

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on July 24, 2017, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Allison Sanderson, Ryan Berg and Ryan Olson. Also present from the city were Alysia Simunek, Andrew Pietrus, and Jill Johnke. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Berg, seconded Olson, to approve the consent agenda consisting of the following items:

1. Approval of July 24, 2017 Agenda
2. Approval of Minutes – June 10, 2017 City Council Meeting Minutes
3. Approval of July 24, 2017 - Approval of Claims
4. Approval of Alcohol Consumption at Legion Hall on August 5, 2017 –Daryl Wagner – Wedding Shower for daughter (Serving Mimosa's and Wine)
5. Approve \$500.00 towards Citizens Academy expenses – Lincoln County Sheriff's will also be putting some money in for different handouts, possibly shirts, cups, pens, water, treats for the meetings.
6. Mayoral Appointment of Kristin Larson to the Harrisburg Park Board – Term 2020

All Seasons Inc. – Professional Services/Fees (Weed Control) \$4,872.50; Asphalt Surfacing Co. – Improvements other than Buildings (Streets, Parks) \$73,370.15; Bumblebee Gibson – Repairs/Maintenance (Parks) \$413.00; BX Civil & Construction Inc. – Repairs/Maintenance (Streets) \$522.46; City of Sioux Falls – Professional Services/Fees (Water) \$261.00; Clark Engineering – Professional Services/Fees (Engineering Sewer) \$7,490.00; Code Works, Inc. – Professional Services/Fees (Planner) \$1,063.80; Concrete Materials – Repairs/Maintenance (Streets) \$426.25; C & R Supply Inc. – Supplies/Materials (Parks) \$116.12; Danko Emergency Equipment Co. – Professional Services/Fees (Public Safety Siren) \$7,501.00; Department of Treasury – Federal Tax Withholdings \$6,379.53; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – July Payroll \$35,648.00; GFP Licensing – Other Materials for Resale (Rec) \$96.00; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; Harrisburg School System – Land (Parks) \$1.00; Home Definition Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; International Institute of Municipal Clerks – Professional Services/Fees (Fin Admin) \$160.00; McClung, Mark – Utilities (Govt bldgs.) \$35.00; McClung, Mary – Utilities (Govt Bldgs) \$35.00; Michaels Fence & Supply – Improvements other than Bldgs (Govt Bldgs) \$8,850.00; Optilegra Inc. – Group Insurance (City Admin, Fin Admin, Planner, Streets, Water, Sewer, Parks) \$111.12; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Plucker, Larry – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Respec Consulting & Services – Professional Services/Fees (Storm Drainage) \$8,175.44; R & L Supply – Supplies/Materials (Water) \$13.43; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Sanford Health Plan – Group Insurance (Streets, Water, Sewer, Parks) \$136.23; Simunek, Alysia – Utilities (Govt Bldgs) \$35.00; SD One Call Systems, Inc. – Professional Services/Fees (Water, Sewer) \$199.50; SD Retirement System – SDRS Withholdings - \$4,877.56; SD Supplemental Retirement Plan – SDRS Withholdings \$425.00; Staples Advantage – Supplies/Materials (Fin Admin) \$72.21; Summit Supply Corp of Colorado – Supplies/Materials (Parks) \$583.34; Thurston, Jason – Utilities (Fin Admin) \$35.00; Vantek Communications, Inc. – Repairs/Maintenance, Rentals (Water, Sewer) \$345.00; Walmart Community – Supplies/Materials (Library) \$26.91; Wellmark Blue Cross Blue Shield – Group Insurance (City Admin, Fin Admin, Planner, Streets, Water, Sewer, Parks) \$5,126.53

Harold Timmerman introduced himself and talked about Emergency Management.

Joe Stonesifer talked about water and sewer rates and showed graphs he made about different options.

Business Item 1. 2<sup>nd</sup> Reading – Ordinance 2017-03 Subdivision Regulations. Motion Sanderson, seconded Olson to approve Ordinance 2017-03 Subdivision Regulations.

Business Item 2. Concept Plan for Tract 1 and S193.67' of Tract 2 of Haas Addition. Motion Sanderson, seconded Berg, to approve the concept plan for Tract 1 and the S 193.67' of Tract 2 of Haas Addition located in the NW1/4SW1/4 of Section 35, T100N, R50W, 5<sup>th</sup> P.M. Lincoln County.

Business Item 3. Pay Application #1 – Columbia St. N., Foundation Drive, Central Parking Lot, and Heartland Park Parking Lot from Asphalt Surfacing Co. Motion Berg, seconded Sanderson to approve the pay application #1 from Asphalt Surfacing Company for the Street and Parking Lot Improvements on Columbia Street, Foundation Drive, Central Parking Lot and Heartland Park Parking Lot in the amount of \$73,370.15.

Business Item 4. Stockwell – Agreement for Professional Services for Coyote Sanitary Sewer Trunkline. Motion Berg, seconded Olson to approve the agreement for professional services with Stockwell Engineering for the Coyote Sanitary Sewer Trunkline in the amount of \$160,475.00.

Business Item 5. Ordinance 2017-04 Supplement to the Budget. Motion Olson, seconded Sanderson to have the 2<sup>nd</sup> reading of the Ordinance 2017-04 Supplement to the budget at the next city council meeting to be held on August 7, 2017.

Business Item 6. Resolution 2017-06 Dissolving Tax Increment District No. 1. Motion Olson, seconded Berg to approve the Resolution 2017-06 Dissolving Tax Increment District No. 1.

## **RESOLUTION 2017-06**

### **A RESOLUTION DISSOLVING TAX INCREMENT DISTRICT NO. 1**

**WHEREAS**, pursuant to Resolution 2005-29, the Harrisburg City Council created Tax Increment District No. 1 in accordance with SDCL 11-9; and

**WHEREAS**, there are no outstanding project costs, bonds or notes associated with Tax Increment District No. 1 within the City of Harrisburg; and

**WHEREAS**, the City of Harrisburg has determined there is no further need for Tax Increment District No. 1;

**NOW THEREFORE BE IT RESOLVED** by the Harrisburg City Council, South Dakota, in and for the City of Harrisburg, South Dakota, that Tax Increment District No. 1 is hereby dissolved.

Dated at Harrisburg, South Dakota, this 24th day of July, 2017.

COMMON COUNCIL OF THE CITY OF HARRISBURG

Seal:  
Attest:

JULIE BURKE – VAN LUVANEE

Mayor

MARY MCCLUNG

Finance Officer

Published: August 3, 2017

Effective: August 23, 2017

Business Item 7. Quit Claim Deed for Tracts 1,3 and 4 of the Harrisburg School Addition. Motion Berg, seconded Sanderson to accept the Quit Claim Deeds for Tracts 1, 3, and 4 of the Harrisburg School Addition, located in the NE1/4SW1/4 and SE1/4SW1/4 of Section 36, Township 100 North, Range 50 West of the 5<sup>th</sup> Principal Meridian, City of Harrisburg, Lincoln County, South Dakota.

Business Item 8. Municipal Advisor Agreement with Dougherty & Company LLC for Tax Increment District # 8. Motion Olson, seconded Sanderson to approve the municipal advisor agreement with Dougherty & Company LLC for Tax Increment District # 8.

Business Item 9. Motion Berg, seconded Olson to begin using Sioux Falls Networks for the city's IT services provider and notifying Midco that we will no longer be using their services.

Business Item 10. Recommend City post Park Rules Signs at all parks and each ballfield. Motion Sanderson, seconded Olson to table.

Business Item 11. Employee Salary Adjustment. Motion Sanderson, seconded Olson to set Jill Johnke's salary at \$14.50 an hour beginning July 24<sup>th</sup>, 2017.

The next meeting of the Harrisburg Planning and Zoning will be Tuesday, August 8, 2017 at the Harrisburg City Hall Conference Room. The next meeting of the Harrisburg City Council will be held on Monday, August 7, at 6:00 pm at the Liberty School Community Room.

With no further business, a motion was made by Sanderson, seconded by Olson to adjourn the meeting at 6:53 pm.

Jill Johnke, Administrative Assistant

Please publish once at the approximate cost of \_\_\_\_\_.