

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on December 29, 2017, at 8:00 AM, with Mayor Julie Burke – Van Luvanee presiding. Council members present were Ryan Berg, Ryan Wolbrink and Ryan Olson. Also present from the city were Mary McClung, Michael McMahon, Andrew Pietrus, Toby Huizenga and Jill Johnke. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Wolbrink, seconded Olson, to approve the consent agenda consisting of the following items:

1. Approval of December 29, 2017 Agenda.
2. Approval of Minutes – Approval of December 18, 2017 City Council Meeting Minutes
3. Approval of December 29, 2017 - Approval of Claims
4. Authorize Mayor to sign Assurance Agreement for Legendary Estates
5. Authorize Mayor to sign Statement of Support for the Guard and Reserve
6. Authorize Mayor to sign the Intergovernmental Contract for the South Dakota public Assurance Alliance
7. Authorize Mayor to sign 2018 Sioux Falls MPO Agreement

Aflac – Aflac Insurance Withholdings \$468.70; Agora X Inc. – Supplies and Materials (Streets, Water, Sewer, Parks, City Admin, Snow Removal) \$1,468.79; Asphalt Surfacing Co. – Improvements Other Than Buildings (Streets) \$63,835.22; Asphalt Surfacing Co. – Improvements Other Than Buildings (Streets, Parks) \$11,483.00; Best Western – Travel/Conference (Streets) \$171.98; Barnes & Noble Booksellers – Books (Library) \$1,993.82; Cardmember Services – Supplies/Materials, Professional Services/Fees, Books, Travel /Conference) Fire, Economic Dev Promo, Fin Admin, Streets, Water, Sewer, Parks, Mayor, Library, Planner, Govt Bldgs) \$3,516.41; Code Works, Inc. – Professional Services/Fees (Govt Bldgs) \$1,313.80; Cutler Law Firm, LLP – Professional Services/Fees (Attorney – General and TIF) \$15,937.50; Department of Treasury – Federal Tax Withholdings \$6,219.61; Department of Treasury – Federal Tax Withholdings \$2,550.36; Fink, Dan – Supplies/Materials (Streets, Water, Sewer, Parks) \$54.99; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – December Payroll \$39,835.24; First National Bank - NSF Return Check (Water, Sewer) \$77.12; First National Bank – NSF Returned Check \$91.96; First National Bank – NSF Returned Check (Water, Sewer) \$91.96; Graybar Electric Co. – Machinery/Equipment (Govt Bldgs) \$2,514.00; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Huizenga, Toby – Supplies/Materials (Streets, Water, Sewer, Parks) \$95.96; Hydro Tech Service – Repairs/Maintenance (Sewer) \$306.00; Interstate Power Systems Inc. – Machinery/Equipment, Repairs/Maintenance (Sewer) \$20,325.25; Linc. Co Register of Deeds – Supplies/Materials, Professional Services/Fees (Govt Bldgs) \$127.00; McClung, Mark – utilities (Govt Bldgs) \$35.00; McClung, Mark – Supplies/Materials (Streets, Water, Sewer, Parks) \$99.99; McClung, Mary – Utilities (Govt Bldgs) \$35.00; McMahon, Michael – Travel/Conference (Planner) \$21.40; Norberg Paints (Supplies/Materials (Parks) \$48.64; Payment Service Network – NSF Return payment (Water, Sewer) \$77.12; Petty Cash – Supplies/Materials (Fin Admin, Sewer) \$11.18; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Plucker, Larry – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Schoeneman Bros Co. – Supplies/Materials (Streets, Water, Sewer, Parks, Govt Bldgs, Snow Removal) \$432.28; Simunek, Alysia – Utilities (Govt Bldgs) \$35.00; Sioux Falls Networks – Professional Services/Fees (Govt Bldgs) \$85.00; Sioux Valley News – Publishing (Ord, Red, Proceedings) \$296.47; South Dak Retirement Systems – Retirement Withholdings \$5,026.36; Stockwell Engineers Inc. – Professional Services/Fees (Engineering) \$8,290.03; Sturdevant's Auto Supply – Supplies/Materials (Streets) \$9.55; Thurston, Jason – Utilities (Govt Bldgs) \$35.00

Alderman Berg joined meeting at 8:01 am.

Business Item 2. Transfer of funds from the 2017 Contingency Fund to meet obligations of department. Motion Wolbrink, seconded Olson to approve the Resolution 2017-25 Transfer of funds from the Contingency Fund to meet the obligations of the departments.

RESOLUTION 2017-25

Transfer from 2017 Contingency fund to departments to meet the obligations of the city for 2017

BE IT RESOLVED BY THE CITY COUNCIL OF HARRISBURG, SOUTH DAKOTA, that the following sums are transferred from the contingency fund to the following departments at the end of year to meet the obligations of the city:

Dept – 43170 – Snow Removal	
Object of Expense - 42400 – Rentals	\$ 7,500.00
Total transfers	\$ 7,500.00
Source of funding	
Contingency fund	\$ 7,500.00

Adopted this 29th day of December, 2017.

Julie Burke – Van Luvanee
Mayor, City of Harrisburg, SD

ATTEST:

Mary McClung
Municipal Finance Officer

Public Hearing Proposed Financing for Wastewater Treatment Facility Construction Project. Discussion was held regarding the financing package that is being proposed to be submitted to the State. Council would like to have representatives from the City of Sioux Falls come to a meeting to discuss what their proposed improvement plans entail and if they will affect the SDC charges and regionalization rates before making the decision to submit a financing package for construction of a wastewater treatment facility or regionalization.

Business Item 1. Resolution 2017-24 – Approval Authorizing Mayor to sign the Application for Financial Assistance, authorizing the execution and submittal of the application and designating an authorized representative to certify and sign payment requests to proceed with improvements to its Sanitary Sewer System, including but not limited to the Wastewater Treatment Facility Construction Project in an amount not to exceed \$24,502,000. No action taken.

The next meeting of the Harrisburg City Council will be held on Tuesday, January 2, at 6:00 pm at the Liberty School Community Room. A joint meeting of the Harrisburg City Council and Planning Commission will be held on Thursday, January 4, 2018 at 3:30 pm at the Liberty School Community Room.

With no further business, a motion was made by Wolbrink, seconded by Olson to adjourn the meeting at 8:26 am.

Jill Johnke, Administrative Assistant

Please publish once at the approximate cost of _____.

Mayor

Finance Officer

Administrative Assistant