

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on March 19, 2018, at 6:21 pm, with Mayor Julie Burke–Van Luvanee presiding. Council members present were Ryan Wolbrink, Ryan Berg, and Ryan Olson. Also present from the city were Mary McClung, Michael McMahon, Andrew Pietrus, and Jill Johnke. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Wolbrink, seconded Olson, to approve the consent agenda consisting of the following items:

1. Approval of March 19, 2018 Agenda. Wolbrink abstains from Business Item #6
2. Approval of March 5, 2018 City Council Meeting Minutes
3. Approval of March 19, 2018 Claims(Bills)
4. 2017 Drinking Water Report – copy available at city hall

Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Action Electric – Repairs/Maintenance (Streets) \$86.73; Banyon Data Systems – Professional Services/Fees (Water, Sewer) \$893.06; Barnes & Noble Booksellers – Books (Library) \$336.13; CHS – Supplies/Materials (Streets, Water, Sewer, Parks) \$137.45; Code Works Inc. – Professional Services/Fees (Planner) \$144.20; Core & Main – Machinery/Equipment (Water) \$7,416.00; Department of Motor Vehicles – Supplies/Materials (Streets, Water, Sewer, Parks) \$162.15; Department of Treasury – 941 Tax Withholdings \$6,292.76; First National Bank – NSF Check (Sewer) \$150.00; First National Bank – NSF Check (Water, Sewer) \$136.48; First National Bank – NSF Check (Sewer) \$150.00; GIS Workshop – Computer Software (Streets, Water, Sewer, Parks) \$18,712.50; Grainger – Supplies/Materials (Streets, Water, Sewer, Parks) \$94.10; Harrisburg School System – Rentals (Library) \$1,500.00; Home Definition, Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; McLeods Printing – Supplies/Materials (Election) \$114.57; MidAmerican Energy – Utilities (Sewer, Govt Bldgs) \$2,124.55; One Call Systems Inc. – Professional Services/Fees (Water, Sewer) \$11.55; Optilegra, Inc. – Group Insurance (City Admin, Fin Admin, Planner, Economic Development Promo, Streets, Water, Sewer, Parks) \$111.12; Prairie Wind Trailers, LLC – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$190.00; Roto Rooter – Repairs/Maintenance (Sewer) \$750.00; Sanborn County Clerk of Courts – Professional Services/Fees (City Admin) \$20.00; Sanford Health Plan – Group Insurance (Streets, Water, Sewer, Parks) \$102.17; Sanitation Products – Machinery/Equipment (Streets) \$17,505.00; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$107.50; Sioux Falls Networks – Professional Services/Fees (Fin Admin) \$1,844.20; SD Supplemental Retirement Plan – Retirement Withholdings \$475.00; SD Water & Wastewater Assoc – Travel/Conference (Sewer) \$270.00; Titan Rentals – Rentals (Snow Removal) \$2,010.00; Vast Broadband – Utilities (Library, Govt Bldgs) \$612.51; Verizon Wireless – Utilities (Water) \$75.74; Wellmark Blue Cross Blue Shield – Group Insurance (City Admin, Fin Admin, Planner, Economic Development Promo, Streets, Water, Sewer, Parks) \$7,432.67

Business Item 2. 2nd Reading Ordinance 2018-02 Amending Title 7, Traffic Code. Motion Wolbrink, seconded Berg to approve Ordinance 2018-02 Amending Title 7 Traffic Code.

Business Item 3. 2nd Reading of Ordinance 2018-03, Amending Title 11, Urban and Rural Service Districts. Motion Wolbrink, seconded Olson, to approve Ordinance 2018-03 Amending Title 11, Urban and Rural Service Districts.

Business Item 4. Plat of Tract 1 of Gimel Addition, located in the SW1/4 of Section 16, T99N, R49W, 5th P.M., Lincoln County, SD. Motion Berg, seconded Wolbrink, to approve the plat for Tract 1 of Gimel Addition, located in the SW1/4 of Section 16, T99N, R49W, 5th P.M., Lincoln County, SD.

Business Item 5. Resolution 2018-06 – Correcting Res. 2018-05 Annexation of Certain Property Contiguous to the City. Motion Olson, seconded Wolbrink to approve Resolution 2018-06 – correcting Resolution 2018-05 Annexation of Certain Property Contiguous to the City of Harrisburg.

PROPERTY CONTIGUOUS TO THE CITY OF HARRISBURG,
LINCOLN COUNTY, SOUTH DAKOTA.

WHEREAS, the Common Council of the City of Harrisburg approved on February 20, 2018 Resolution 2018-05 which approved the voluntary annexation of two properties into the municipality;

WHEREAS, it has been discovered that the legal description of the properties annexed under Resolution 2018-05 was incorrect; and

WHEREAS, the Common Council of the City of Harrisburg desires to correct this error;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Harrisburg, South Dakota, that the boundaries of said City of Harrisburg, South Dakota, be and they hereby are extended to include the area contiguous to the City of Harrisburg described as follows:

Lots D and E of Lot 3 of Shebal's Subdivision of the NW¼ of Section 1, T99N, R50W, 5th P.M., Lincoln County, South Dakota. (Approximately 0.73 acres)

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the within-described territory is hereby designated Urban Service District, thus amending Ordinance #2006-016;

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the zoning for the within described territory be designated as GB, General Business District.

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that Resolution 2018-05 is hereby voided and replaced in its entirety by Resolution 2018-06.

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that this resolution shall become effective according to law.

Dated at Harrisburg, South Dakota, this 19th day of March, 2018.

COMMON COUNCIL OF THE CITY OF HARRISBURG

JULIE BURKE – VAN LUVANEE

Mayor

Published: March 29, 2018

Effective: April 18, 2018

Seal:

Attest:

MARY MCCLUNG

Finance Officer

Business Item 7. Authorization to advertise for bids for 2018 Street and Water Main Improvements. Motion Wolbrink, seconded Olson to approve advertising for bids for the 2018 Street and Water Main Improvements.

A Public Hearing was scheduled and published for 6:30 pm to accept public input on a Zoning Amendment Request by Mark Fiechtner to change the zoning of a portion of the Dynamic Development Addition, located in the S½SW¼ & S½N½SW¼ of Section 25, T100N, R50W, 5th P.M., City of Harrisburg, Lincoln County, SD from LI Light Industrial District and R-3 Multi-Family Residential District to R-1 Single Family Detached Residential District and from GB General Business District to R-3 Multi-Family Residential District. The public hearing was called to order at 6:31 pm. No public input was offered. The Public Hearing was adjourned at 6:34 pm.

Business Item 1. 1st Reading Ordinance 2018-01 Zoning Amendment for a portion of Dynamic Development Addition. Motion Berg, seconded Olson to set the 2nd Reading of Ordinance 2018-01 Zoning Amendment for a portion of Dynamic Development Addition for Wednesday, April 4th, 2018 City Council Meeting.

Business Item 6. Tabled Item – Joint Participation with the Harrisburg Fire Department for a Digital Sign. Remain tabled.

Business Item 8. Park Board Recommendation to authorize 2018 Harrisburg Baseball Association Subsidy. John Ratzloff presented an update to council on the Harrisburg Baseball Association upcoming year. Motion Berg, seconded Wolbrink to approve the 2018 Harrisburg Baseball Association subsidy in the amount of \$25,000.00 contingent on the city receiving their 2017 financial report.

Business Item 9. New Hire Approval. Motion Wolbrink, seconded Olson to hire Christopher Kullander as city maintenance beginning April 3, 2018 at a rate of \$16.00 per hour plus the \$35.00/mo. phone allowance.

Business Item 10. 2018 Strategic Planning Goals. Motion Berg, seconded Wolbrink to approve the 2018 Strategic Planning Goals as prepared and to use the Paradigm and Pillars to officially outline our goals for

other boards and staff. Motion Berg, seconded Wolbrink to approve the 2018 Strategic Planning timeline goals as prepared and to use the goals and guidelines to officially outline our goals for other boards and staff.

Business Item 11. Reefer Trailer. Motion Berg, seconded Wolbrink to purchase a Reefer Trailer from Hy-Vee for \$1.00.

Brown, Stockwell Engineers presented an update on the Wastewater Treatment Planning.

Motion Wolbrink, seconded Berg to move the next City Council meeting to Wednesday, April 4th 2018.

Approval given for Pietrus, McClung and Huizenga to attend a Lean Management course to be held in Sioux Falls in April.

With no further business, a motion was made by Wolbrink, seconded by Berg to adjourn the meeting at 8:09 pm.

The next meeting of the Harrisburg City Council will be held on Wednesday, April 4, at the Liberty School Community Room.

Jill Johnke, Administrative Assistant

Please publish once at the approximate cost of _____.