

**HARRISBURG PLANNING COMMISSION
DRAFT MINUTES OF THE REGULAR MEETING OF JUNE 12, 2018
HELD AT 6:00 P.M. IN THE CITY HALL CONFERENCE ROOM**

CALL TO ORDER

Chairman Bicknase called the meeting to order at 6:00 p.m.

Members present: Bicknase, McKeown, Schipper, and Tank.

Others present: Jon Brown, McMahon, Berg, Todd Anawski, and Toby Brown.

APPROVAL OF AGENDA

1. To approve the agenda for the June 12, 2018 regular meeting.

Tank moved, with Schipper seconding, to approve the agenda as presented. The motion was approved by a unanimous vote.

OLD BUSINESS

2. Approval of the minutes of the Commission meeting of May 8, 2018.

Schipper moved, with McKeown seconding, to approve the minutes as presented. The motion was approved by a unanimous vote.

NEW BUSINESS

3. Review of Plat of Tract 1 of Zomer Addition, located in the SW¼ of Section 2, T99N, R50W, 5th P.M., Lincoln County, South Dakota.

Tank moved, with Schipper seconding, to approve this Plat and to recommend to the City Council that this Plat and the Pre-Annexation Agreement be approved. The motion was approved by a unanimous vote.

4. Recommendation to City Council on applicants to fill the vacant Planning Commission seat.

Berg discussed the two applicants for the vacant seat with the Commission. The Commission expressed no preference between the two applicants.

5. Discussion of joint jurisdiction goals and terms with Lincoln County.

Lincoln County Planning Director Toby Brown was present to discuss joint jurisdiction with the Commission. He described the process to establish joint jurisdiction and goals he would like to see accomplished with joint jurisdiction. Commission members asked a number of questions and expressed interest in implementing joint jurisdiction with Lincoln County.

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6. Discussion of platting fees.

Jon Brown presented information on the need to create funding sources to pay for improvements to arterial streets and upsizing for water and sanitary sewer projects. He presented three alternative proposals for improvements to Willow Street and Cliff Avenue with cost estimates. All of these alternative projects have cost estimates that are beyond the spending capacity of the City's current budget so alternative funding methods need to be devised. Additionally there are a number of other arterial streets that need to be paved or improved. Different funding strategies were discussed as well as the impacts to property taxes for typical homes if the projects were paid for solely by property tax increases. The Commission acknowledged that something needs to be done to create a funding source for such projects but had no immediate recommendation for the City Council. Brown will present this information to the City Council at their June 18 meeting.

GUEST INPUT

No guest input was offered.

ADMINISTRATIVE REPORTS AND COMMISSION INPUT

7. Building and development activity reports for May, 2018.

McMahon reviewed the reports with the Commission as well as plats filed in May.

Bicknase reminded Commission members that the Commission does not have a formal presence on social media and that Commission members need to be mindful of this with their comments posted on social media.

ADJOURNMENT

Schipper moved, with McKeown seconding, to adjourn. The motion was approved by a unanimous vote. The Commission meeting adjourned at 7:47 p.m.

Respectfully submitted,

Michael McMahon
Planning & Zoning Administrator