

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on October 2, 2017, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Ryan Berg, Ryan Wolbrink, and Ryan Olson. Also present from the city were Mary McClung, Andrew Pietrus, Jill Johnke and Dan Fink. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Berg, seconded Wolbrink, to approve the consent agenda consisting of the following items:

1. Approval of October 2, 2017 Agenda.
2. Approval of Minutes – September 18, 2017 City Council Meeting Minutes
3. Approval of October 2, 2017 - Approval of Claims

Above Standard Cleaning – Utilities (Govt Bldgs)\$80.00; Aflac - Aflac Withholdings - \$468.70; Albers Electric LLC – Professional Services/Fees (Water, Sewer) \$617.66; Asphalt Surfacing Co. – Improvements Other than Bldgs (Parks, Streets) \$308,979.01; Barnes & Noble Booksellers – Books (Library) \$887.21; Battery Systems – Supplies/Materials (Streets, Water, Sewer, Parks) \$45.43; Bergsmith, Stefanie – Travel/Conference (Park Board) \$234.33; Bonrud, Ludsey – Customer Deposit Refund (Water) \$58.04; Cardmember Services – Travel/Conference (Planner), Supplies/Materials (Library), Books (Library) \$1,360.87; Carlson, Chad – Customer Deposit Refund (Water) \$55.12; Code Works Inc. – Professional Services/Fees (Planner) \$176.80; Colomb, Wendy & Jason – Customer Deposit Refund (Water) Refund of credit on account (Water) \$173.42; Core & Main LP – Supplies/Materials (Parks, Water) \$1,358.20; Dakota Riggers & Tool Supplies – Supplies/Materials (Streets, Water, Sewer, Parks) \$26.64; Daughtrey, Melissa – Customer Deposit Refund (Water) \$32.70; DeGroot, Dennis & Deborah – Customer Deposit Refund (Water) \$117.40; Department of Revenue – Professional Services/Fees (Water) \$781.00; Department of Treasury – Federal Tax Withholdings \$3,743.14; Department of Treasury – Federal Tax Withholdings \$6,221.54; Dokken, Paul & Rene – Customer Deposit Refund (Water) \$87.72; Fastenal Company – Repairs/Maintenance (Streets) \$2.08; Fink, Dan – Utilities (Govt Bldgs) \$35.00; Finstad, Don – Professional Services/Fees (Fin Admin) \$10,695.00; First National Bank – September 2017 Payroll \$41,685.52; Geotek Engineering – Professional Services/Fees (Streets) \$160.00; GFP Licensing – Other Materials for Resale (Recreation) \$735.00; GFP Licensing – Other Materials for Resale (Recreation) \$91.00; Glodrey, Sandra L – Customer Deposit Refund (Water) \$87.72; Green, Mary – Customer Deposit Refund (Water) \$51.65; Grode, Brian – Customer Deposit Refund (Water) \$117.40; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; Harrisburg School System – Improvements Other than Bldgs (Water, Sewer) \$123,496.00; Hehn Repair – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$555.63; Home Definition, Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Huizenga, Toby – Travel/Conference (Sewer) \$11.00; Johnson, Derek & Megan – Customer Deposit Refund (Water) \$102.56; Kirkpatrick, Darrin & Heather – Customer Deposit Refund (Water) \$43.20; Knippling, Michelle – Customer Deposit Refund (Water) \$69.96; Kuik, Kelsey & Jared – Customer Deposit Refund (Water) \$117.40; Linc. Co. Register of Deeds – Supplies/Materials, Professional Services/Fees (Planner) \$66.00; Madsen, Lindsey – Customer Deposit Refund (Water) \$54.62; Marco, Inc. – Rentals, Supplies/Materials (Fin Admin) \$406.20; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$17.36; McClung, Mark – Utilities (Govt Bldgs) \$35.00, McClung, Mary – Utilities (Govt Bldgs) \$35.00; Midwest Alarm Company, Inc. – Repairs/Maintenance (Govt Bldgs) \$676.23; Myers, Derek – Customer Deposit Refund (Water) \$117.40; Myrl & Roys Paving, Inc. – Supplies/Materials (Streets) \$189.60; Nichols, Scott & Sarah – Customer Deposit Refund (Water) \$117.40; Nielson, Josh – Customer Deposit Refund (Water) \$58.04; Novak Sanitary Service – Utilities (Govt Bldgs) \$68.04; Nursery Wholesalers – Supplies/Materials (Forestry) \$570.13; Pheasantland Industries – Supplies/Materials (Council, Mayor, City Admin, Planner, Fin Admin, Code Enforcement) \$260.00; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Plucker, Larry – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Travel/Conference (Sewer) \$11.00; Rhode, Tim & Jennifer – Customer Deposit Refund (Water) \$117.40; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Sams Club GEMB – Supplies/Materials (Economic Development Promotion) \$96.14; Schoeneman Bros. Co. – Supplies/Materials (Streets, Water, Sewer, Parks, Govt Bldgs) \$579.47; Simunek, Alysia – Utilities (Govt Bldgs) \$35.00; Sioux Valley News – Supplies/Materials (Fin Admin) \$30.00; Sioux Valley News – Publishing (Ord, Res, Proceedings) \$1,018.21; SD Supplemental Retirement Plan – Retirement Withholdings \$425.00; Stan Houston – Supplies/Materials (Water, Sewer) \$614.00; Staples Advantage – Supplies/Materials (Fin Admin)

\$149.45; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; Thurston, Jason – Supplies/Materials (Streets, Water, Sewer, Parks) \$30.84; US Bank National Association – Principal, Interest (Water) \$10,409.21; US Bank National Association – Principal, Interest (Water) \$22,053.69; US Bank National Association – Principal, Interest (Water) \$29,926.63; US Bank National Association – Principal, Interest (Sewer) \$33,268.42; US Bank National Association – Principal, Interest (Sewer) \$11,373.07; US Bank National Association – Principal, Interest (Storm Drainage) \$24,342.43; VanBriesen, David & Theresa – Customer Deposit Refund (Water) \$117.40; VanDiest Supply Company – Supplies/Materials (West Nile Prevention) \$1,159.00; Vantek Communications, Inc. – Repairs/Maintenance, Rentals (Water, Sewer) \$345.00; Vast Broadband – Utilities (Govt Bldgs, Library) \$889.59; Vogel, Adam & Stephanie – Customer Deposit Refund (Water) \$117.40; Water Environment Federation – Professional Services/Fees (Fin Admin) \$155.00; Web Concentrate – Professional Services/Fees (Fin Admin) \$99.06; Weiler, Eric & Amy – Customer Deposit Refund (Water) \$87.72; Willis, Kayla & Corey – Customer Deposit Refund (Water) \$117.40; Woodyard, Greg & Leslee – Customer Deposit Refund (Water) \$117.40; Xcel – Utilities (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer) \$14,661.17

Residents from Chokecherry were present for an update that was provided by Andrew.

Business Item 1. Tabled Item – Harry Lockhart- Sidewalk Replacement. Remain tabled.

Business Item 2. 2nd Reading Ordinance 2017-06 Amend Title 5, Offenses of the Revised Municipal Ordinances. Motion Berg, seconded Olson, to approve Ordinance 2017-06 Amend Title 5, Offenses of the Revised Municipal Ordinance.

Business Item 3. 2nd Reading Ordinance 2017-07 Amend Title 3, Health and Sanitation of the Revised Municipal Ordinances. Motion Olson, seconded Berg to approve Ordinance 2017-07 Amend Title 3, Health and Sanitation of the Revised Municipal Ordinance.

Business Item 4. 2nd Reading Ordinance 2017-08 Amend Title 7, Traffic Code of the Revised Municipal Ordinances. Further discussion was held on the amendment of Chapter 7.0706 operation on Public Ground and Streets Prohibited. It was decided not to delete the portion stating when the operator must travel upon such for purposes of leaving the City and/or when returning to his residence from outside the City. Motion Wolbrink, seconded Berg to approve Ordinance 2017-08 Amend Title 7, Traffic Code of the Revised Municipal Ordinance removing the strike out of 'or when the operator must travel upon such for purposes of leaving the City and/or when returning to his residence from outside the City'.

Business Item 5. 2nd Reading Ordinance 2017-09 Amend Title 8, Municipal Utilities of the Revised Municipal Ordinances. Motion Olson, seconded Wolbrink, to approve Ordinance 2017-09 Ament Title 8, Municipal Utilities of the Revised Municipal Ordinance.

Business Item 6. 2nd Reading Ordinance 2017-10 Amend Title 12, General Provisions f the Revised Municipal Ordinances. Motion Olson, seconded Wolbrink, to approve Ordinance 2017-10 Amend Title 12, General Provisions of the Revised Municipal Ordinance.

Business Item 7. 2nd Reading Ordinance 2017-11 Amend Title 6, Streets, Sidewalks, and Public Places of the Revised Municipal Ordinances. Motion Olson, seconded Berg to approve Ordinance 2017-11 Amend Title 6, Streets, Sidewalks, and Public Places of the Revised Municipal Ordinance.

Business Item 8. Resolution 2017-19 Special Assessment for Tall Grass Abatement. Motion Wolbrink, seconded Berg, to approve Resolution 2017-19 Special Assessment for Tall Grass Abatements

RESOLUTION NO. 2017-19

A RESOLUTION APPROVING THE SPECIAL ASSESSMENT ROLL FOR TALL GRASS ABATEMENT IN VARIOUS AREAS WITHIN THE CITY OF HARRISBURG, SD.

BE IT RESOLVED by the City Council of the City of Harrisburg, South Dakota:

SECTION 1: That the special assessment roll for tall grass abatement in various areas within Harrisburg, SD, is hereby approved and the assessments in the assessment roll are levied against the property described in it. The assessments become a lien against the property when the assessment roll is filed in the office of the Finance Officer.

SECTION 2: The assessment may be paid in one annual installment and shall be collected under Plan One—Collection by County Treasurer as provided in SDCL 9-43.

Dated this 2nd day of September 2017.

Julie Burke – Van Luvanee
Mayor

ATTEST:
Mary McClung
Finance Officer

(SEAL)

Publish: October 12, 2017
Effective: November 2, 2017

Published once at the approximate cost of _____.

Business Item 9. Resolution 2017-20 Setting Alcohol License Fees. Motion Olson, seconded Wolbrink to approve Resolution 2017-20 Setting Alcohol License Fees.

RESOLUTION NO. 2017-20
A RESOLUTION SETTING CERTAIN LICENSE FEES

WHEREAS, the Harrisburg City Council (the “City”) has the discretion pursuant to SDCL 35-4-2 in setting certain alcoholic beverage license fees.

NOW, THEREFORE, BE IT RESOLVED by the Harrisburg City Council as follows:

BE IT RESOLVED, that the certain alcoholic beverage license fees that are set at the discretion of the City shall be as follows:

- (i) Off-sale, pursuant to SDCL 35-4-2(3), shall be \$500.00 with a \$500.00 annual renewal fee;
- (ii) On-sale, pursuant to SDCL 35-4-2(4), shall be \$5,698.00, with a \$1,500.00 annual renewal fee.

BE IT FURTHER RESOLVED that these changes in licensing fees shall be effective January 1, 2018.

Adopted this 2nd day of October, 2017.

Julie Burke – Van Luvanee
Mayor

ATTEST:

Mary McClung
Finance Officer

Publication: October 12, 2017
Effective Date: November 2, 2017
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Business Item 11. 2nd and Final Pay Request for 2017 Chip Seal Project. Motion Berg, seconded Wolbrink, to approve the 2nd and final pay request from Asphalt Surfacing Company in the amount of \$5,565.52 for the 2017 chip seal project.

Business Item 12. City Hall Light Pole. Motion Berg, seconded Wolbrink to approve the purchase and installation of a light pole at city hall up to 10' tall and cost up to \$2,350.00 plus installation.

Business Item 13. Tool Cat Purchase. Motion Wolbrink, seconded Olson, to approve the order of a 5600T Toolcat from Pfeifer Implement in the amount of \$44,557.00 minus trade in, budgeted for in 2018. Surplus, purchase and possession will occur in 2018.

Business Item 14. Patrol Log. Motion Berg, seconded Wolbrink to approve the publishing of the patrol logs on the city's website.

Business Item 15. Motion Berg, seconded Olson to approve Building Inspector Compensation request of \$30.00 per inspection effective Oct 1st, 2017.

City Engineer gave an update on Water Tower project, Devitt Pond Project and Recreational Trail, Columbia Street Project, and the Chip Seal completion.

Fink gave an update on the water tower interior being fixed and painted, leasing a loader for the winter snow season, closing up areas and getting ready for winter.

Pietrus gave an update on a conversation with the GFP about stocking Lake Ole with fish.

Mayor has requested and set up a servant leadership presentation that will be held on November 6th, this will be a requirement for staff to attend and invited council to attend.

The next meeting of the Harrisburg Planning and Zoning will be Tuesday, October 10, 2017 at the Harrisburg City Hall Conference Room. The next meeting of the Harrisburg City Council will be held on Monday, October 16, at 6:00 pm at the Liberty School Community Room.

With no further business, a motion was made by Olson, seconded by Wolbrink to adjourn the meeting at 7:09 pm.

Jill Johnke, Administrative Assistant

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