

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on September 4, 2018, at 6:00 pm, with Mayor Julie Burke–Van Luvanee presiding. Council members present were Ryan Berg, Joe Stonesifer, Ryan Olson, and Ryan Wolbrink. Also present from the city were Mary McClung, Michael McMahon, Andrew Pietrus, and Jill Johnke. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Motion Wolbrink, seconded Olson to approve the consent agenda consisting of the following items:

1. Approval of September 4, 2018 Agenda. Stonesifer will abstain from business item #13.
2. Approval of August 20, 2018 City Council Meeting Minutes.
3. Approval of September 4, 2018 approval of claims.
4. Approval for Lincoln County Rural Water to provide water service to the applicant Greg Jones, 1690 Willow St. W. Corner Orchard Addition Lot 1B Tract 3 S34 T100N R50W until such time as the City service is available.
5. Approval and authorize Mayor to sign the Subdivision Construction Agreement for Devitt Farm Addition Phase 3
6. Approval and authorize the Mayor to sign the Partial Release of Green Meadows Cost Recovery – Lots 4A and 4B and the balance of Lot 4 in Block 1 of Slack Addition.

Ace Hardware – Supplies/Materials (Streets, Sewer, Water, Parks, Govt Bldgs) \$935.84; Aflac – Aflac Withholdings \$468.70; Avair, Mary – Customer Deposit Refund (Water) \$87.72; Banyon Data Systems – Professional Services/Fees (Fin Admin) \$795.00; Barnes & Noble Booksellers – Books (Library) \$339.06; Begeman, Brook & Andrea – Customer Deposit Refund (Water) \$58.04; Brown, Andrew – Customer Deposit Refund (Water) \$117.40; Bye, Ryan & Melanie – Customer Deposit Refund (Water) \$43.20; Cardmember Services – Community Education/Event, Travel/Conference, Rentals, Books, Supplies/Materials (Planner, Fin Admin, City Admin, Streets, Water, Sewer, Parks, Library) \$2,797.34; Chandler, Adam & Laura Ensberg – Customer Deposit Refund (Water) \$87.72; Claar, Paul – Customer Deposit Refund (Water) \$102.56; Code Works Inc. – Professional Services/Fees (Planner) \$1,486.20; Core & Main – Supplies/Materials (Sewer, Water) \$5,058.47; Cutler Law Firm, LLP. – Professional Services/Fees (Attorney Gen/Sewer) \$6,997.50; Dakota Fluid Power, Inc. – Supplies/Materials (Parks) \$115.76; Dakota Playground – Supplies/Materials (Parks) \$3,829.00; Dakota Pump – Professional Services/Fees, Repairs/Maintenance (Sewer) \$4,867.36; Department of Treasury – 941 Withholding Taxes \$6,547.72; First National Bank – NSF Check (Water, Sewer) \$62.28; First National Bank – NSF Check (Water, Sewer) \$91.96; Gardner, Dawn – Customer Deposit Refund (Water) \$102.56; GFP Licensing – Other Materials for Resale (Recreation) \$630.00; Harrisburgers – Community Event (Parks) \$2,687.50; Health Equity – H S A Withholdings \$340.00; Linc. Co. Register of Deeds – Supplies/Materials, Professional Services/Fees (Planner) \$406.00; Marco, Inc. – Rentals, Supplies/Materials (Fin Admin) \$462.26; McKenney, Wyatt – Customer Deposit Refund (Water) \$150.00; McWilliams, Tanner & Katherine – Customer Deposit Refund (Water) \$117.40; Mikkelson, Corrin – Customer Deposit Refund (Water) \$117.40; Myrl & Roys Paving Inc. – Improvements other than Bldgs (Water, Streets) \$154,838.00; Otkin, Stacy & Josh – Customer Deposit Refund (Water) \$28.36; Payment Service Network – NSF Payment (Water, Sewer) \$225.52; Prairie Wind Trailers, LLC – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$500.00; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Schoeneman Bros. Co. – Supplies/Materials (Water, Sewer) \$47.17; Sioux Falls Utilities – Pumping to Sioux Falls (Sewer) \$41,296.02; Sioux International – Supplies/Materials (Parks) \$54.51; Sioux Valley News – Publishing (Ords, Res, Proceedings) \$560.35; Solko, Lyle – Customer Deposit Refund (Water) \$25.00; SD Department of Labor – Unemployment Compensation (Fin Admin) \$348.41; SD Supplemental Retirement – SDRS Withholdings \$475.00; SE Electric Cooperative, Inc. – Utilities (Sewer, Street Lighting, Water) \$5,069.45; SE South Dakota Tourism Assoc – Professional Services/Fees (Economic Development) \$370.00; Steinmetz, Jason – Customer Deposit Refund (Water) \$105.48; Tessman Seed Company – Supplies/Materials (Weed Control) \$239.58; Tupps, Cody & Kristen – Customer Deposit Refund (Water) \$87.72; Vast Broadband – Utilities (Library, Govt Bldgs) \$611.99; Vlastuin, Noelle & Jordan – Customer Deposit Refund (Water) \$102.56; Waldner, Rosanna – Customer Deposit Refund (Water) \$87.72; Wathen, Paul – Customer Deposit Refund (Water) \$117.40; White Glove Cleaning Services – Utilities (Govt Bldgs) \$100.00; Xcel Energy – Utilities (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$11,211.71;

Public Comment – No public comment

Harold Timmerman – Emergency Management provided an updated Lincoln County Emergency Operations Plan for the city and gave a brief update on his department as well as future training opportunities.

6:06 pm Public Hearing on Special Event Temporary on Sale Malt Beverage Permit – American Legion Post 45 on September 29th, 2018 at 303 Main Street. No public comment provided.

Business Item 1. Special Event Temporary on Sale Malt Beverage Permit – American Legion Post 45 on September 29th, 2018. Motion Olson, seconded Wolbrink to approve the special event temporary on sale malt beverage license permit for the American Legion Post 45 on September 29th, 2018 at 303 Main Street.

Business Item 2. Ordinance 2018-13 2019 Appropriations Budget (2nd Reading) No changes from 1st reading. Motion Wolbrink, seconded Berg, to approve Ordinance 2018-13 2019 Appropriations Budget.

Business Item 3. Resolution 2018-18 Establishing Harrisburg's Provisional Legislative Priorities for the 2019 State Legislative Session. Motion Berg, seconded Stonesifer to approve Resolution 2018-18 Establishing Harrisburg's Provisional Legislative Priorities for the 2019 State Legislative Session.

Notice of Hearing:	<u>September 4, 2018</u>
Date of Hearing:	<u>September 4, 2018</u>
Date Adopted:	<u>September 4, 2018</u>
Date Published:	<u>September 13, 2018</u>
Date Effective:	<u>October 3, 2018</u>

RESOLUTION NO. 2018-18

A RESOLUTION ESTABLISHING THE CITY OF HARRISBURG' PROVISIONAL LEGISLATIVE PRIORITIES FOR THE 2019 STATE LEGISLATIVE SESSION.

WHEREAS, the Harrisburg City Council is the policy making and legislative body of the City of Harrisburg; NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF HARRISBURG, SD:

1. The Harrisburg City Council supports a reliable statewide emergency radio system that allows users across the state to communicate within and outside of their agencies. In order to sustain this capability and enhance operations locally, statewide, amongst other states, and with federal agencies, the City Council supports state funding initiatives to upgrade the statewide system to the national standard for public safety communications utilized by both federal and state governments known as Project 25 (P25).
2. The Harrisburg City Council supports legislation allowing alternative publication options for local government.
3. The Harrisburg City Council supports legislation providing county commissions the option to reduce the number of official newspapers to one.
4. The Harrisburg City Council supports legislation that expands workforce housing opportunities in South Dakota.
5. The Harrisburg City Council supports legislation to allow a local option, a gross receipts tax on alcoholic beverages, to fund county services.
6. The Harrisburg City Council supports tax increment financing (TIF), an economic development tool that has led to millions of dollars in increased property value, benefitting both the state as a whole and the local entities sponsoring the districts, while at the same time maintaining the integrity of the process.
7. The Harrisburg City Council supports legislation that provides funding for drug and alcohol education, intervention, and treatment programs.
8. The Harrisburg City Council supports cooperative activities between county and municipal governments, the protection of existing joint activities, and elimination of barriers that hinder the creation of such arrangements.

9. The Harrisburg City Council supports efforts to eliminate double taxation on public projects through state sales and contractors excise taxes.
10. The Harrisburg City Council supports full state funding for human service agency transportation to offset the costs to local public and non-profit transportation systems.
11. The Harrisburg City Council supports state funding initiatives to mitigate the emerald ash borer infestation.
12. The Harrisburg City Council supports allowing counties to add a processing fee of up to 5%, or a minimum of \$15.00, for the collection of delinquent municipal utility and other service fees and charges and for nuisance actions.
13. The Harrisburg City Council supports revising the business improvement district statutes to allow municipalities and counties into joint projects and to locally determine all rates.
14. The Harrisburg City Council supports legislation allowing a local vote on up to an additional one cent temporary municipal sales tax to be used for infrastructure projects.

Date adopted: 09/04/18 .

Julie Burke - Van Luvanee
Mayor

ATTEST:
Mary McClung
Finance Officer

Business Item 4. Resolution 2018-20 Appointment of Applicant Agent for Hazard Mitigation Grant Program. Motion Stonesifer, seconded Wolbrink to approve Resolution 2018-20 Appointment o Applicant Agent for Hazard Mitigation Grant Program for a warning siren.

RESOLUTION 2018-20
APPOINTMENT OF APPLICANT AGENT
For the
Hazard Mitigation Grant Program (HMGP)

WHEREAS, the City of Harrisburg is submitting a Hazard Mitigation Grant project to the Federal Emergency Management Agency and the State of South Dakota; and
WHEREAS, the City of Harrisburg is required to appoint an Applicant Agent for the purpose of signing documents and assuring the completion of all application documents;
NOW THEREFORE BE IT RESOLVED that the City of Harrisburg appoints Mary McClung as the authorized Applicant Agent.
Dated this 4th day of August, 2018.

Appointing Authority
Name: Julie Burke – Van Luvanee
Title: Mayor, City of Harrisburg

Signed: Julie Burke – Van Luvanee

Date: September 4, 2018

Appointed Agent
Name: Mary McClung
Title: Finance Officer

Signed: Mary McClung

Date: September 4, 2018

Business Item 5. Legendary Estates Assurance Agreement. Motion Olson, seconded Wolbrink to approve the Legendary Estates Assurance Agreement and authorize the Mayor sign contingent on engineer and attorney final approval.

Business Item 6. Appointment of three real property owners to appraise surplus property located at 300 E. Elm Street. Motion Wolbrink, seconded Olson to appoint Cody Ninceheler, Marshall Drexler, and Bob Bucholz as real property holders to appraise the property located at 300 E. Elm Street.

Business Item 7. Set Holiday Get Together Date. A couple of available dates were discussed and Pietrus will check will staff on availability.

Business Item 8. HarrisBucks for resale at City Hall. Motion Berg, seconded Wolbrink to approve the purchase of \$500.00 of HarrisBucks to use for resale at City Hall.

Business Item 9. Great Western Bank Account. Motion Wolbrink, seconded Berg to authorize the Finance Officer to close the Great Western Bank account and move the current funds to the SD FIT account.

Business Item 10. Communication Plan Policy. Pietrus distributed a communication plan and asked council to review and comments be sent to him.

Business Item 11. Agenda Items for Joint Planning meeting with the Planning and Zoning Commission in October. Council suggested having the joint working session with the Harrisburg Planning and Zoning Board on Monday, October 15, 2018, and suggestions for topics included the CIP, Comprehensive Plan, Vision Committee, and arterial street update.

Business Item 12. Support for participation in climatemayors.org. No action was taken.

Business Item 13. Stockwell Engineers Agreement for Wastewater Force Mains. Motion Berg, seconded Olson to approve the agreement with Stockwell Engineers for the Wastewater Force Mains. Roll Call – Stonesifer abstains, Berg - aye, Wolbrink - aye, and Olson - aye. Motion passed.

Brown gave the City Engineers report and Toby Morris gave an update on the wastewater treatment land purchase closing and discussion held with DENR.

Business Item 14. Executive Session. Motion Olson, seconded Wolbrink to enter into executive session pursuant to SDCL 1-25-2 (4) Contract Negotiations and SDCL 1-25-2 (1) Personnel at 7:30 pm

Wolbrink left the meeting at 7:50 pm.

Mayor declared executive session over at 8:24 pm.

Pietrus gave both the public works department and city administrator reports.

McMahon gave the August 2018 building permit report and planning updates.

McClung presented the August finance report.

The next regular meeting of the Harrisburg City Council will be held on Monday, September 17, at the Liberty School Community Room.

With no further business, a motion was made by Olson, seconded by Berg to adjourn the meeting at 8:43 pm.

Jill Johnke, Administrative Assistant

Please publish once at the approximate cost of _____.