

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on November 20, 2017, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Ryan Berg, Ryan Wolbrink, and Ryan Olson. Also present from the city were Mary McClung and Jill Johnke. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Olson, seconded Berg, to approve the consent agenda consisting of the following items:

1. Approval of November 20, 2017 Agenda.
2. Approval of Minutes – Approval of November 6, 2017 City Council Meeting Minutes
3. Approval of November 20, 2017 - Approval of Claims

Albers Electric LLC – Repairs/Maintenance (Water) \$488.86; American Stamp & Marking Products – Supplies/Materials (Fin Admin) \$62.16; Bierschbach Equipment & Supplies – Supplies/Materials (Streets) \$61.66; Bob's Lock & Key – Supplies/Materials (Govt Bldgs) \$10.50; Crossroads Hotel & Conv Center – Travel/Conference (Water, Sewer) \$270.00; Dakota Fluid Power, Inc. – Supplies/Materials (Streets) \$87.29; Department of Treasury – Federal Tax Withholdings \$6,119.92; First National Bank – NSF Return Check (Water, Sewer) \$91.96; Hawkins Inc. – Supplies/Materials (Sewer) \$750.06; Hehn Repair – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$878.04; Hy-Vee Accounts Receivable – Supplies/Materials (Planner) \$24.59; Lyle Signs Inc. NW 7165 – Supplies/Materials (Streets) \$284.00; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$99.61; Nybergs Ace Hardware Inc. – Supplies/Materials (Sewer) \$93.94; Optilegra, Inc. – Group Insurance (Fin Admin, City Admin, Planner, Streets, Water, Sewer, Parks) \$111.12; O'Reilly Auto Parts – Supplies/Materials (Snow Removal) \$25.41; Riteway Business Forms & Acct – Supplies/Materials (Fin Admin) \$137.00; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Sanford Health Plan – Group Insurance (Streets, Water, Sewer, Parks) \$102.17; Schoenfish & Co. Inc. – Professional Services/Fees (Fin Admin) \$8,750.00; Sensus USA Inc. – Professional Services/Fees (Water, Sewer) \$1,715.95; Sioux Empire Lighting – Repairs/Maintenance (Govt Bldgs) \$1,325.00; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$85.00; Sioux Falls Networks – Professional/Services/Fees (Fin Admin) \$222.96; Sioux Falls Two Way Radio SVC – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$69.20; Sioux Valley News – Publishing (Ord, Red, Proceedings) \$519.67; SD Department of Transportation – Supplies/Materials (Snow Removal) \$868.08; SD One Call Systems Inc. – Professional Services/Fees (Water, Sewer) \$147.00; SD Secretary of State – Professional Services/Fees (Fin Admin) \$60.00; SD Supplemental Retirement Plan – (Retirement) \$425.00; Staples Advantage – Supplies/Materials (Fin Admin, Planner, City Admin, Streets, Water, Sewer, Parks) \$197.70; Traffic Solutions Inc. – Repairs/Maintenance (Streets) \$3,896.91; United States Post Office – Supplies/Materials (Fin Admin, Water, Sewer) \$490.00; Walmart Community – Supplies/Materials (Govt Bldgs) \$132.81; Wellmark Blue Cross Blue Shield – Group Insurance (Fin Admin, City Admin, Planner, Streets, Water, Sewer, Parks) \$7,432.67; Zabel Steel Company – Supplies/Materials (Snow Removal) \$58.62; Zep Manufacturing Company - Supplies/Materials (Streets, Water, Sewer, Parks) \$295.14

Business Item 1. 2nd Reading – Ordinance 2017-15 Supplement to 2017 Budget. Motion Berg, seconded Wolbrink to approve Ordinance 2017-15 Supplement to 2017 Budget. Published separate from the minutes.

Business Item 3. Subdivision Construction Agreement for Phase 8 Legendary Estates. Motion Wolbrink, seconded Berg to approve and authorize the Mayor sign the Subdivision Construction Agreement, for Phase 8 Legendary Estates, contingent upon the assurance agreement for Phase 8 of Legendary Estates being fully executed as prepared by the City attorney.

Business Item 4. Resolution 2017-23 Adoption of updated Planning and Building Services Fees. Motion Olson, seconded Wolbrink to approve Resolution 2017-23 Adoption of updated Planning and Building Services Fees.

RESOLUTION NO. 2017-23

A RESOLUTION ADOPTING UPDATED PLANNING AND BUILDING SERVICES FEES

WHEREAS, the Harrisburg Planning Commission has reviewed the City's current Planning and Building Services Fees and recommends that the Fees be changed to ensure that the City's costs of issuing permits and performing building inspections are covered; and

WHEREAS, the Harrisburg City Council has considered this recommendation and finds it to be reasonable and in the best interests of the residents of the City;

NOW, THEREFORE, BE IT RESOLVED by the Harrisburg City Council to approve and adopt the updated Planning and Building Services Fees as shown in attached Exhibit A.

BE IT FURTHER RESOLVED by the Harrisburg City Council that said Fees shall become effective on January 1, 2018.

Adopted this 20th day of November, 2017.

Julie Burke-VanLuvanee
Mayor

ATTEST:

Mary McClung

Finance Officer

Publication: November 30, 2017

Effective Date: December 20, 2017

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Public Hearing on Zoning Amendment of a portion of the SW1/4, except parts sold, of Section 35, T100 N, R50W, 5th P.M., Harrisburg, SD from A-1 Agricultural District to R-3 Multi Family Residential District. Jim Dunham was present to answer questions.

Business Item 2. 1st Reading - Ordinance 2017-14 Rezone a portion of Slack, Addition from A-1 Agricultural District to R-3 Multi Family Residential District. Motion Berg, seconded Wolbrink to approve the Ordinance 2017-14 Rezone a portion of the SW1/3, except parts sold of Section 35, T100 N, R50W, 5th P.M., Harrisburg SD Slack Addition from A-1 Agricultural District to R-3 Multi Family Residential District.

Wastewater Value Engineering Study provided by Tanya Miller, Banner Associates. The Value Engineering study was conducted to identify any cost saving measures that could be achieved through design modifications and improved efficiency. The study identified additional costs and cost savings for each alternative. The recommended alternative would be complete pumping to Sioux Falls with 30 days Emergency storage credit. The City should work with Sioux Falls to determine what the impact of the future nitrogen and phosphorus removal will have on the rates. If the rates are impacted significantly the next alternatives would be the Sequox by Aeromod, Inc. or the IFAS treatment facilities which would be the next lowest cost options.

Business Item 5. Park Board recommendation to authorize expenditure from the 2018 events budget for Harrisburg Night tubing event at Great Bear. Motion Berg, seconded Wolbrink to authorize up to \$1000.00 from the 2018 parks event budget for expenses for a Harrisburg Night tubing event at Great Bear to be held on January 22, 2018.

Business Item 6. Titan Machinery Rental Agreement. Motion Wolbrink, seconded Olson to authorize the Mayor to sign the proposed loader rental agreement with Titan Machinery at a rate of \$2,000 per month.

Business Item 7. Fee for educational training by Dr. Fairholm. Motion Berg, seconded Wolbrink to approve paying Dr. Fairholm \$500.00 for his presentation given to staff and elected officials.

The next meeting of the Harrisburg City Council will be held on Monday, December 4, at 6:00 pm at the Liberty School Community Room. The next meeting of the Harrisburg Planning and Zoning will be Tuesday, December 12, 2017 at the Harrisburg City Hall Conference Room.

With no further business, a motion was made by Wolbrink, seconded by Olson to adjourn the meeting at 6:50 pm.

Jill Johnke, Administrative Assistant

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