

Harrisburg City Council
Meeting Minutes

City Council met in a work session at 5:30 pm to develop a Vision Statement, Mission Statement and Core of Beliefs for the City. Jon Brown asked council for a special meeting in December to review the Wastewater Value Engineering Study and Capital Improvement Plan in more detail. Date to be set at the December 18th meeting.

The regular meeting of the City Council was called to order on December 4, 2017, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Ryan Berg, Ryan Wolbrink, and Ryan Olson. Also present from the city were Mary McClung, Michael McMahon, Andrew Pietrus and Jill Johnke. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Olson, seconded Wolbrink, to approve the consent agenda consisting of the following items:

1. Approval of December 4, 2017 Agenda.
2. Approval of Minutes – Approval of November 20, 2017 City Council Meeting Minutes
3. Approval of December 4, 2017 - Approval of Claims
4. 2018 Meeting Dates

Above Standard Cleaning – Utilities (Govt Bldgs) \$160.00; Aflac - Aflac Withholdings - \$468.70; Agora X Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$924.59; Anderson, Erin & Mark – Customer Deposit Refund (Water) \$102.56; Barnes & Noble Booksellers – Books (Library) \$270.85; Battery Systems Inc. – Supplies/Materials (Snow Removal) \$47.93; Bryant, Kahli – Customer Deposit Refund (Water) \$58.04; BX Civil & Construction Inc. – Repairs/Maintenance (Streets) \$3,942.33; Campbell Supplies/Materials (Streets, Snow Removal, Govt Bldgs) \$121.90; Cardmember Services – Supplies/Materials (Govt Bldgs Streets, Water, Sewer, Parks, City Admin, Snow Removal), Community Education (Library), Books (Library), Professional Services/Fees (Planner) \$1,782.06; Colshan, E. J. – Customer Deposit Refund (Water) \$20.80; Core & Main – Supplies/Materials (Water) Machinery/Equipment (Water) \$17,137.04; Cutler Law Firm, LLP – Professional Services/Fees (Attorney) \$2,025.00; Dakota Garage Doors, Inc. – Repairs/Maintenance (Govt Bldgs) \$890.00; Dakota Pump – Supplies/Materials (Sewer) \$253.96; Department of Treasury – Federal Withholdings \$6,253.64; Dietz, Kyle & Amanda – Customer Deposit Refund (Water) \$117.40; Distinct Auto Glass & Tires – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$150.00; Fairholm, Matthew – Professional Services/Fees (City Admin) \$500.00; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – NSF Check (Water, Sewer) \$154.24; First National Bank – NSF Check (Water, Sewer) \$720.00; First National Bank – November 2017 Payroll \$34,650.75; GFP Licensing – Professional Services/Fees (Rec) \$25.00; Geotek Engineering – Professional Services/Fees (Storm Drainage) \$325.00; Hammerstrom, Gene – Utilities (Govt Bldg) \$35.00; Harrisburg Water – Utilities (Govt Bldgs, Parks) \$278.51; Heiman Fire – Repairs/Maintenance (Govt Bldgs) \$689.80; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Huizenga, Toby – Supplies/Materials (Streets, Water, Sewer, Parks) \$39.98; Larson, Cammy – Customer Deposit Refund (Water) \$87.72; Lewis & Clark Regional Water – Water for Resale (Water) \$10,568.16; Linc. Co. Register of Deeds – Professional Services/Fees, Supplies (Planner) \$63.00; Lloyd Properties – Principal (TIF #2) \$501.35; Lyle Signs Inc. NW 7165 – Supplies/Materials (Streets) \$33.41; Marco, Inc. – Rentals, Supplies/Materials (Fin Admin) \$441.61; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McClung, Mary – Utilities (Govt Bldgs) \$35.00; McLeods Printing – Supplies/Materials (Police) \$205.20; McMahon, Michael – Travel/Conference (Planner) \$105.93; Menards-East – Supplies/Materials (Govt Bldgs, Parks) \$121.12; Nowak, Scott – Customer Deposit Refund (Water) \$117.40; Phipps, Roxanne & Brian – Customer Deposit Refund (Water) \$117.40; Novak Sanitary – Utilities (Govt Bldgs) \$68.04 Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Plucker, Larry – Utilities (Govt Bldgs) \$35.00; Prairie Wind Trailers, LLC – Supplies/Materials (Snow Removal) \$200.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Sam's Club GEMB – Supplies/Materials (Library) \$26.26; Schoeneman Bros. Co. (Supplies/Materials (Streets, Water, Sewer, Parks, Govt Bldgs) \$409.14; Simunek, Alysia – Utilities (Govt Bldgs) \$35.00; Sioux Falls Networks – Professional Services/Fees (Fin Admin) \$181.05; Sioux Falls Utilities – Pumping Charges (Sewer) \$3,006.92; Sioux Valley News – Publishing (Ord., Res, Proceedings) \$354.31; SD Dept of Transportation – Improvements other than buildings (Parks) \$205.62; South Dakota Retirement System – Retirement Withholdings \$5,004.26; SD Supplemental Retirement Plan – SDRS Withholdings \$425.00; SE Electric Cooperative, Inc. – Utilities (Sewer, Street Lighting, water) \$2,262.72; Stockwell Engineers Inc. –

Professional Services/Fees (General, Sewer) \$24,382.15; Staples Advantage – Supplies/Materials (Streets, Water, Sewer, Parks) \$215.55; Sturdevant's Auto Supplies – Supplies/Materials (Streets, Water, Sewer, Parks) \$333.30; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; Thurston, Jason – Supplies/Materials (Streets, Water, Sewer, Parks) \$19.17; Vantek Communications, Inc. – Repairs/Maintenance (Water), Rentals (Water, Sewer) \$345.00; Vast Broadband – Utilities (Govt Bldgs, Library) \$612.35; Windquist, Curt & Carla – Professional Services/Fees (Library) \$150.00; Xcel – Utilities (Parks, Govt Bldgs, Public Safety, Park Lighting, Sewer, Water, Street, Lighting) \$10,888.58

A group of residents were present to say thank you and to express that they appreciate the work done by the city to help facilitate a cleanup of the property on Chokecherry.

Robert Silvano brought up concerns over the no parking on Honeysuckle. He stated it is hard for the elderly and disabled people to park farther away and walk to the townhouses on Cliff and Honeysuckle as there is no visitor parking. He suggested a couple of solutions for council to consider. McMahon will review parking changes being made by the owner of the adjacent property which should be completed by April 1st, 2018.

Business Item 1. Street and Parking Lot Improvements for Columbia St. North and Heartland Park (Asphalt Surfacing Company)

a. Change Order No.3 - Motion Olson, seconded Wolbrink to move to approve Change Order No. 3 for the Columbia St. North and Heartland Park Street and Parking Lot Improvements in the deduction amount of \$2,388.70.

b. 5th and Final Pay Request - Motion Wolbrink, seconded Olson to approve the 5th and Final Pay Request from Asphalt Surfacing Company in the amount of \$11,483.00 for the street and parking lot improvements for Columbia Street North and Heartland Park Project.

c. Acceptance of Project. Motion Berg, seconded Wolbrink to move to accept the Columbia Street North and Heartland Park Street and parking lot improvement project.

Business Item 2. Stockwell – Comprehensive Water Plan. Stockwell present the agreement for services, additional information was requested from Stockwell. Motion Berg, seconded Olson to table.

6:30 pm - Public hearing to accept public input on amendments to the City's Zoning Regulations – McMahon reviewed the proposed amendments, planning and zoning board recommend approval. No public input was offered.

Business Item 4. 1st Reading – Ordinance 2017-13 Amendment to the Harrisburg Zoning Regulations – No further discussion. Motion Olson, seconded Berg to set the 2nd reading of Ordinance 2017-13 Amendment to the Harrisburg Zoning Regulations for Monday, December 18, 2017.

Business Item 3. 2nd Reading – Ordinance 2017-14 Rezone a portion of Slack Addition from A-1 Agricultural District to R-3 Multi –Family Residential District – No changes since 1st Reading. Motion Wolbrink, seconded Olson to approve Ordinance 2017-04 Rezone a portion of the SW1/3, except parts sold, of Section 35, T100 N, R50W, 5th P.M., Harrisburg, SD Slack Addition from A-1 Agricultural District to R-3 Multi Family Residential District.

Business Item 5. GIS Simple City Proposal - Maintenance will have a month to look for other options, and will further discuss at the first meeting in January. Motion Olson, seconded Berg to table.

Business Item 6. 2018 Animal Control Services Contact with Sioux Falls Humane Society. Motion Wolbrink, seconded Olson, to approve the 2018 Animal Control Services Contract with the Sioux Falls Humane Society.

Business Item 7. New Hire – On Call Seasonal Snow Removal - Motion Wolbrink, seconded Berg to approve the on call seasonal snow removal position and to hire Ben Merrill, contingent on driving record, at \$16.00 per hour for the position.

Stockwell gave updates on city projects including the 2018 Street Repairs that will consist of water main and pavement replacement on Ivy Lane from Willow to Perry Lane, and overlay with curb repairs on Elm Street from Grand Avenue to Elm Circle and Walnut Street from Perry Lane to Grand Avenue; construction is complete on the Devitt Regional Detention Facility, turf management continues until September 1, 2018; Willow Recreation Trail – ROW and Easement acquisition continues; Columbia

Street Phase 1 Project is complete; Wastewater Treatment Facility, continued discussion; Capital Improvement Plan is being updated.

McMahon gave the November 2017 building report.

McClung gave the November 2017 finance and sales tax report.

Business Item 8. Executive Session – Pursuant to SDCL #1-25-2 (1) Discussing the performance of employees. Motion Wolbrink, seconded Berg to enter into executive session pursuant to SDCL 1-25-2 (1) at 7:17 p.m.

Mayor declared executive session over at 9:23 p.m.

The next meeting of the Harrisburg City Council will be held on Monday, December 18, at 6:00 pm at the Liberty School Community Room.

With no further business, a motion was made by Olson, seconded by Berg to adjourn the meeting at 9:24 pm.

Jill Johnke, Administrative Assistant

Please publish once at the approximate cost of _____.