

**HARRISBURG PARK AND RECREATION ADVISORY BOARD
APPROVED MINUTES OF THE MEETING OF SEPTEMBER 13, 2017
HELD AT 6:00 P.M. IN THE CITY HALL CONFERENCE ROOM**

CALL TO ORDER

Chairman Tank called the meeting to order at 6:00 p.m.

Members present: Bergsmith, DeBruin, Kindt, Larson, Maxwell, Lois McMahon, and Tank.
Staff present: Pietrus, Remmerde, and Thurston. Others present: John Ratzloff, Luke Morris, Gavin Mooney, Mrs. Mooney, and Shane Samuels.

APPROVAL OF AGENDA AND MINUTES

1. To approve the agenda for the September 13, 2017 regular meeting.

DeBruin moved, with Kindt seconding, to approve the agenda with the addition of a Business Item to discuss Scout Troop Projects. The motion was approved by a unanimous vote.

2. To approve the meeting minutes of August 9, 2017

DeBruin requested that the last word of Agenda Item 8 be changed from sponsors to donors. DeBruin moved, with Kindt seconding, to approve the minutes of the August 9, 2017 Park Board meeting as amended. The motion was approved by a unanimous vote.

BUSINESS ITEMS

3. Discussion with Scout Troops. Luke Morris of the Venture Scouts proposed a troop cleanup project along Willow and Cliff Avenues on Wednesday, September 20. Six to eight troop members will participate. City maintenance department will provide trash bags and Ratzloff offered use of safety vests. The consensus of the Park Board was to approve this project.

Gavin Mooney of Troop 171 would like to make improvements to the Rover Range Dog Park. He proposed planting three trees on September 30 and later building benches by the trees. He has arranged donations of lumber and supplies. Maxwell moved, with DeBruin seconding, to recommend to the City Council that up to \$1,000 be authorized to purchase trees for this project. The motion was approved by a unanimous vote.

4. Discussion with the Lions Club about donation of park benches for Lions Park: Shane Samuels was present to discuss improvements to Lions Park such as a picnic shelter or a basketball court and possible fund raising for the improvements.
5. Discussion of Parks Capital Improvements Plan: The consensus of the Board was to table this discussion until the next meeting when the 2018 budget can be reviewed and Stockwell's phased improvement plan for Lions Park can be presented.

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6. Discussion of dedication ceremony for Central Park trail and lake: This event will be held at 6:00 p.m. on Thursday, October 12. There will be a ribbon cutting, a speech by the Mayor, and a walk/run around the lake. Tank will contact Harrisburgers and Carolan Rentals about bounce houses. Maxwell will check with the BeBop Bus.
7. Recommendation to the City Council on replatting Central Park: After a short discussion, DeBruin moved, with Maxwell seconding, to recommend to the City Council that the many parcels that make up Central Park be replatted into one lot. The motion was approved by a unanimous vote.
8. Request to City Council to have the City Engineer update the Central Park Master Plan poster for the October dedication ceremony: Remmerde reported that this update is already underway and will be ready for the ceremony.
9. HBA Update: John Ratzloff reported that the plans for the new Crow's Nest will be done soon. He also reported that an alternate storage location has been found and that he will work with City staff to move the remaining items from City storage areas to the new location. Parking issues were also discussed.
10. City Update: Pietrus reported that the park reservation software has been delivered. There was a brief discussion of park signs.

ADJOURNMENT

Maxwell moved, with DeBruin seconding, to adjourn. The motion was approved by a unanimous vote. The meeting was adjourned at 7:05 p.m.

The next regular Board meeting will be held at 6:00 p.m. on Wednesday, October 11 in the City Hall Conference Room.

Thanks to Stefanie Bergsmith and Lois McMahon for taking meeting notes!

Respectfully submitted,

Michael McMahon
Planning & Zoning Administrator