

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on August 21, 2017, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Allison Sanderson, Ryan Berg and Ryan Olson. Absent; Ryan Wolbrink. Also present from the city were Mary McClung, Andrew Pietrus, Michael McMahon, and Jill Johnke. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Olson, seconded Berg, to approve the consent agenda consisting of the following items:

1. Approval of August 21, 2017 Agenda
2. Approval of Minutes – August 7, 2017 City Council Meeting Minutes
3. Approval of August 21, 2017 - Approval of Claims
4. Authorize Mayor to sign Annual Report Engagement with Donald E. Finstad, CPA
5. Appointment of Water Sewer Rate Structure Task Force Committee: Ryan Watson (309 Marie Dr.), Joe Stonesifer (421 Adrianna Ave), Mark Hierholzer (1003 E Walnut St), Denise Berg(307 Emmett Tr.), Rod Pattison (209 W Maple St.), Josh Lewis(402 Adrianna Ave.), Rollie Fink (School District), Derek Wenck (500 Rosewood), Chuck & Joelle Benson (Meadows Apartment Complex), Arlen Thomsen (305 E Maple St.) and Nick Lund (Harrisburgers).

Asphalt Surfacing Co. – Improvements other than Buildings (Streets, Parks) \$188,536.15; Barnes & Noble Booksellers – Books (Library) \$486.93; Blackburn Mfging Co. – Supplies/Materials (Water, Sewer) \$154.22; Certified Laboratories – Supplies/Materials (Streets, Water, Sewer, Parks) \$406.99; Code Works Inc. – Professional Services/Fees (Planner) \$480.00; Concrete Materials – Repairs/Maintenance (Streets) \$229.35; Dakota Constructors, Inc. – Improvements other than Buildings (Storm Drainage) \$46,621.97; Department of Treasury – Federal and FICA Withholdings \$6,510.01; Fastenal Company – Supplies/Materials (Streets, Water, Sewer, Parks) \$24.39; Fink, Dan – Utilities (Govt Bldg) \$35.00; First National Bank – August 2017 Payroll \$36,390.81; GFP Licensing – Other Material for Resale (Parks) \$28.00; Grainger – Supplies/Materials (Parks) \$334.05; Hammerstrom, Gene – Utilities (Govt. Bldgs) \$35.00; Harrisburg Economic Development Corp. – Subsidies (3rd Penney Sales Tax Fund) \$30,000.00; Huizenga, Toby – Utilities (Govt. Bldgs) \$35.00; Interstate Power Systems Inc. – Repairs/Maintenance (Sewer) \$1,764.00; Lewis & Clark Regional Water – Resale of Water (Water) \$307.02; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McClung, Mark – Supplies/Materials (Streets, Water, Sewer, Parks) \$39.97; McClung, Mary – Utilities (Govt Bldgs) \$35.00; McMahon, Michael – Travel/Conference (Planner) \$251.45; MidAmerican Energy – Utilities (Sewer, Govt Bldgs) \$96.96; MidContinent Communications – Professional Services/Fees (Govt Bldgs) \$380.00; Norberg Paints – Supplies/Materials (Streets) \$155.00; Old Dominion Brush – Repairs/Maintenance (Street Cleaning) \$1,778.08; Optilegra, Inc. – Group Insurance (City Admin, Fin Admin, Planner, Streets, Water, Sewer, Parks) \$111.12; Pheasantland Industries (Fin Admin, Planner, Water, Sewer) \$136.98; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Plucker, Larry – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Supplies/Materials (Streets, Water, Sewer, Parks) \$17.03; Respec Consulting & Services – Professional Services/Fees (Storm Drainage) \$4,569.88; Sanford Health Plan – Group Insurance (Streets, Water, Sewer, Parks) \$136.23; Showplace Wood Products – Supplies/Materials (Library) \$416.44; Sioux Empire Lighting – Supplies/Materials (Streets, Water, Sewer, Parks) \$1,203.45; South Dakota Retirement System – Retirement Withholdings - \$4,915.52; SD Supplemental Retirement Plan – Retirement \$425.00; SD Water & Wastewater Assoc – Travel/Conference (Water, Sewer) \$240.00; Simunek, Alysia – Utilities (Govt Bldgs) \$35.00; Sioux Falls Humane Society - Professional Services/Fees (Animal Control) \$138.24; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; Total Fire Protections Inc. – Professional Services/Fees (Govt Bldgs) \$200.00; Traffic Solutions, Inc. – Supplies/Materials (Streets) \$745.18; Vantek Communications – Repairs/Maintenance, Rentals (Water, Sewer) \$345.00; Wellmark Blue Cross Blue Shield – Group Insurance (City Admin, Fin Admin, Planner, Streets, Water, Sewer, Parks) \$7,432.67; Zee Medical Service – Supplies/Materials (Govt Bldgs) \$85.25

Business Item 10. Resolution 2017-13 Sales Tax Reimbursement - Motion Berg, seconded Olson to approve Resolution 2017-13 Sales Tax Reimbursement.

RESOLUTION NO. 2017-13
Sales Tax Reimbursement

WHEREAS, SDCL permits a municipality to enter into agreements pertaining to sales tax reimbursements; and

WHEREAS, the Harrisburg City Council has determined a need to assist in the development of a retail site to be known as Ace Hardware located at Tract 10 of Devitt Farm Addition to the City of Harrisburg, Lincoln County, South Dakota.

NOW, THEREFORE, BE IT RESOLVED by the Harrisburg City Council that the City of Harrisburg will reimburse Offensive Holdings, LLC through the Harrisburg Economic Development Corporation pursuant to the terms and conditions set forth in the attached Sales Tax and Development Agreement by and among Offensive Holdings, LLC, Harrisburg Economic Development Corporation, and the City of Harrisburg.

Dated this 21st day of August, 2017.

JULIE BURKE- VAN LUVANEE
Mayor

ATTEST:

MARY MCCLUNG

Finance Officer

(SEAL)

Published: August 31, 2017

Effective: September 20, 2017

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Business Item 11. Approval of Sales Tax and Development Agreement for Offensive Holdings, LLC. Motion Olson, seconded Sanderson to approve and authorize the mayor to sign the sales tax and development agreement for Offensive Holding, LLC by and among Offensive Holdings, LLC, Harrisburg Economic Development Corporation, and The City of Harrisburg, South Dakota.

Business Item 12. Resolution 2017-14 Tax Incremental District #3 in the Mills Creed Addition to the City of Harrisburg - Motion Sanderson, seconded Berg to approve the Resolution 2017-14 Tax Incremental District #3 in the Mills Creek Addition to the City of Harrisburg. Resolution published separate from the minutes.

Business Item 15. Motion Olson, seconded Sanderson to enter into executive session at 6:10 PM pursuant to SDCL 1-25-2 (3) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters. Mayor declared executive session over at 6:32 PM.

Business Item 1. 1st Reading Ordinance 2017-05 2018 Appropriations Ordinance Motion Berg, seconded Sanderson to set the 2nd Reading of Ordinance 2017-05 2018 Appropriation Ordinance for the September 5th, 2017 City Council Meeting.

Business Item 2. Change Order #1 - 2017 Chip Seal Project. Motion Olson, seconded Berg to approve Change Order #1 for the 2017 Chip Seal Project in the amount of \$935.02.

Business Item 3. Pay Request #1 – 2017 Chip Seal Project. Motion Olson, seconded Sanderson to approve Pay Request #1 for the 2017 Chip Seal Project in the amount of \$50,089.70 to Asphalt Surfacing Company.

Business Item 4. Change Order #1 to curb gutter and valley gutter repair for sidewalk replacement. Motion Sanderson, seconded Berg to approve Change Order # 1 to the curb, gutter, and valley gutter being completed by Tom Crete Concrete adding sidewalk repair and replacement west of the American Legion building at a quoted price of \$10.00 per sq. ft. for tear out and replace, total amount up to \$5000.00.

Business Item 5. Resolution 2017-08 Annexation of the SE ¼ of Section 35, T100N, R50W, 5th P.M. Lincoln County, SD (including r-o-w) (160.17 acres) Motion Berg, seconded Sanderson to approve the Resolution 2017-08 Annexation of the SE1/4 of Section 35, T100N, R50W, 5th P.M., Lincoln County, SD of approximately 160.17 acres including r-o-w.

RESOLUTION 2017-08
A RESOLUTION TO APPROVE A PETITION FOR ANNEXATION OF CERTAIN PROPERTY
CONTIGUOUS TO THE CITY OF HARRISBURG,
LINCOLN COUNTY, SOUTH DAKOTA.

WHEREAS, the City of Harrisburg has received a written petition for voluntary annexation signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the territory sought to be annexed to the municipality;

WHEREAS, certain territory, hereinafter more particularly described, is contiguous to the City of Harrisburg, South Dakota; and

WHEREAS, the Planning Commission of the City of Harrisburg recommends that said area be annexed thereto;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Harrisburg, South Dakota, that the boundaries of said City of Harrisburg, South Dakota, be and they hereby are extended to include the area contiguous to the City of Harrisburg described as follows:

The SE¼ (including 5.43 acres of road right-of-way) of Section 35, T100N, R50W,
5th P.M., Lincoln County, South Dakota. (Approximately 160.59 acres)

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the within-described territory (160.59-22.46=138.13 acres), except for the area shown on attached Exhibit A as Phase 1 which is hereby designated Urban Service District (22.46 acres), meets the Rural Service District criteria and is hereby designated Rural Service District, thus amending Ordinance #2006-016;

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the zoning for the within described territory be designated as: NR, Natural Resource District (22.12 acres plus 6.01 acres of public right-of-way); R-1, Single Family Detached Residential District (76.47 acres); R-3, Multi-Family Residential (22.84 acres); GB, General Business District (20.39 acres); and LI, Light Industrial District (12.76 acres) as shown on attached Exhibit B.

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that this resolution shall become effective according to law.

Dated at Harrisburg, South Dakota, this 21st day of August, 2017.

COMMON COUNCIL OF THE CITY OF HARRISBURG

JULIE BURKE – VAN LUVANEE

Mayor

Published: August 31, 2017

Effective: September 20, 2017

Seal:

Attest:

MARY MCCLUNG

Finance Officer

Business Item 6. Resolution 2017-09 Prohibit parking on Legendary Drive from Southeastern Avenue to Macey Avenue. Motion Berg, seconded Olson to approve Resolution 2017-09 Prohibit parking on Legendary Drive from Southeastern Avenue to Macey Avenue.

RESOLUTION 2017-09
A RESOLUTION TO PROHIBIT PARKING
ON A PORTION OF LEGENDARY DRIVE
IN THE CITY OF HARRISBURG, SOUTH DAKOTA

WHEREAS, City of Harrisburg staff has received traffic safety complaints caused by the increase in parking on Legendary Drive between Southeastern Avenue and Macey Avenue; and

WHEREAS, investigation of said traffic safety complaints has confirmed that the increase in parking on Legendary Drive is causing unsafe driving conditions in this area;

NOW, THEREFORE, BE IT RESOLVED by the City of Harrisburg that the City hereby prohibits parking on Legendary Drive between Southeastern Avenue and Macey Avenue as a means of reducing unsafe driving conditions along Legendary Drive.

Dated this 21st day of August, 2017.

JULIE BURKE- VAN LUVANEE

Mayor

ATTEST:

MARY MCCLUNG

Finance Officer

(SEAL)

Published: August 31, 2017

Effective: September 20, 2017

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Business Item 7. Resolution 2017-10 Prohibit Parking on Kent Street from Cliff Avenue to Troy Avenue. Motion Sanderson, seconded Olson, to approve Resolution 2017-10 Prohibit parking on Kent Street from Cliff Avenue to Troy Avenue.

RESOLUTION 2017-10
A RESOLUTION TO PROHIBIT PARKING
ON A PORTION OF KENT STREET
IN THE CITY OF HARRISBURG, SOUTH DAKOTA

WHEREAS, City of Harrisburg staff has received traffic safety complaints caused by the increase in parking on Kent Street between Cliff Avenue and Troy Avenue; and

WHEREAS, investigation of said traffic safety complaints has confirmed that the increase in parking on Kent Street is causing unsafe driving conditions in this area;

NOW, THEREFORE, BE IT RESOLVED by the City of Harrisburg that the City hereby prohibits parking on Kent Street between Cliff Avenue and Troy Avenue as a means of reducing unsafe driving conditions along Kent Street.

Dated this 21st day of August, 2017.

JULIE BURKE- VAN LUVANEE
Mayor

ATTEST:
MARY MCCLUNG
Finance Officer
(SEAL)

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Business Item 8. Resolution 2017-11 Prohibit Parking on Honeysuckle Drive from Cliff Avenue to Shebal Avenue. Motion Sanderson, seconded Olson to approve Resolution 2017-11 Prohibit parking on Honeysuckle Drive from Cliff Avenue to Shebal Avenue.

RESOLUTION 2017-11
A RESOLUTION TO PROHIBIT PARKING
ON A PORTION OF HONEYSUCKLE DRIVE
IN THE CITY OF HARRISBURG, SOUTH DAKOTA

WHEREAS, City of Harrisburg staff has received traffic safety complaints caused by the increase in parking on Honeysuckle Drive between Cliff Avenue and Shebal Avenue; and

WHEREAS, investigation of said traffic safety complaints has confirmed that the increase in parking on Honeysuckle Drive is causing unsafe driving conditions in this area;

NOW, THEREFORE, BE IT RESOLVED by the City of Harrisburg that the City hereby prohibits parking on Honeysuckle Drive between Cliff Avenue and Shebal Avenue as a means of reducing unsafe driving conditions along Honeysuckle Drive.

Dated this 21st day of August, 2017.

JULIE BURKE- VAN LUVANEE
Mayor

ATTEST:
MARY MCCLUNG
Finance Officer
(SEAL)

Published: August 31, 2017

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Business Item 9. Resolution 2017-12 Prohibit Parking on Maple Street from Cliff Avenue to Harvest Trail. Motion Sanderson, seconded Olson to approve Resolution 2017-12 Prohibit parking on Maple Street from Cliff Avenue to Harvest Trail.

RESOLUTION 2017-12
A RESOLUTION TO PROHIBIT PARKING
ON A PORTION OF MAPLE STREET
IN THE CITY OF HARRISBURG, SOUTH DAKOTA

WHEREAS, City of Harrisburg staff has received traffic safety complaints caused by the increase in parking on Maple Street between Cliff Avenue and Harvest Trail; and

WHEREAS, investigation of said traffic safety complaints has confirmed that the increase in parking on Maple Street is causing unsafe driving conditions in this area;

NOW, THEREFORE, BE IT RESOLVED by the City of Harrisburg that the City hereby prohibits parking on Maple Street between Cliff Avenue and Harvest Trail as a means of reducing unsafe driving conditions along Maple Street.

Dated this 21st day of August, 2017.

JULIE BURKE- VAN LUVANEE
Mayor

ATTEST:
MARY MCCLUNG

Finance Officer
(SEAL)

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Business Item 13. Concept Plant from Mark Fiechtner for the SW1/4 (except the north 40 acres) of Section 25, T100N, R50W, 5th P.M. Motion Berg, seconded Olson to approve the concept plan from Mark Fiechtner for the SW ¼ (except the north 40 acres) of Section 25, T100N, R50W, 5th P.M., Lincoln County, SD.

Business Item 14. Park Board Reservation Website Development Quote. Motion Olson, seconded Sanderson to approve the quote from Web Concentrate for the development of a park reservation calendar in the amount of \$1500.00.

The next meeting of the Harrisburg City Council will be held on Tuesday, September 5, at 6:00 pm at the Liberty School Community Room. The next meeting of the Harrisburg Planning and Zoning will be Tuesday, September 12, 2017 at the Harrisburg City Hall Conference Room.

With no further business, a motion was made by Berg, seconded by Sanderson to adjourn the meeting at 7:30 pm.

Jill Johnke, Administrative Assistant

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