

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on February 19, 2019, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Ryan Berg, Kevin Maxwell and Ryan Olson. Also present from the city were Mary McClung, Alysia Simunek, Andrew Pietrus, Toby Huizenga, Joe Stonesifer and Michael McMahan. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda:

Motion Olson, seconded Berg, to approve the consent agenda consisting of the following items:

1. Approval of February 19, 2019 Agenda
2. Approval of the February 4, 2019 City Council Meeting Minutes
3. Approval of February 19, 2019 – Approval of Claims

Upon roll call vote; all in favor.

Ace Hardware – Supplies/Materials (Streets, Water, Sewer, Parks, Snow Removal, Govt Bldgs) \$1,580.62; Action Electric – Repairs/Maintenance (Streets) \$478.57; B & E Autoworx – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$127.78; Barnes & Noble Booksellers – Books (Library) \$661.54; Copper Cottage P & H – Repairs/Maintenance (Sewer) \$185.03; Customeyez Designs – Supplies/Materials (Streets, Water, Sewer, Parks) \$450.00; Dakota Pump – Professional Services/Fees (Sewer) \$720.00; Dakota Kids Pedal Pull – Professional Services/Fees (Economic Development Promo) \$200.00; Department of Treasury - 941 Withholding Taxes \$5,539.02; First National Bank -Payroll (All Dept) \$34,654.05; Grainger – Supplies/Materials (Water, Streets, Sewer, Parks) \$64.77; Hai Plumbing – Buildings (Govt Bldgs) \$825.00; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; Health Equity – H S A Withholdings \$310.00; Helland, Joann – Supplies/Materials (Library) \$2.00; Horizon Talent Agency – Professional Services/Fees (Economic Development Promotion) \$1,500.00; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Interstate Power Systems Inc. – Repairs/Maintenance (Sewer) \$318.00; Kullander, Chris – Utilities (Govt Bldgs) \$35.00; Marco, Inc. – Rentals (Streets, Water, Sewer, Parks) \$149.18; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$148.13; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McClung, Mark – Supplies/Materials (Streets, Water, Sewer, Parks) \$133.96; McClung, Mary – Utilities (Govt Bldgs) \$35.00; Menards – East – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$342.05; MES Companies – Supplies/Materials (Parks) \$255.00; MidAmerican Energy – Utilities (Sewer, Govt Bldgs) \$2,414.32; Midwest Alarm Company, Inc. – Professional Services/Fees (Govt Bldgs) \$390.00; One Call systems Inc. – Professional Services/Fees (Water, Sewer) \$17.85; Optilegra – Group Insurance (City Admin, Fin Admin, Planner, Streets, Water, Sewer, Parks) \$101.08; Pfeifer Implement – Supplies/Materials (Snow Removal) \$276.74; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Plucker, Larry – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Professional Services/Fees (Streets, Water, Sewer, Parks) \$73.00; Qualified Presort Services, LLC – Supplies/Materials (Water, Sewer) \$1,099.08; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Simunek, Alysia – Utilities (Govt Bldgs) \$35.00; Sioux Falls Electric – Professional Services/Fees (Sewer) \$1,850.00; ; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$199.92; Sioux Falls Networks – Professional Services/Fees (Fin Admin) \$209.35; SD Building Officials Associates – Travel/Conference (Govt Bldgs) \$82.00; SD Department of Transportation – Supplies/Materials (Snow Removal) \$15,018.59; SD Retirement System – SDRS Withholdings \$5,201.16; SD Supplemental Retirement Plan – SDRS Withholdings \$475.00; Stan Houston – Supplies/Materials (Streets, Water, Sewer, Parks) \$155.55; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; Titan Rentals – Rentals (Snow Removal) \$2,000.00; USA Blue Book – Supplies/Materials (Water) \$223.65; Vantek Communications, Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$65.00; Verizon Wireless – Utilities (Water) \$40.01; Wellmark Blue Cross Blue Shield – Group Insurance (Planner) \$158.20; Wellmark Blue Cross Blue Shield – Group Insurance (City Admin, Finance, Streets,

Water, Sewer, Parks) \$5,061.03; White Glove Cleaning Services – Utilities (Govt Bldgs) \$87.50; Xcel – Repairs/Maintenance (Streets) \$2,978.01; Zee Medical Service – Supplies/Materials (Govt Bldgs) \$208.60

No Public Comment.

Business Item 1. Mayor Park Board Member Appointments – Aaron Aylward, Roy Prebble and Tom Anez Mayor appointed Aaron Aylward, Roy Prebble and Tom Anez to the Park Board with compensation of \$450.00 a year.

Business Item 2. Consider proposal from Xcel Energy for additional street lighting on Augustana Avenue. A resident brought forth a concern regarding the lack of street lights on the northern portion of Augustana Avenue between Kent Street and 272nd Street. Xcel Energy provided the city with a proposal to install two lights totaling \$3,576.10 plus any applicable tax and one-time front costs. Motion Berg, seconded Maxwell to approve the installation of additional lighting on Augustana Avenue at a cost of \$3,576.10 plus any applicable tax and any one-time front costs. Upon roll call vote; all in favor.

Business Item 3. 1st Reading – Ordinance 2019-02 Supplement to the Budget. This covers some anticipated expenses for new hire city engineer, the police department line for the additional subsidy that was approved, some Harrisburg Days expenses, and the 4th of July fireworks display. Motion Olson, seconded Maxwell to set the 2nd reading of Ordinance 2019-02 Supplement to the 2019 budget for Monday, March 4, 2019 for the 2nd reading and to include the \$3,576.10 that was approved for the additional street lighting on Augustana Avenue. Upon roll call vote, all in favor.

Business Item 4. Authorization of Mayor signature on Housing Needs Study Application and Assurance of city's matching funds. Motion Berg, seconded Maxwell to authorize the mayor sign the housing needs study application and give assurance that the City of Harrisburg will provide matching funds for the study from cash on hand. Upon roll call vote; all in favor.

Business Item 5. Consider Audio / Video options for Council Meetings. Mayor distributed a quote from MAS production Resources, LLC in the amount of \$7,578.00 for audio/video options for recording of City Council meetings. After discussion, staff was directed to place this item in the parking lot project list to be addressed during strategic planning.

Business Item 6. Consider approval of Preliminary Plan for Lots 2-16 of Block 16 of Green Meadows Addition (Phase 12) – Planning and Zoning has reviewed, approved and recommend city council approval. Motion Maxwell, seconded Olson to approve the preliminary plan for Lots 2-16 of Block 16 of the Green Meadows Addition (Phase 12). All in favor.

Business Item 7. Authorization of bank signatories. Motion Olson, seconded Maxwell to approve the signatory authorization resolution for First National Bank to include Mary McClung, Jill Johnke, Mayor Julie Burke – Van Luvanee and Ryan Olson. All in favor.

Business Item 8. Consider Recommendation of CMr Committee – Brown, Stockwell Engineers went over the CMr selection committee review of proposals that were received and interviews that were held for the Harrisburg Wastewater Treatment Facility project. Proposals were received from Henry Carlson Construction, LLC, Sioux Falls Construction Civil Constructors, Rice Lake Construction Group and John T. Jones Construction Company. The selection committee was unanimous in their decision and feel Henry Carlson Construction, LLC will bring the best value to the City of Harrisburg for this project. Motion Berg, seconded Maxwell to accept the CMr committee recommendation to award the CMr contract to Henry Carlson Construction, LLC, contingent upon the approval of SD DENR and a successful contract negotiation with Henry Carlson Construction, LLC. Upon roll call vote; all in favor.

Verbal reports from council and mayor included library board, planning and zoning board and strategic planning meetings, plowing of cul-de-sacs and Bender's Market Analysis Report which will include Harrisburg. Mayor thanked Simunek for her years of service.

A special meeting of the Harrisburg City Council will be held at 8:00 am on Thursday, February 21, 2018 at the Harrisburg City Hall Conference Room.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Monday, March 4, 2019, at the Liberty School Community Room.

With no further business, a motion was made by Berg, seconded Maxwell, to adjourn the city council meeting at 6:57 pm.

Submitted by: Mary McClung, Finance Officer