

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on August 3rd, 2015, at 6:00 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Allison Sanderson, Ryan Olson, Ryan Berg and Ryan Wolbrink. Also present from the city were Mary McClung, Andrew Pietrus, Michael McMahon, Marcus Mahlen and Alysia Simunek. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Wolbrink to approve the consent agenda consisting of the following items: 1) August, 3rd, 2015 agenda; 2) July 20th, 2015 Meeting Minutes; 3) July 20th, 2015, GRB Community Needs Assessment Survey Special Meeting Minutes; 4) August 3rd, 2015 claims; 5) Temporary Street Closure – August 22nd, 2015 Saint Jerome Street Block Party with proper notification of emergency services (fire. Police) and proper barricading at each end of the street, seconded Berg.

Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Aflac – Aflac Withholdings (Employee Paid) \$192.46; Allen Homes – Repairs & Maintenance (Streets) \$1,530.00; American Planning Association – Professional Services (Planner) \$299.00; Bartel, Billie & Justin – Customer Deposit Refund (Water) \$97.15; Battery Systems – Supplies & Materials (Streets) \$89.11; Board of Operator Certification – Professional Services & Fees (Sewer) \$10.00; Brown & Saenger – Supplies & Materials (Fin Admin) \$47.38; Bumblebee Gibson – Repairs & Maintenance (Public Safety) \$500.00; Cardmember Services – Supplies & Materials (Library, Streets, Sewer, Water, Parks, Fin Admin) Professional Services (Parks) Rentals (Sewer) Travel & Conference (Planner) \$3,885.10; City of Sioux Falls – Professional Services & Fees (Water) \$217.50; Cutler & Donahoe, LLP – Professional Services & Fees (Attorney) \$4,326.00; Dekkers, Todd – Customer Deposit Refund (Water) \$58.85; Eliason, Paul – Customer Deposit Refund (Water) \$27.64; Fastenal Company – Supplies & Materials (Streets, Water, Sewer, Parks) \$29.52; Fish, Jeff & Andrea – Customer Deposit Refund (Water) \$97.15; GFP Licensing – Other Materials for Sale (Licenses) \$286.00; Graham Tire Company – Supplies & Materials (Streets, Water, Sewer, Parks) \$42.65; Harrisburg Economic Development – Subsidies (3rd Penney Sales Tax Fund) \$25,000.00; Harrisburg Water – Utilities (Govt Bldgs, Parks) \$412.92; Hechach, Younes – Customer Deposit Refund (Water) \$97.15; Hinds, Jennifer – Customer Deposit Refund (Water) \$109.04; James, Daniel & Megan – Customer Deposit Refund (Water) \$53.27; J.D.'s House of Trophies – Supplies & Materials (Library) \$70.00; Linc. Co Register of Deeds – Supplies & Materials, Professional Services (Planner) \$66.00; Lindner, Bryan & Lori – Customer Deposit Refund (Water) \$109.80; Marco, Inc. – Rentals, Supplies & Materials (Fin Admin) \$367.74; Menards-East – Supplies & Materials (Sewer) \$170.94; Munce, Tash – Customer Deposit Refund (Water) \$109.80; O'Brien, Heather & William – Customer Deposit Refund (Water) \$59.20; Pajl, Matthew & Rachel – Customer Deposit Refund (Water) \$109.80; Payment Service Network – Professional Services & Fees (Planner, Water, Sewer) \$743.27; R & L Supply – Supplies & Materials (Sewer, Water) \$233.63; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Sams Club GEMB – Books (Library) \$313.71; Schoeneman Bros. Co. – Supplies & Materials (Streets, Water, Sewer, Parks) \$303.43; Schultz, Katy & Jay – Customer Deposit Refund (Water) \$97.15; SD Planners Association – Professional Services & Fees (Planner) \$80.00; SD Supplemental Retirement (Retirement Withholdings) \$368.00; United States Post Office – Supplies & Materials (Water, Sewer) \$491.59; Vandonslear, Scott – Customer Deposit (Water) \$71.85; Walmart Community – Supplies & Materials (Econo Dev) \$35.68; Wellmark Blue Cross Blue Shield – Group Insurance (Fin Admin, City Admin, Planner, Streets, Water, Sewer, Parks) \$6,920.28; Xcel Energy – Utilities (Park Lighting Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$4,660.23; Zweifel, Mark & Shana – Customer Deposit Refund (Water) \$84.50.

Motion Olson to approve the 2015 subsidy to Harrisburg Days Foundation in the amount of \$6,500.00, seconded Sanderson.

Motion Wolbrink to approve the purchase of Harrisburg Central Park Addn Tract 1 from the Harrisburg Days Foundation in the amount of \$85,000.00, seconded Berg.

A Public Hearing was held at 6:05pm for the Transfer of Retail On Sale Liquor License from Agora X Inc. to Smitty's Pizza Inc. Motion Olson to approve the transfer of the retail on sale liquor license from Agora X Inc to Smitty's Pizza Inc., seconded Sanderson.

Motion Wolbrink to set the 2nd reading of Ordinance 2015-05 Supplement Appropriations Ordinance for August 17, 2015, seconded Olson.

Motion Olson to approve the amendment to Respec's current Contract Agreement for the 2015 Monitoring for the City of Harrisburg's National Pollutant Discharge Elimination System Program for additional sampling and analysis in the amount of \$3,529.00 for a total contract of \$47,000.00, seconded Sanderson.

Motion Sanderson to set Dustin Preheim's wage at \$16.60 for receiving his Class I Water Distribution Certification on June 11, 2015, wage will be retro paid back to June 22nd, 2015 pay period #1, seconded Wolbrink.

Motion Sanderson to set Mark McClung's wage at \$18.30 for receiving his Class I Wastewater Collection Certification on February 20, 2015, wage will be retro paid back to March 2, 2015 pay period #6, seconded Olson.

Motion Sanderson to set Alysia Simunek's wage at \$18.81 for additional job duties assigned, wage will be retro paid back to March 30, 2015 pay period #8, seconded Berg.

Jon Brown, Stockwell Engineers provided the city engineer report, on file at city hall.

Dan Fink provided the Public Utilities Department report.

McMahon provided the Planning and Zoning Department report including the July Building Permit Report.

McClung provided the July 2015 Finance report and sales tax report.

Mahlen provided the City Intern report and updated council on the status of the website and survey.

Pietrus provided the City Administrator report.

Sanderson left the meeting at 7:00 pm.

Olson provided council with an update of the meeting between HR Green and ASCO regarding the Columbia Project.

The next meeting of the Planning Commission will be held on Tuesday, August 11th, 2015, at 6:00 p.m. at the Liberty School Board Room. The next regular meeting of the City Council will be held on Monday, August 17th, 2015, at the Liberty School Board Room at 6:00 p.m.

With no further business, a motion was made by Berg to adjourn the meeting at 7:07 p.m., seconded Wolbrink.

Alysia Simunek, Deputy Finance Officer

Please publish once at the approximate cost of _____.