

**HARRISBURG PARK AND RECREATION ADVISORY BOARD
APPROVED MINUTES OF THE MEETING OF JUNE 13, 2018
HELD AT 6:00 P.M. IN THE CITY HALL CONFERENCE ROOM**

CALL TO ORDER

Chairman Tank called the meeting to order at 6:00 p.m.

Members present: Bergsmith, DeBruin, Larson, Maxwell, Lois McMahon, and Tank. Staff present: McMahon, Thurston, and Dorhout. Also present were John Ratzloff and Rodney Drake from HBA and Teresa Nold.

APPROVAL OF AGENDA AND MINUTES

1. To approve the agenda for the June 13, 2018 regular meeting.

Bergsmith moved, with Maxwell seconding, to approve the agenda with the addition of a discussion of bat houses. The motion was approved by a unanimous vote.

2. To approve the meeting minutes of May 9, 2018.

Bergsmith moved, with Maxwell seconding, to approve the minutes of the May 9, 2018 Park Board meeting as presented. The motion was approved by a unanimous vote.

BUSINESS ITEMS

3. Tiger Softball Club request to use Fields B & C for practice sessions. Club representatives notified Thurston that they would not be able to attend this meeting. The Board discussed the field reservation system run for the City by HBA. Ratzloff will post a schedule of field reservations and reservation process information on the HBA web site. He reported that the fields are completely booked for various league games on weekday evenings so the Club request for evening practice sessions could not be granted.
4. Discussion of handicapped accessible facilities in City Parks. Teresa Nold was present to discuss the challenges her son faces when visiting City parks. Dorhout presented information on accessible equipment. The consensus of the Board was to add a budget request item for 2019 for accessible facilities and have Dorhout and Thurston report on their research of such facilities at the next Park Board meeting.
5. Draft Tree Care Regulations. McMahon distributed draft regulations which the Board discussed. Several changes were suggested and McMahon will bring revised regulations back to the Board.
6. 2019 Budget discussion. The Board discussed a broad range of projects and activities for 2019. HBA expects to submit a stipend request of \$25,000. The Board decided to request funds for some new equipment, a picnic shelter for Lions Park, ADA compliance retrofits, and for land acquisition.

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7. HBA Update. Ratzloff reported that they are having a very busy season with 996 children enrolled in the various baseball and softball leagues.
8. City Update: Thurston requested funds to begin treatment of ash trees around the ball fields in Legion Park. He has received estimates from three tree services and would like to treat up to ten ash trees at fields B and C. DeBruin moved, with Maxwell seconding, to recommend to the City Council that up to \$2,500 be authorized from the forestry budget to treat the ash trees in Legion Park. The motion was approved by a unanimous vote.
9. Discussion of National Night Out event. The Board discussed activities for the event and allocated tasks to members. DeBruin provided additional prize information. The Board thanked him again for his awesome efforts in promoting this event. The Board also selected apparel and promotional items for the event.
10. Discussion of bat houses. The Board briefly discussed installing bat houses in several parks. The consensus of the Board was to continue this discussion at a future meeting.

ADJOURNMENT

Bergsmith moved, with Lois McMahon seconding, to adjourn. The motion was approved by a unanimous vote. The meeting was adjourned at 8:05 p.m.

The next regular Board meeting will be held at 6:00 p.m. on Wednesday, July 11 in the City Hall Conference Room.

Respectfully submitted,

Michael McMahon
Planning & Zoning Administrator