

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on September 5, 2017, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Allison Sanderson, Ryan Berg, Ryan Wolbrink, and Ryan Olson. Also present from the city were Mary McClung, Andrew Pietrus, Michael McMahon, Jill Johnke, and Dan Fink. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Berg, seconded Wolbrink, to approve the consent agenda consisting of the following items:

1. Approval of September 5, 2017 Agenda
2. Approval of Minutes – August 21, 2017 City Council Meeting Minutes
3. Approval of September 5, 2017 - Approval of Claims
4. Approval of Temporary Street Closure – 09/08/17-09/10/17 on Marie Circle for Block Party.

Aflac - Aflac Withholdings - \$468.70; Agora X Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$1,638.66; All Seasons Inc. – Professional Services/Fees (Weed Control) \$2,390.00; Asphalt Surfacing Co. – Repairs/Maintenance (Streets) \$50,089.70; Banyon Data Systems Association – Professional Services/Fees (Fin Admin) \$795.00; Broders, Mark & Elizabeth – Customer Deposit Refund (Water) \$87.72; Cardmember Services – Supplies/Materials (City Admin, Streets, Water, Sewer, Parks, Planner, Fin Admin, Solid Waste Disposal, Code Enforcement Library; Books (Planner, Library), Community Education (Library), Travel/Conf (Planner), Repairs/Maintenance(Library) \$4,750.80; Cemcast Pipe & Precast – Repairs/Maintenance (Sewer) \$1,971.00; Code Works Inc. – Professional Services/Fees (Planner) \$140.60; Concrete Materials – Repairs/Maintenance (Streets) \$1,608.20; Customeyez Designs – Supplies/Materials (Parks, Streets) \$540.00; Department of Treasury – Federal Withholdings \$6,698.91; First National Bank – NSF Check (Building Permit) \$27.00; GeoTek Engineering – Professional Services/Fees (Streets) \$1,228.00; Haase, Ryan & Diane – Customer Deposit Refund (Water) \$34.50; Harrisburg Water – Utilities (Govt Bldgs, Parks) \$472.11; Holtquist, Adam – Customer Deposit Refund (Water) \$117.40; Home Definition, Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; Interstate Power Systems Inc. – Repairs/Maintenance (Water, Sewer) \$3,632.24; Key Solutions – Group Insurance (City Admin, Fin Admin, Planner, Streets, Water, Sewer, Parks) \$400.00; Lewis & Clark Regional Water – Water for Resale (Water) \$11,629.70; Linc. Co. Register of Deeds – Professional Services/Fees, Supplies (Planner) \$92.00; Marco, Inc. – Rentals, Supplies/Materials (Fin Admin) \$379.58; Mehlhaf, Christopher – Customer Deposit Refund (Water) \$87.72; Myrl & Roys Paving, Inc. – Repairs/Maintenance (Streets) \$374.88; Nelson, Nancy – Customer Deposit Refund (Water) \$117.40; Nielson, Josh – Land (Parks) \$1.00; Norberg Paints – Supplies/Materials (Streets) \$48.64; Novak Sanitary Service – Utilities (Govt Bldgs) \$68.04; Petty Cash – Supplies/Materials (Planner, Mechanical Insp., Water, Sewer) \$16.08; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Scarbrough II, Wilson & Lorrie – Customer Deposit Refund (Water) \$10.60; Schoeneman Bros. Co. – Supplies/Materials (Govt Bldgs, Streets, Water, Sewer, Parks) \$193.91; Scholten, Wendy – Customer Deposit Refund (Water) \$117.40; Shen , Peggy – Customer Deposit Refund (Water) \$117.40; Showplace Wood Products – Supplies/Materials (Library) \$365.61; Sioux Falls Utilities – Treatment of Wastewater (Sewer) \$71,905.61; Sioux Valley News – Publishing (Ord., Res, Proceedings) \$515.51; Skaff, Francis – Customer Deposit Refund (Water) \$17.40; South Dak Municipal League – Travel/Conference (City Admin, Fin Admin, Planner, City Council Board, Streets, Water, Sewer, Parks) \$500.00; SD Parks and Recreation Assoc. – Travel/Conference (Park Board, Parks) \$400.00; SDSU – SDLTAP – Travel/Conference (Streets) \$100.00; SD Supplemental Retirement Plan – Retirement Withholdings \$425.00; SD Public Assurance Alliance – Insurance (City Council Board, Mayor, Planning Board, Fin Admin, Govt Bldgs, Public Safety, Streets, Water, Sewer, Parks, Street Cleaning, Library) \$35,373.91; SE Electric Cooperative Inc. – Utilities (Sewer, Street Lighting, Water) \$5,229.11; Stan Houston – Supplies/Materials (Parks) \$39.99; Staples Advantage – Supplies/Materials (Streets, Water, Sewer, Parks, Library, Fin Admin) \$451.35; Stockwell Engineers, Inc. – Professional Services/Fees (Engineering) \$73,319.49; Sturdevant's Auto Supply – Supplies/Materials (Streets, Water, Sewer, Parks) \$53.03; Tessman Seed Company – Supplies/Materials (Weed Control) \$510.16; Titze, Darren – Customer Deposit Refund (Water) \$17.40; TomCrete Concrete Construction – Repairs/Maintenance (Streets, Parks) \$49,374.00; USA Blue Book – Supplies/Materials (Sewer) \$92.30; Vast Broadband – Utilities (Govt Bldgs, Library) \$577.35; Vermeer, Randy & Denise – Customer Deposit Refund (Water) \$102.56; Xcel – Utilities (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer) \$2,578.63

Neighbourhood residents were present for request of update on Chokecherry nuisance property. Pietrus provided a brief update.

6:05 pm – Public Hearing for Temporary On Sale Malt Beverage License (303 Main St) American Legion Men - Motion Wolbrink, seconded Olson, to approve the temporary On Sale Malt Beverage License for the American Legion on September 23, 2017 at 303 Main Street, Harrisburg.

Business Item 1. Harry Lockhart Sidewalk Replacement – Discussion held on condition and replacement of sidewalk on the west side of property. Quote obtained by the city was more than Lockhart anticipated and didn't feel that 6" thickness would be required for entire length of sidewalk just in front of the overhead doors. Mayor and Council requested that Lockhart obtain an estimate and submit to the city for review. Motion Berg, seconded Olson to table until quote from Lockhart is received.

Business Item 2. 2<sup>nd</sup> Reading – Ordinance 2017-05 2018 Appropriations Ordinance. One change was made to use \$90,000 of cash on hand from 2017 STIP money to cover additional costs of the Willow Street trail anticipated expense. Motion Wolbrink, seconded Sanderson to approve Ordinance 2017-05 2018 Appropriations Budget. Published separate from the minutes.

Business Item 3. Resolution 2017-15 To Accept Lot 1B of Lot 9 of the Legendary Estates Addition. Motion Wolbrink, seconded Olson to approve Resolution 2017-15 Acceptance of Lot 1B Block 9 Legendary Estates Addition.

**RESOLUTION 2017-15  
A RESOLUTION AUTHORIZING ACCEPTANCE OF LOT 1B of BLOCK 9 OF THE LEGENDARY  
ESTATES ADDITION**

WHEREAS, the City of Harrisburg has established Lion's Park in Block 8 of the Legendary Estates Addition; and

WHEREAS, Lot 1B of Block 9 has been platted to provide an access way to Lion's Park from Perry Lane; and

WHEREAS, Joshua Nielson has provided a warranty deed to transfer Lot 1B of Block 9 of Legendary Estates Addition, located in the NE¼SE¼ of Section 36, Township 100 North, Range 50 West of the 5<sup>th</sup> Principal Meridian, City of Harrisburg, Lincoln County, South Dakota to the City of Harrisburg;

NOW, THEREFORE, BE IT RESOLVED by the City of Harrisburg that the City hereby accepts Lot 1B of Block 9 of Legendary Estates Addition and shall hereafter be responsible for the care and maintenance of said platted area from the date of this resolution.

Dated this 5<sup>th</sup> day of September, 2017.

HARRISBURG CITY COUNCIL

Julie Burke – Van Luvanee  
Mayor

Seal:  
Attest:  
Mary McClung  
Finance Officer

Published: September 14, 2017  
Effective: October 5, 2017

Business Item 4. Resolution 2017-16 Annual Maintenance Assessment. Motion Olson, seconded Sanderson to approve Resolution 2017-16 Annual Maintenance Assessments at a rate of \$1.35 per linear front foot assessment.

**RESOLUTION NO. 2017-16  
A RESOLUTION AUTHORIZING A SPECIAL MAINTENANCE FEE FOR MAINTENANCE AND  
REPAIR OF STREETS AND SIDEWALKS AND STREET LIGHTING SYSTEM COSTS, PURSUANT TO  
SDCL 9-43-138.**

WHEREAS, the City Council has determined a need to assess an annual special maintenance fee pursuant to SDCL 9-43-138 for the purpose of maintaining and repairing streets, sidewalks and street lighting system costs; and

WHEREAS, the special maintenance fee is based upon the lots fronting and abutting the streets that are maintained by the City of Harrisburg;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harrisburg, South Dakota:

SECTION 1: To direct the Harrisburg Finance Officer to add such special street maintenance fee to the general assessment together with the regular assessment and certify the assessment to the Lincoln County Auditor to be collected as municipal taxes for general purposes. The amount of special maintenance fee that shall be levied upon all lots fronting and abutting the streets that are maintained by the City shall be at a rate of \$1.35 per front foot.

Dated this 5<sup>th</sup> day of September, 2017.

Julie Burke – Van Luvanee  
Mayor

ATTEST:

Mary McClung  
Finance Officer  
(SEAL)

Publish: September 14, 2017  
Effective: October 5, 2017

Business Item 5. Resolution 2017-16 Annual Storm Water Assessment. Motion Wolbrink, seconded Berg to approve Resolution 2017-17 Annual Storm Drainage Assessments at a rate of .00130.

RESOLUTION 2017-17  
A RESOLUTION FOR ANNUAL STORM WATER ASSESSMENTS FEE.

Pursuant to Title 8, Chapter 8.03, Storm Water Drainage, of the Municipal Ordinances of the City of Harrisburg, Lincoln County, South Dakota the City of Harrisburg may levy annually storm water assessments for the purpose of operation, maintenance and capital expenses of the storm sewer and drainage system.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HARRISBURG, LINCOLN COUNTY, SOUTH DAKOTA to direct the city finance officer to add such assessment to the general assessment together with the regular assessment and certify the assessment to the county auditor to be collected as municipal taxes for general purposes. The amount of assessment that shall be levied upon all lots is equal to the runoff weighting factor, multiplied by the parcel area (in square feet), and multiplied by the unit charge rate of \$0.00130, zero and thirteen thousandths.

Dated this 5<sup>th</sup> day of September, 2017.

Julie Burke – Van Luvanee  
Mayor

ATTEST:

Mary McClung  
Finance Officer

Publish: September 14, 2017  
Effective: October 5, 2017

Business Item 6. TIF Plan #3. Motion Berg, seconded Olson to approve and adopt TIF plan #3 Mills Creek Addition Sawyer Pointe.

Business Item 7. Land Purchase Agreement – Took no action.

Brown from Stockwell Engineers reviewed his report including updates on the Columbia Street Phase 1 project, 2017 Chip Seal project, Water Tower project, Devitt Regional Detention Facility completion, Willow Recreation Trail, and the water/sewer rate task force committee meetings.

Fink gave public works update.

McMahon gave the August building permit report.

McClung gave the August finance report.

Motion Sanderson, seconded Wolbrink to enter into executive session at 6:52 pm pursuant to SDCL 1-25-2 (3). Mayor declared executive session over at 7:25 pm.

The next meeting of the Harrisburg Planning and Zoning will be Tuesday, September 12, 2017 at the Harrisburg City Hall Conference Room. The next meeting of the Harrisburg City Council will be held on Monday, September 18, at 6:00 pm at the Liberty School Community Room.

With no further business, a motion was made by Olson, seconded by Sanderson to adjourn the meeting at 7:27 pm.

Jill Johnke, Administrative Assistant

Please publish once at the approximate cost of \_\_\_\_\_.