

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on October 16, 2017, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Ryan Berg, Ryan Wolbrink, and Ryan Olson. Also present from the city were Mary McClung, Jill Johnke and Michael McMahon. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Wolbrink, seconded Olson, to approve the consent agenda consisting of the following items with the deletion of HEDC Conflict of Interest Policy:

1. Approval of October 16, 2017 Agenda.
2. Approval of Minutes – Approval of October 2, 2017 City Council Meeting Minutes
3. Approval of October 16, 2017 - Approval of Claims
4. 2018 Liquor License Renewals
 - a) Agora X, Inc – Package (off-sale) Liquor
 - b) Fareway Stores Inc. – Package (off-sale) Liquor
 - c) Fresh Horses Saloon – Package (off-sale) Liquor and Retail (on-sale) Liquor
 - d) Game Changer – Retail (on-sale) Liquor
 - e) Grains & Grapes Liquor House LLC – Package (off-sale) Liquor
 - f) Harrisburg Event Center LLC – Retail (on-sale) Liquor
 - g) Phoenix Café Inc. – Retail (on-sale) Liquor
 - h) With A Twist LLC – Retail (on-sale) Liquor

~~5. HEDC Conflict of Interest Policy~~

Above Standard Cleaning – Utilities (Govt Bldgs)\$80.00; Agora X, Inc. – Supplies/Materials (Streets, Water, Sewer, Parks, Street Cleaning) \$1,262.22; All Seasons Inc. – Professional Services/Fees (Weed Control) \$5,220.00; Asphalt Surfacing Co. – Repairs/Maintenance (Streets) \$5,565.52; Banner Associates Inc. – Professional Services/Fees (Sewer-Engineering) \$5,363.00; Barnes & Noble Booksellers – Books (Library) \$30.37; Best Western Ramkota Hotel – Travel/Conference(Parks, Park Board) \$427.96; BX Civil & Construction Inc. (Streets) \$979.25; Carolan Rental – Supplies/Materials (Streets, Water, Sewer, Parks) \$409.50; City of Sioux Falls – Professional Services/Fees (Water) \$261.00; Code Works Inc. – Professional Services/Fees (Planner) \$5,427.70; Concrete Materials – Repairs/Maintenance (Streets) \$674.30; Cutler Law Firm, LLP – Professional Services/Fees (Attorney) \$7,225.00; Dakota Fluid Power, Inc. – Repairs/Maintenance (Streets, Sewer) \$180.40; Dakota Pump – Machinery/Equipment (Sewer) \$7,554.24; Department of Treasury – Federal Tax Withholdings \$6,333.63; Geotek Engineering – Professional Services/Fees (Storm Drainage) \$374.00; Harrisburg School System – Publishing (Economic Development Promotion) \$3,000.00; Harrisburg Water – Utilities (Govt Bldgs, Parks) \$318.83; Hehn Repair – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$268.96; Lewis & Clark Regional Water – Professional Services/Fees (Water) \$3,531.00; Lewis & Clark Regional Water – Resale of Water (Water) \$11,127.52; Lincoln Co. Auditor – Professional Services/Fees (Police Services) \$122,287.50; Marco Inc. – Supplies/Materials (Fin Admin) \$103.55; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$16.80; Menards – Supplies/Materials (Govt Bldgs) \$29.98; Menards-East – Supplies/Materials (Govt Bldgs) \$26.99; MidAmerican Energy – Utilities (Sewer, Govt Bldgs,) \$96.86; Optilegra, Inc. – Group Insurance (Fin Admin, City Admin, Planner, Streets, Water, Sewer, Parks) \$111.12; O'Reilly Auto Parks – Supplies/Materials (Streets) \$3.22; Pfeifer Implement – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$32.33; Pheasantland Industries – Supplies/Materials (Streets) \$241.92; Payment Service Network – Professional Services/Fees (Water, Sewer, Planner) \$1,595.13; Qualified Presort Service, LLC – Supplies/Materials (Water, Sewer) \$1,038.14; Respec Consulting & Services – Professional Services/Fees (Storm Drainage – General Fund) \$3,903.24; Sanford Health Plan – Group Insurance (Streets, Water, Sewer, Parks) \$102.17; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$85.00; Sioux Falls Utilities (Pumping) \$60,730.38; South Dakota Federal Property Agency – Supplies/Materials (Streets, Water, Sewer, Parks) \$51.01; SDML Workers Compensation – Workmen's Compensation (Streets, Water, Sewer, Parks, Mayor, Board, City Admin, Planner, P& Z Board, Library, Fin Admin, Building Inspect,

Mechanical Inspect, Code Enforcement) \$10,427.00; SD One Call Systems Inc. – Professional Services/Fees (Water, Sewer) \$357.00; SD Supplemental Retirement Plan – (Retirement) \$425.00; SD Unemployment Insurance Division – Unemployment (Fin Admin) \$184.59; SE Electric Cooperative, Inc. – Utilities (Sewer, Street Lighting, Water) \$5,212.53; Stan Houston – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$183.50; Stockwell Engineers Inc. – Professional Services/Fees (Engineering – General, Sewer) \$64,845.36; Sturdevant’s Auto Supply – Supplies/Materials (Streets, Water, Sewer, Parks) \$30.03; Web Concentrate – Computer Software (Parks) \$1,500.00; Wellmark Blue Cross Blue Shield – Group Insurance (Fin Admin, City Admin, Planner, Streets, Water, Sewer, Parks) \$7,432.67; Zee Medical Service – Supplies/Materials (Govt Bldgs) \$90.75

Business Item 2. Tabled Item – Harry Lockhart – Sidewalk Replacement. Motion Wolbrink, seconded Olson to remove Harry Lockhart-Sidewalk Replacement from the table for further discussion.

Public Hearing was called at 6:05 pm for Analog Sandwich Inc. regarding the application for a Retail (on-off sale) Malt Beverage License. No public input was offered.

Business Item 1. Motion Wolbrink, seconded Olson to approve the retail (on-off sale) malt beverage license for Analog Sandwich Inc. for the remainder of the 2017-2018 licensing period. Owners were present.

Continuation of Business Item 2. Motion Olson, seconded Wolbrink to approve paying Harry Lockhart \$2,103.75 for ½ of the invoice for his sidewalk replacement on the west side of his property.

Public Hearing was called at 6:15 pm for the Rezone Portion of Tract 6 Harvest Acres Addition from GB – General Business to R-3 Multi-Family Residential. No public input was offered.

Business Item 3. 1st Reading – Ordinance 2017-12 Revise Zoning of a portion of Tract 6 of the Harvest Acres Addition. Motion Berg, seconded Wolbrink to set the 2nd Reading of Ordinance 2017-12 – Revise Zoning of a Portion of Tract 6 of the Harvest Addition for Monday, November 6, 2017. Amend Title 5, Offenses of the Revised Municipal Ordinance.

Business Item 4. Resolution 2017-21 Appointment of Grant Application Agent for Hazard Mitigation Grant Program. Motion Wolbrink, seconded Olson to approve Resolution 2017-21 appointing Michael McMahon as the grant application agent for the Hazard Mitigation Grant Program.

RESOLUTION 2017-21
APPOINTMENT OF APPLICANT AGENT
For the
Hazard Mitigation Grant Program (HMGP)

WHEREAS, the City of Harrisburg is submitting a Hazard Mitigation Grant project to the Federal Emergency Management Agency and the State of South Dakota; and
WHEREAS, the City of Harrisburg is required to appoint an Applicant Agent for the purpose of signing documents and assuring the completion of all application documents;
NOW THEREFORE BE IT RESOLVED that the City of Harrisburg appoints Michael McMahon as the authorized Applicant Agent.
Dated this 16th, day of October, 2017.

Appointing Authority
Name: Julie Burke – Van Luvanee
Title: Mayor, City of Harrisburg

Signed: Julie Burke – Van Luvanee
Appointed Agent

Date: October 16, 2017

Name: Michael McMahon
Title: Planning and Zoning Administrator

Signed: Michael McMahon

Date: October 17, 2017

Published once at the approximate cost of _____

Business Item 5. Authorize Mayor to sign Grant local fund match commitment letter for HMGP. Motion Wolbrink, seconded Berg to authorize the mayor to sign the grant local fund match commitment letter for HMGP which commits a local fund match of 25% for an emergency generator.

Business Item 6. Subdivision Construction Agreement for Devitt Farm Addition Phase 2A. Motion Olson, seconded Wolbrink to approve and authorize the Mayor sign the subdivision construction agreement between the City of Harrisburg and Harrisburg Heritage LLC for the Devitt Farm Addition Phase 2A.

Business Item 7. Authorize Mayor to sign Permanent Sanitary Sewer Main Easement – Lot 1, Elementary School Addition in the NW ¼, Section 35, T100N, R50W of the 5th P.M., City of Harrisburg, South Dakota. Motion Berg, seconded Olson to authorize the Mayor sign Permanent Sanitary Sewer Main Easement – Lot 1, Elementary School Addition in the NW ¼, Section 35 T100, R50W of the 5th P.M., City of Harrisburg, South Dakota.

Business Item 8. City Hall Light Pole Amendment. Motion Wolbrink, seconded Berg to amend the previous motion done on 10/02/17 for Business Item #12, City Hall Light Pole to approve the purchase and installation of a light pole at city hall up to 10' tall and an updated cost up to \$2,555.00 plus installation costs.

Business Item 9. Pay Application #5 – Devitt Pond Grading and Landscaping. Motion Wolbrink, seconded Olson to approve the Pay Application #5 for the Devitt Regional Detention Pond Grading and Landscaping Plan in the amount of \$9,810.06 to Dakota Constructors, Inc.

Business Item 10. Pay Application #4 and Final – Water Tower Painting. Motion Wolbrink, seconded Berg to approve the 4th and final pay application for Water Tower Painting project in the amount of \$25,000.00 to Maguire Iron, Inc.

McMahon gave the September 2017 building permit report.

McClung gave the September 2017 Finance Report and Sales Tax Report.

The next meeting of the Harrisburg City Council will be held on Monday, November 6, at 6:00 pm at the Liberty School Community Room. The next meeting of the Harrisburg Planning and Zoning will be Tuesday, November 14, 2017 at the Harrisburg City Hall Conference Room.

With no further business, a motion was made by Wolbrink, seconded by Olson to adjourn the meeting at 6:27 pm.

Jill Johnke, Administrative Assistant

Please publish once at the approximate cost of _____.