Street Repairs. Motion Olson, seconded Maxwell to approve proceeding with the potholing street repairs needed on Perry Lane and Elm Street intersection in an amount not to exceed \$36,000.00 from Seal Pros quote.

Business Item 6. Authorize Mayor to sign Joint Powers Agreement between Lincoln County and The City of Harrisburg Regarding the Provision of Building Inspection Services. Motion Olson, seconded Maxwell to authorize the Mayor to sign the Joint Powers Agreement between Lincoln County and The City of Harrisburg regarding the provision of Building Inspection Services at a rate of \$50.00 per inspection. Upon roll call vote; all in favor.

Business Item 7. Recommendation from Public Works to expend the budgeted water equipment funds for handheld meter reading and programming device. Motion Berg, seconded Maxwell to approve the purchase of a handheld meter reading and programming device in the amount of \$5,500.00 from Core & Main from the water equipment fund. Upon roll call vote; all in favor.

Business Item 8. Recommendation from Park Board to expend up to \$100.00 to Leah Janssen/Harrisburg Volunteer Clean up. Motion Maxwell, seconded Berg to approve expending up to \$100.00 to Leah Janssen and the Harrisburg Volunteer cleanup for 2019. Upon roll call; all in favor.

Business Item 9. Recommendation from Park Board to purchase a 4-row bleacher unit for Heartland Park from budgeted equipment park funds. Motion Berg, seconded Maxwell to approve \$2,265.00 plus shipping for the purchase of a 4-row bleacher unit for Heartland park from the 2019 budgeted equipment park funds. Upon roll call: all in favor.

Business Item 10. Recommendation from Park Board to purchase replacement playground equipment in Heartland Park from budgeted maintenance park funds. Motion Maxwell, seconded Olson to approve up to \$1,700.00 for the purchase of replacement playground equipment in Heartland park from the 2019 budgeted maintenance park fund. Upon roll call vote; all in favor.

Business Item 11. Recommendation from Park Board to approve the rental of 5 porta potty units for 6 months. Motion Maxwell, seconded Olson to approve the rental of 5 porta potty units for 6 months from Lacey's in the amount of \$525.00 per month for 6 months. Upon roll call vote; all in favor.

Business Item 12. Set Council Meeting date for next Strategic Planning Workshop. Motion Berg, seconded Maxwell to set May 8th at 5pm for a special meeting for the strategic planning workshop. Upon roll call vote; all in favor.

Planning Commission Vice-Chairman Tank called Planning & Zoning meeting to order at 6:47 pm. Motion Schipper, seconded Doyen to enter joint session with City Council. Members present were Doyen, Groen, Kindt, Schipper and Tank.

Business Item 1. McMahon presented a summary of the updates to the Comprehensive Plan, reported that the Planning Commission has recommended approval of the Comprehensive Plan update to the City Council, and answered several questions. Motion Olson, seconded Berg to approve Resolution 2019-05 Harrisburg Comprehensive Plan update.

RESOLUTION 2019-05

A RESOLUTION TO ADOPT AN UPDATE TO THE CITY'S COMPREHENSIVE PLAN

WHEREAS, Chapter 11-6-14 of South Dakota Codified Law has empowered the Planning

Commission and City Council of Harrisburg to amend the City's adopted Comprehensive Plan for the development of the City and the surrounding area; and

WHEREAS, the City Planning Commission has prepared an amendment for the adopted Comprehensive Plan for the years 2019 to 2044, has held the required Public Hearing, and has made a recommendation for adoption of the amended Plan to the City Council; and

WHEREAS, the City Council has received the recommendation of the Planning Commission, has reviewed the proposed amended Plan, and has held the required Public Hearing; and

WHEREAS, the adoption of the amended Comprehensive Plan will assist the City in managing responsible growth and the development of the Harrisburg community.

NOW, THEREFORE, BE IT RESOLVED by the Harrisburg City Council, that the amended Comprehensive Plan for the City of Harrisburg for the years 2019-2044 be hereby adopted and shall become effective according to law.

Adopted this 15th day of April 2019.

HARRISBURG CITY COUNCIL

Julie Burke – Van Luvanee
Mayor

Seal:
Attest:
Mary McClung
Finance Officer

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Business Item 2. Consider recommendation from Planning Commission to place a moratorium on new mini-warehouse (storage units.) Motion Berg, seconded Maxwell to approve placing a moratorium on new mini-warehouse storage units while the Zoning Regulations are rewritten to change this type of use to require a Conditional Use Permit to create additional use and location criteria. Upon roll call vote; all in favor.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Monday, May 6, 2019 at the Liberty School Community Room. A special Harrisburg City Council meeting will be held Wednesday, May 8, 2019 beginning at 5pm at the Liberty School conference room.

Doyen moved with Schipper seconding, to adjourn the planning commission. The motion was approved by a unanimous vote. The Commission adjourned their portion of the joint meeting at 7:25 p.m.

With no further business, a motion was made by Maxwell, seconded Olson, to adjourn the city council meeting at 7:25 pm.

Submitted by Jill Johnke, Administrative Assistant/Deputy Finance Officer