

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on June 4, 2018, at 6:01 pm, with Mayor Julie Burke–Van Luvanee presiding. Council members present were Ryan Wolbrink, Ryan Berg, and Joe Stonesifer. Absent, Ryan Olson. Also present from the city were Mary McClung, Michael McMahon, Andrew Pietrus, Alysia Simunek, Toby Huizinega and Jill Johnke. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Wolbrink, seconded Berg, to approve the consent agenda consisting of the following items:

1. Approval of June 4, 2018 Agenda. Stonesifer declared conflict of interest and will abstain from business items 11-12.
2. Approval May 21, 2018 City Council Meeting Minutes
3. Approval of June 4, 2018 Claims

Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Ace Hardware – Supplies/Materials (Streets, Water, Sewer, Parks, Govt Bldgs) \$1,342.70; Aflac Insurance – Aflac Withholdings \$468.70; Agora X Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$2,328.91; Barnes & Noble Booksellers – Books (Library) \$232.45; Bumblebee Gibson – Repairs/Maintenance (Streets) \$1,450.00; Cardmember Services – Community Education/Events, Computer Software, Supplies/Materials, Books. Repairs/Maintenance (Parks, Fin Admin, City Admin, Police, Library, Govt Bldgs) \$1,335.53; Code Works Inc. – Professional Services/Fees (Planner) \$72.60; Concrete Materials – Repairs/Maintenance (Streets) \$320.00; Core & Main – Supplies/Materials (Water) \$2,817.34; Customeyez Designs – Supplies/Materials (Economic Dev Promo) \$1,500.00; Customeyez Designs – Repairs/Maintenance (Parks) \$1,774.91; Cutler Law Firm, LLP – Professional Services/Fees (Attorney General/Water Funds) \$7,662.50; Dakota Pump – Supplies/Materials (Sewer) \$2,418.37; Demco – Supplies/Materials (Library) \$165.28; Department of Treasury – 941 Tax Withholdings \$6,733.97; Duffek, Dorothy – Customer Deposit Refund (Water) \$150.00; Fastenal Company – Supplies/Materials (Streets, Water, Sewer, Parks) \$25.07; First National Bank – May 2018 Payroll \$42,043.68; Gillis, Jordan & Sara – Customer Deposit Refund (Water) \$87.72; Harrisburg Economic Development (Subsidies - Additional Sales Tax Fund) \$34,700.00; Harrisburg Water – Utilities (Govt Bldgs, Parks) \$703.35; Heisel, Nicole – Customer Deposit Refund (Water) \$117.40; Hindman, Chelcee – Customer Deposit Refund (Water) \$117.40; Hoverson, Corey & Terra – Customer Deposit Refund (Water) \$117.40; Inland Truck Parts and Service – Repairs/Maintenance (Streets) \$1,539.55; Jensen, Christine & Jeff – Customer Deposit Refund (Water) \$87.72; Jensen, Mark & Stephanie – Customer Deposit Refund (Water) \$102.56; Laird, Lisa – Professional Services/Fees (Library) \$230.00; Lewis & Clark Regional Water – Water for Resale (Water) \$12,053.77; Lincoln Co. Register of Deeds – Supplies/Materials, Professional Services/Fees (Planner) \$161.00; Marco, Inc. – Rentals, Supplies/Materials (Fin Admin) \$446.03; Myrl & Roys Paving, Inc. – Improvements other than Bldgs (Water) \$97,503.58; Northern Truck Equipment Corp. – Repairs/Maintenance (Snow Removal) \$2,982.93; Novak Sanitary Service – Utilities, Professional Services/Fees (Govt Bldgs, Solid Waste Disposal) \$2,276.84; Payment Service Network – NSF Check (Water, Sewer) \$62.28; Payment Service Network – Customer Deposit Refund (Water) \$150.00; Peterson, Chris – Credit on Utility Account Refund (Water) \$52.20; Pheasantland Industries – Supplies/Materials (Board) \$32.50; Prairie Wind Trailers, LLC – Repairs/Maintenance (Streets) \$37.00; Ramstad, Nick – Refund of Adm Fee (Parks, Water Hook Up Fee Refund) \$1,000.00; Roto Rooter – Repairs/Maintenance (Parks) \$318.00; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Sams Club GEMB – Professional Services/Fees (Fin Admin) \$7.52; Sioux Falls Utilities – Treatment of Wastewater (Sewer) \$108,387.05; Sioux International – Supplies/Materials (Parks) \$391.20; Sioux Valley News – Publishing (Ord, Red, Proceedings) \$346.75; Siteone Landscape Supply, LLC – Supplies/Materials (Parks) \$480.08; South Dak Retirement System – SDRS Withholdings \$5,627.34; SD Supplemental Retirement Plan – SDRS Withholdings \$475.00; SE Electric Cooperative, Inc. – Utilities (Sewer, Street Lighting, Water) \$5,524.51; Sturdevants Auto Supply – Supplies/Materials (Parks) \$46.05; Thomas, Jeremy – Customer Deposit Refund (Water) \$150.00; United States Postal Service – Professional Services/Fees (Fin Admin) \$56.00; Vanoverschelde Customer Homes – Improvements other than Bldgs(Storm Drainage Fund) \$14,176.18; Vast Broadband – Utilities (Library, Govt Bldgs) \$613.59; Wachal, Brigham – Customer Deposit Refund (Water) \$102.56; Wilson, Chris – Customer Deposit Refund (Water) \$87.72; Xcel Energy – Utilities (Park Lighting, Govt Bldgs, Water, Sewer, Street Lighting) \$10,210.06

Kristin Hilt from Fiedler Insurance gave a Group Health Insurance Recap. Current policy is no longer an option with Wellmark Blue Cross Blue Shield. Quoted other insurance from other companies and an HSA policy through Wellmark was the option that was most comparable.

Business Item 1. Group Health Insurance Renewal July – Dec 2018 Motion Wolbrink, seconded Stonesifer to approve the HSA group health insurance renewal with Wellmark Blue Cross Blue Shield from July 1 thru Dec 31, 2018 with the city contributing \$500.00 towards each participating employee HSA accounts.

Business Item 2. 2nd Reading of Ordinance 2018-04 Rezoning Creekside Addition. Motion Wolbrink, seconded Stonesifer to approve Ordinance 2018-04 Rezone of Creekside Addition.

Business Item 3. 2nd Reading of Ordinance 2018-05 Adopt 2018 International Building Code with local amendments. Motion Wolbrink, seconded Berg to approve Ordinance 2018-06 adopting the 2018 International Code with local amendments.

Business Item 4. 2nd Reading of Ordinance 2018-07 Adopt 2018 International Residential Code with local amendments. Motion Berg, seconded Stonesifer to approve the Ordinance 2018-07 adopting the 2018 International Residential Code with local amendments.

Business Item 5. 2nd Reading of Ordinance 2018-08 Adopt 2018 International Existing Building Code with local amendments. Motion Wolbrink, seconded Stonesifer to approve 2018-08 adopting the 2018 International Existing Building Code with local amendments.

Business Item 6. 2nd Reading of Ordinance 2018-09 Adopt 2018 International Mechanical and Fuel Gas Codes with local amendments. Motion Wolbrink, seconded Berg to approve Ordinance 2018-09 adopting the 2018 International Mechanical and Fuel Gas Codes with local amendments.

Business Item 7. 2nd Reading of Ordinance 2018-10 Adopt 2018 International Property Maintenance Code with local amendments. Motion Berg, seconded Stonesifer to approve Ordinance 2018-10 adopting the 2018 International Property Maintenance Code with local amendments.

Business Item 8. 2nd Reading of Ordinance 2018-11 Adopt the Supplemental Appropriations ordinance. Motion Berg, seconded Wolbrink to approve Ordinance 2018-11 adopting the supplemental appropriations ordinance.

Business Item 9. Maintenance Cold Storage Building

Quotes received for an additional overhead door, electric service and plumbing service in building. Money remaining from repairs and maintenance to the floor in the existing maintenance facility building will cover the expenditure of these three items.

- a. Additional Overhead Door. Motion Wolbrink, seconded Stonesifer to approve the addition of an additional overhead door to the maintenance cold storage building in the amount of \$3480.00
- b. Electrical Quote. Motion Stonesifer, seconded Wolbrink to approve Albers Electric quote in the amount of \$23,817.39 for providing electric services to the new maintenance cold storage building.
- c. Plumbing Quote. Motion Berg, seconded Wolbrink to approve Hai plumbing quote for providing plumbing to the new maintenance cold storage building in the amount of \$9,474.50.

Toby Morris was present to discuss the purchase and borrowing of funds for the land for the wastewater treatment facility.

Business Item 10. Central Park Phase 2 Concept & Grading Proposal with Stockwell Engineers. Motion Stonesifer, seconded Wolbrink to approve the Central Park Phase 2 concept and grading proposal from Stockwell Engineers in the amount of \$37,000.00

Alderman Olson joined via phone call at 6:53 pm.

Business Item 11. Resolution 2018-10 Amending Water Rates and bill structure. Motion Berg, seconded Wolbrink to approve Resolution 2018-10 Amending Water Rates and bill structure. Roll call Olson -aye, Wolbrink -aye, Berg- aye, Stonesifer abstains. Mayor expressed thanks to the water task force for their work on the rates.

Business Item 12. Resolution 2018-11 Amending Sewer Rates and bill structure. Motion Wolbrink, seconded Berg to table item until 7/2/18. Roll call Olson – aye, Wolbrink -aye, Berg – aye, Stonesifer abstains.

Business Item 11. Motion Berg, seconded Wolbrink to rescind motion to Approve Resolution 2018-10 Amending Water Rates and bill structure. Roll call Olson -aye, Wolbrink -aye, Berg- aye, Stonesifer abstains. Alderman Olson left the meeting.

Motion Berg, seconded Wolbrink to table Resolution 2018-10 Amending water Rates and bill structure until 7/2/18.

Business Item 13. Columbia Street Sewer Extension. Motion Wolbrink, seconded Stonesifer to approve the mayor to sign the BNSF Permit for the pipeline crossing and submit with application fee of \$800.00 for the Columbia Street Sanitary Sewer Extension.

Business Item 14. Street & Water Main Improvement Project (Elm St. Walnut St. Perry Ln., & Ivy In.) Change Order #1 includes RFP #1 in the amount of \$8,020.73 for the asphalt patch extended on Walnut Street and RFP #2 for the additional asphalt patch along Maple St. for \$16,463.43, the Tiger Street extension for \$2,560.00 and the Perry Lane & Walnut Street Intersection mill and overlay for \$2,677.40. Motion Berg, seconded Wolbrink to approve change order #1 for the 2018 Street and Water Main Improvement Project for a total change order of \$29,721.56.

Jon Brown and Dexter Mahrt from Stockwell Engineer gave the Engineer report.

Business Item 15. Simply South Dakota Subscription. Motion Wolbrink, seconded Stonesifer to approve the annual subscription for Simply South Dakota in the amount of \$370.00.

McMahon gave the Building permit report and updated the progress on the projects he's working on.

McClung gave the finance report. The budget presentation will be given at the June 18, 2018 meeting.

Pietrus gave the City Administrator report.

Berg asked if we had heard anything yet on opening the compost site. McMahon said we are still waiting on the state for the permit.

The next meeting of the Harrisburg City Council will be held on Monday, June 18, at the Liberty School Community Room.

With no further business, a motion was made by Berg, seconded by Wolbrink to adjourn the meeting at 8:28 pm.

Jill Johnke, Administrative Assistant

Please publish once at the approximate cost of _____.