

**HARRISBURG PARK AND RECREATION ADVISORY BOARD
APPROVED MINUTES OF THE MEETING OF MARCH 14, 2018
HELD AT 6:00 P.M. IN THE CITY HALL CONFERENCE ROOM**

CALL TO ORDER

Chairman Tank called the meeting to order at 6:00 p.m.

Members present: DeBruin, Kindt, Larson, Maxwell, Lois McMahon, and Tank. Staff present: McMahon, Thurston, and Dorhout. There was 1 guest present.

APPROVAL OF AGENDA AND MINUTES

1. To approve the agenda for the March 14, 2018 regular meeting.

Maxwell moved, with DeBruin seconding, to approve the agenda. The motion was approved by a unanimous vote.

2. To approve the meeting minutes of February 22, 2018.

Maxwell moved, with DeBruin seconding, to approve the minutes of the February 22, 2018 Park Board meeting as presented. The motion was approved by a unanimous vote.

BUSINESS ITEMS

3. Recommendation to City Council on HBA annual stipend. John Ratzloff was present to discuss the HBA's need for its stipend. DeBruin moved, with Maxwell seconding, to recommend to the City Council that the budgeted \$25,000 stipend to HBA be paid. The motion was approved by a unanimous vote.
4. HBA Update. Ratzloff updated the Board on the progress of spring registration, which ends March 15. The registration level has exceeded the planned maximum enrollment so a waiting list has been created for application until a solution to the overage can be figured out. He also reported that the HBA items in storage at Ellis Larson Park will be moved out this weekend. He also discussed parking issues at Legion Park and how best to protect the newly-seeded areas.
5. Discussion of the Arbor Day event. The Board discussed this year's event to be held on May 5 from 11:30 a.m. to 1:00 p.m. at Liberty Elementary School. A run/walk around the new pond will be held as well as kite flying and building bird feeders. Thurston has ordered trees for planting demonstrations. Robin Anderson was present, representing the Library Board, to discuss their invitation to participate in this event. They will provide a reading corner for younger children during the event. Board members were assigned tasks for the event. Meal vouchers to Harrisburgers will be provided instead of serving hot dogs this year.
6. City Update: Trail projects were briefly discussed. McMahon is to prepare an RTP grant application for a trail from Emmett Trail to Cliff Avenue.

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7. Review of 2018 budget. The Board reviewed the 2018 budget and discussed potential projects.

ADJOURNMENT

Kindt moved, with DeBruin seconding, to adjourn. The motion was approved by a unanimous vote. The meeting was adjourned at 7:06 p.m.

The next regular Board meeting will be held at 6:00 p.m. on Wednesday, April 11 in the City Hall Conference Room.

Respectfully submitted,

Michael McMahon
Planning & Zoning Administrator