

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on December 18, 2017, at 6:00 pm, with Ryan Wolbrink presiding. Council members present were Ryan Berg, and Ryan Olson. Absent members were Mayor Burke – Van Luvanee. Also present from the city were Mary McClung, Michael McMahon, Andrew Pietrus and Jill Johnke. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Berg, seconded Olson, to approve the consent agenda consisting of the following items:

1. Approval of December 18, 2017 Agenda.
2. Approval of Minutes – Approval of December 4, 2017 City Council Meeting Minutes
3. Approval of December 18, 2017 - Approval of Claims

Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Barnes & Noble Booksellers – Books (Library) \$1,401.04; Battery Systems – Supplies/Materials (Streets, Water, Sewer, Parks) \$475.68; BX Civil & Construction Inc. – Repairs/Maintenance (Streets) \$1,992.15; City of Sioux Falls – Professional Services/Fees (West Nile) \$1,515.15; Cooperative Energy Company – Supplies/Materials (Sewer) \$1,312.37; Dakota Fluid Power, Inc. - Supplies/Materials (Snow Removal) \$102.05; Department of Treasury – Federal Tax Withholdings \$6,103.40; First National Bank – NSF Return Check (Water, Sewer) \$160.00; First National Bank – NSF Return Check (Water, Sewer) \$125.00; Follett School Solutions, Inc. – Professional Services/Fees (Library) \$1,983.00; GFP Licensing – Other Material for Resale (Rec) \$33.00; Graybar Electric Co. – Supplies/Materials (Govt Bldgs) \$41.00; Home Definition, Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$16.80; Menards – Supplies/Materials (Sewer) \$20.98; MidAmerican Energy – Utilities (Sewer, Govt Bldgs) \$1,006.00; Norberg Paints – Supplies/Materials (Streets, Water, Sewer, Parks) \$122.96; Payment Service Network – Professional Services/Fees (Water, Sewer, Planner) \$1,277.13; Prairie Wind Trailers, LLC – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$20.00; Qualified Presort Service, LLC – Supplies/Materials (Water, Sewer) \$2,091.59; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Sanford Health Plan – Group Insurance (Streets, Water, Sewer, Parks) \$102.17; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$198.31; Sioux Falls Networks – Professional Services/Fees, Supplies/Materials (Fin Admin, Govt Bldgs) \$289.35; South Dak Fed Prop Agency – Supplies/Materials (Streets, Water, Sewer, Parks) \$46.00; SD One Call Systems – Professional Services/Fees (Water/Sewer) \$172.20; SD Supplemental Retirement Plan – (Retirement) \$425.00; Utility Service Co. Inc. – Repairs/Maintenance (Water) \$10,833.00; Vantek Communications, Inc. – Repairs/Maintenance, Rentals, Supplies/Materials (Water, Sewer) \$461.00; See Medical Services, Inc. – Supplies/Materials (Govt Bldgs) \$56.60

Expressed Appreciation to the following:

1. Allison Sanderson – Planning and Zoning and City Council
2. Daniel Kvasnicka – Planning and Zoning and Park Board
3. Suzanne Anderson – Harrisburg Community Library Board
4. Sheila Coleman – Harrisburg Community Food Pantry
5. Casey Swenson – Planning and Zoning

Public Presentations

1. Water Quality Monitoring Program Results – Respec Engineering. Pete Rausch from Respec Engineering gave a presentation on the Monitoring Summary for National Pollutant Discharge Elimination System Program. In 2015, the city began a water quality monitoring program as a proactive measure aligned with pending stormwater management requirements.
2. Stockwell Engineering – Updated Wastewater Treatment Cost Estimates and Rate Model. Ryan Truex from Stockwell Engineering was present to review the updated wastewater treatment and pumping to Sioux Falls charges using the VE Study and modified VE study numbers and population numbers. He also reviewed the two different options, number of loan years and effect on the sewer rates increases needed.

Business Item 1. Pay Application #4 – Street and Parking Lot Improvements for Columbia St. and Heartland Park (Asphalt Surfacing Company). While processing the 5<sup>th</sup> and final pay application for this project from the previous meeting it was discovered that pay application #4 had not been submitted by Stockwell Engineers to the city council for approval and payment. Motion Olson, seconded Berg to approve Pay Application #4 for the street and parking lot improvements for Columbia St. and Heartland Park to Asphalt Surfacing Company in the amount of \$63,835.22.

Business Item 2. 2<sup>nd</sup> Reading – Ordinance 2017-13 Amendment to the Harrisburg Zoning Regulations. Motion Berg, seconded Olson to approve Ordinance 2017-13 Amendment to the Harrisburg Zoning Regulations.

Business Item 3. Generator-Interstate Power Systems. Motion Olson, seconded Berg to approve the purchase of a QAS 150 (60 Hz) Atlas Copco Generator in the amount of \$20,000.00 from Interstate Power Systems.

Business Item 4. Set Special City Council and Planning and Zoning Meeting Date and Time. Motion Berg, seconded Olson to set a special joint meeting of the City Council and Planning and Zoning Board for January 4, 2018 beginning at 3:30 pm to be held at the Harrisburg Liberty School Conference Room.

Business Item 5. Mechanical Inspector Compensation Request. Motion Berg, seconded Olson to set Steve Robertson's wage compensation at a rate of \$30.00 per inspection to begin with the first full pay period of January 2018.

The next meeting of the Harrisburg City Council will be held on Friday, December 29, at 8:00 am at City Hall.

With no further business, a motion was made by Olson, seconded by Berg to adjourn the meeting at 7:01 pm.

Jill Johnke, Administrative Assistant

Please publish once at the approximate cost of \_\_\_\_\_.