

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on April 4, 2018, at 6:00 pm, with Mayor Julie Burke–Van Luvanee presiding. Council members present were Ryan Wolbrink, Ryan Berg, and Ryan Olson. Also present from the city were Mary McClung, Michael McMahon, Andrew Pietrus, Mark McClung, Toby Huizenga, Jason Thurston, Chris Kullander and Jill Johnke. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Olson, seconded Berg, to approve the consent agenda consisting of the following items:

1. Approval of April 4, 2018 Agenda. Wolbrink will abstain from Business Items #2 & #3
2. Approval March 13, 2018 SDML District 3 City Meeting Minutes
3. Approval March 19, 2018 Local Review Board Minutes
4. Approval March 19, 2018 City Council Meeting Minutes
5. Approval March 26, 2018 Vision Committee Meeting Minutes
6. Approval March 27, 2018 Special City Council Working Session Meeting Minutes
7. Approval of April 4, 2018 Approval of Claims

Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Aflac – Aflac Withholdings \$468.70; Agora X Inc. – Supplies/Materials (Streets, Water, Sewer, Parks, Snow Removal, Street Cleaning) \$1,610.82; Avera Occupational Medicine – Professional Services/Fees (Streets, Water, Sewer, Parks) \$81.25; Banyon Data Systems – Professional Services/Fees (Fin Admin) \$129.00; Barnes & Noble Booksellers – Books (Library) \$361.71; Bob’s Lock & Key – Professional Services/Fees (Govt Bldg) \$125.00; Campbell Supply – Supplies/Materials (Streets, Water, Sewer, Parks) \$57.90; Cardmember Services – Travel/Conference, Supplies/Materials, Computer Software, Books, Community Educations, Professional Services/Fees (Planner, Water, Sewer, Parks, City Admin, Library) \$4,047.81; Concrete Materials – Repairs/Maintenance (Streets) \$490.05; Copper Cottage P & H – Repairs/Maintenance (Sewer) \$414.87; Core & Main – Supplies/Materials (Water) \$1,845.14; Cutler Law Firm, LLP – Professional Services/Fees (Attorney) \$6,575.00; Dakota Hardscape Supply, Inc. – Supplies/Materials (Parks) \$1,720.00; Debuhr, Travis – Customer Deposit Refund and refund of balance on acct (Water) \$411.14; Department of Treasury – Federal Tax Withholdings \$2,550.36; Department of Treasury - Federal Tax Withholdings \$6,120.73; Design Solutions & Integration – Repairs/Maintenance (Sewer) \$607.50; Display Sales – Supplies/Materials (Streets) \$1,690.00; Fastenal Company – Supplies/Materials (Water) \$35.97; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – NSF Check (Sewer) \$150.00; First National Bank – Professional Services/Fees (Fin Admin) \$20.00; First National Bank – March 2018 Payroll \$43,020.85; Fluit, Nathan – Customer Deposit Refund (Water) \$117.40; Graybar Electric Co. – Supplies/Materials (Govt Bldg) \$306.00; Hamman, Phil – Professional Services/Fees (Library) \$100.00; Hammerstrom, Gene – Utilities (Govt Bldg) \$35.00; Harrisburg Baseball Assoc. – Subsidies (Parks) \$25,000.00; Harrisburg Heritage, LLC – Principal (TIF#8 Reimbursement) \$95.30; Harrisburg Water – Utilities (Govt Bldgs) \$225.55; Hillyard – Supplies/Materials (Parks) \$124.16; Howalt McDowell Insurance – Insurance (Parks) \$150.00; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; IWorQ – Computer Software (Planner) \$6,250.00; Lewis & Clark Regional Water – Resale of Water (Water) \$10,820.84; Lincoln Conservation District – Community Educations (Parks) \$111.60; Linc. Co. Econ. Dev. Assoc. – Professional Services/Fees (Economic Development) \$5,000.00; Lincoln Co. Register of Deeds – Supplies/Materials, Professional Services/Fees (Planner) \$93.00; Manke, Steve – Customer Deposit Refund (Water) \$13.52; Marco, Inc. – Rentals, Supplies/Materials (Fin Admin) \$365.56; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$75.10; McClung, Mark – Utilities (Govt Bldg) \$35.00; McClung, Mary – Utilities (Govt Bldg) \$35.00; Menards – East – Supplies/Materials (Govt Bldgs) \$29.25; Nemmers, Rachel & Rivera, Fernando – Customer Deposit Refund (Water) \$43.20; Norberg Paints – Supplies/Materials (Sewer) \$59.24; Nursery Wholesalers, Inc. – Supplies/Materials (Forestry) \$133.27; Overdrive, Inc. – Supplies/Materials, Repairs/Maintenance (Library) \$1,500.00; Payment Service Network – NSF Payment (Water, Sewer) \$91.96; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Plucker, Larry – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Travel/Conference (Water, Sewer) \$204.23; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Schoeneman Bros. Co. – Supplies/Materials (Streets, Water Sewer, Parks, Govt Bldgs) \$249.57; Simunek, Alysia – Utilities (Govt Bldgs) \$35.00; Sinks N More – Supplies/Materials (Parks) \$3,531.96;

Sioux Falls Utilities (Wastewater treatment) \$65,490.30; Sioux Valley News – Publishing (Res, Ord, Proceedings, Elections, Streets) \$412.80; Smeenk, Trevin & Audrey – Customer Deposit Refund (Water) \$102.56; SD Gov Finance Off Association – Travel/Conference (Fin Admin) \$150.00; SD Human Resource Association – Travel/Conference (City Admin, Fin Admin) \$100.00; South Dak Retirement System – Retirement Withholdings \$5,342.40; SD Supplemental Retirement Plan – Retirement Withholdings \$475.00; SD Unemployment Insurance Division – Unemployment Insurance (Fin Admin) \$583.18; Staples Advantage – Supplies/Materials (Fin Admin, Streets, Water, Sewer, Parks) \$258.23; Stockwell Engineers Inc. – Professional Services/Fees (Engineering – general, sewer) \$23,054.91; Strudevant's Auto Supply – Supplies/Materials (Water, Sewer) \$36.16; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; US Bank National Association – Principal/Interest (Sewer) \$33,268.42; US Bank National Association – Principal/Interest (Water) \$22,053.69; US Bank National Association – Principal/Interest (Water) \$29,926.63; US Bank National Association – Principal/Interest(Sewer) \$11,373.07; US Bank National Association – Principal/Interest (Storm Drainage) \$24,342.43; USD Continuing Education – Travel/Conference (Streets, Water, Sewer, Parks, City Admin) \$1,791.00; VanDiest Supply Company – Supplies/Materials (West Nile Control) \$4,301.55; VanGinkel, Travis & Courtney – Customer Deposit Refund (Water) \$87.72; Vantek Communications, Inc. – Repairs/Maintenance, Rentals (Water, Sewer) \$345.00; Vast Broadband – Utilities (Library, Govt Bldgs) \$612.33; Web Concentrate – Professional Services/Fees (Fin Admin) \$99.06; Xcel Energy – Utilities (Park Lighting, Govt Blgs, Public Safety, Water, Sewer, Street Lighting) \$10,534.88; Zabel Steel Company – Supplies/Materials (Streets, Water, Sewer, Parks) \$32.85

Business Item 1. 2nd Reading Ordinance 2018-01 - Motion Wolbrink, seconded Berg to approve Ordinance 2018-01 changing the zoning of a portion of the Dynamic Development Addition, located in the S1/2SW1/4 & S1/2N1/2SW1/4 of Section 25, T100N, R50W, 5th P.M., City of Harrisburg, from L1 Light Industrial District and R-3 Multi Family Residential District to R-1 Single Family Detached Residential District and from GB Business District to R03 Multi Family Residential District.

Business Item 2. Tabled Item Joint Participation with the Harrisburg Community Fire Department for a Digital Sign – Wolbrink abstains from vote. Motion Berg, seconded Olson to remove Joint participation with the Harrisburg Community Fire Department for the Digital Sign for further discussion. Motion Berg, seconded Olson to approve Joint Participation with the Harrisburg Community Fire Department for a Digital Sign on the east side of Harrisburg at a cost to the city not to exceed \$20,200.00. Roll Call Vote; Berg–Aye, Olson–Aye, Wolbrink–Abstained. Motion Carried.

Business Item 3. 2019 Harrisburg Community Fire Department Contract for Provision of Fire and Rescue Service – Wolbrink abstains from vote. Motion Olson, seconded Berg to approve the 2019 Harrisburg Community Fire Department Contract for Provision of Fire and Rescue Service in the amount of \$65,215.08. Roll Call Vote; Berg–Aye, Olson–Aye, Wolbrink–Abstained. Motion Carried.

Business Item 4. First Amendment to the 2018 Agreement for Furnishing Police Services between Lincoln County and the City of Harrisburg. Amendment due to an error in calculations within the original document. Motion Olson, seconded Wolbrink to approve the 1st Amendment of the 2018 Agreement for furnishing Police Service between Lincoln County and the City of Harrisburg.

Business Item 5. Lincoln County Rural Water Proposal. Council directed McMahon to ask Lincoln County Rural Water for an extension for the city to reply to their initial proposal.

Business Item 6. Award Bid for 2018 Street and Water Main Improvements. Bid letting was at 2:00 pm on Tuesday, April 3, 2018. There were 5 bidders; Asphalt Surfacing Co. \$316,700.40, Blacktop Paving \$309,333.00, First Rate Excavate \$334,973.98, H & W Contracting \$395,003.50, Myrl & Roys Paving Inc in the amount of \$304,185.46. Stockwell reviewed the bids and found them to be in order and recommend award of the contract to the low bidder. Motion Olson, seconded Wolbrink to award the 2018 Street and Water Main Improvements on Elm Street, Walnut Street, Perry Lane and Ivy Lane to the low bidder Myrl & Roys Paving Inc in the amount of \$304,185.46.

Jon Brown, Stockwell gave the Engineers Report. They will be sending out a mailing to get information out to the residents affected with the 2018 watermain and street improvement project. Waiting to receive a signed easement from the property directly east of the high school, project is with the SD DOT to revise design documents. Plans have been revised and submitted to DOT staff for review on SD Highway 115 Water Main. Project is currently planned for an April 2018 bid letting. Gave updates on trunk sewer projects and private development phases.

Business Item 7. Mayor request to expend funds on promotional items. No action taken at this time.

Business Item 8. Stockwell Proposal for Professional Services – Coyote Basin Drainage Analysis. Motion Berg, seconded Wolbrink to approve Stockwell's Proposal for Professional Services for the Coyote Basin Drainage Analysis in the amount of \$82,000.00.

Business Item 9. Approval to Request bids for Cold Storage Building for City Maintenance Facility. Huizenga presented the proposed lay out and request for a cold storage building for their current site, maintenance staff was present to answer any questions. Motion Wolbrink, seconded Berg to approve the City request bids for a cold storage building at the City Maintenance Facility.

McMahon gave the March building permit report. Geoff Fillingsness will be helping do inspections, updated council on the training with iWorq and GIS, I29 Corridor study, and grant for trails.

McClung gave the Finance Report. Election worker training was held on April 4, 2018.

Pietrus has a meeting with Hayti, SD Development Corp. about what we are doing to be growing so fast. He met with the Catholic Church last week, and Joe Stonesifer came to City Hall to introduce city staff.

Olson asked for update on stocking fish in Lake Ole. Berg received quotes for updated population signs and will bring forward an action item to approve replacing the signs at one of the next meetings. Wolbrink inquired when the surplused street name signs will be for sale.

The next meeting of the Harrisburg City Council will be held on Monday, April 16, at the Liberty School Community Room.

With no further business, a motion was made by Olson, seconded by Wolbrink to adjourn the meeting at 7:32 pm.

Jill Johnke, Administrative Assistant

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