

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on July 10, 2017, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Allison Sanderson, Ryan Berg and Ryan Wolbrink and Ryan Olson. Also present from the city were Mary McClung, Andrew Pietrus, Jill Johnke, and Michael McMahon. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Berg, seconded Wolbrink, to approve the consent agenda consisting of the following items:

1. Approval of July 10, 2017 Agenda
2. Approval of Minutes – June 19, 2017 City Council Meeting Minutes
3. Approval of July 10, 2017 - Approval of Claims
4. Mayoral Appointment of Kevin Maxwell to the Harrisburg Park Board with a term expiration of 2019
5. Sheri Gross – Approval to waive water reconnect fee of \$50.00 to Sheri Gross due to payment being issued prior to shut off
6. Weeding of Library Books - List filed with minutes
7. Approval to waive fee for two garden spots for Home Bound Veterans and Food Pantry
8. Temporary Street Closure Request – Paul Kirschenman, Saint Jerome Street 08/26/17 6pm – 12am – Block party (Approval includes requirement to inform fire and police and set up/take down of provided barricades)

Above Standard Cleaning – Utilities (Govt Bldgs) \$160.00; Aflac – Aflac Withholdings \$427.54; Agora X Inc. – Supplies/Materials (Streets, Water, Sewer, Parks, Street Cleaning) \$3,102.60; Albers, Codi – Customer Deposit Refund (Water) \$67.10; Anderson, Lando – Customer Deposit Refund (Water) \$150.00; Barnes & Noble Booksellers – Books (Library) \$952.31; Battery Systems – Supplies/Materials (West Nile Prevention) \$86.92; BX Civil & Construction Inc. – Repairs/Maintenance (Streets) \$5,714.77; Cardmember Services – Supplies/Materials (Streets, Planner, City Admin, Fin Admin, Parks, Water, Sewer), Books (Library) \$3,086.36; Code Works Inc. – Professional Services/Fees (Planner) \$3,213.60; Cutler Law Firm, LLP – Professional Services/Fees (Attorney) \$5,575.00; Dakota Constructors Inc. – Improvements Other Than Bldgs (Storm Drainage) \$194,617.54; Dakota Fluid Power, Inc. – Supplies/Materials (Streets, Water, Sewer, Bldgs) \$108.67; Davies, Kaitlin & Thomas – Customer Deposit Refund (Water) \$87.72; Department of Treasury – Federal Withholdings \$6,646.51; Department of Treasury – Federal Withholdings \$3,713.72; Department of Treasury – Federal Withholdings \$6,477.90; Display Sales – Supplies/Materials (Streets) \$1,351.00; Dog Waste Depot – Supplies/Materials (Parks) \$1,399.93; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – NSF Check (Water, Sewer) \$32.60; First National Bank – June 2017 Payroll \$41,493.11; Gibson-Jastram, Jacob & Emma – Customer Deposit Refund (Water) \$13.52; Grainger – Supplies/Materials (Parks) \$57.03; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; Harrisburg Water – Utilities (Govt Bldgs, Parks) \$651.35; Hausmann, Ruth – Customer Deposit Refund (Water) \$150.00; HD Supply Waterworks – Supplies/Materials, Repairs/Maintenance (Water) \$4,127.29; Holien, Allison & Joe Meath – Customer Deposit Refund (Water) \$102.56; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Jacobs, Brandon & Laura – Customer Deposit Refund (Water) \$114.36; Keupp, Anthony – Customer Deposit Refund (Water) \$72.88; Lewis & Clark Regional Water – Resale of Water (Water) \$13,286.29; Linc. Co. Register of Deeds – Supplies/Materials, Professional Services/Fees (Planner) \$255.00; Lincoln Co. Treasurer's Office – Refund of Gen Prop Taxes Current (TIF #1) \$16,678.13; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$16.80; McClung, Mark – Utilities (Govt bldgs.) \$35.00; McClung, Mary – Utilities (Govt Bldgs) \$35.00; McMahon, Michael – Travel/Conference (Planner) \$139.10; Menards-East – Supplies/Materials (Parks) \$117.70; MidAmerican Energy – Utilities (Sewer, Govt Bldgs) \$97.81; MidContinent Communications – Professional Services/Fees (Fin Admin) \$380.00; Novak Sanitary Service – Utilities (Govt bldgs.), Professional Services/Fees (Solid Waste Disposal) \$370.94; Nyberg's Ace Hardware Inc. – Supplies/Materials (Parks) \$26.97; O'Reilly Auto Parts – Supplies/Materials (Streets, Water, Sewer, Parks) \$439.43; Payment Service Network – Professional Services/Fees (Water, Sewer, Planner) \$1,202.98; Penniston, Doug – Customer Deposit Refund (Water) \$72.88; Pfeifer Implement – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$662.28; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Plucker, Larry – Utilities (Govt Bldgs) \$35.00; Prairie Wind

Trailers, LLC – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$40.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Qualified PreSort Service, LLC – Supplies/Materials (Water, Sewer) \$998.16; Ramkota Inn – Pierre – Travel/Conference (Fin Admin) \$293.97; Reuman, Reed – Customer Deposit Refund (Water) \$72.88; Riteway Business Forms & Acct – Supplies/Materials (Fin Admin) \$197.91; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Sams Club GEMB – Supplies/Materials (Library) \$8.64; Sattler, Ronnell – Customer Deposit Refund (Water) \$72.88; Schipper, Stacy & Jeremy – Customer Deposit Refund and credit on acct refund (Water) \$159.23; Schoenfelder, Shane & Steph – Customer Deposit Refund (Water) \$12.24; Schoeneman Bros. Co. – Supplies/Materials (Streets, Water, Sewer, Parks, Govt Bldgs) \$355.21; Simunek, Alysia – Utilities (Govt Bldgs) \$35.00; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$184.84; Sioux International – Supplies/Materials (Weed Control) \$52.25; Sioux Valley News – Publishing (Ord, Res Proceedings) \$252.93; SD Retirement System – SDRS Withholdings - \$4,950.74; SD State Treasurer – Other Current Expense (Fin Admin) \$1.95; SD Supplemental Retirement Plan – SDRS Withholdings \$425.00; SD Unemployment Insurance Div. – Unemployment Compensation(Fin Admin) \$323.94; SE Electric Cooperative, Inc. – Utilities (Sewer, Street Lighting, Water) \$5,509.03; Staples Advantage – Supplies/Materials (Fin Admin, Planner) \$209.13; Stockwell Engineers Inc. – Professional Services/Fees (Engineering) \$27,483.76; Sturdevant's Auto Supply – Supplies/Materials (Streets, Water, Sewer, Parks) \$88.80; Tassler, Kristin – Customer Deposit Refund (Water) \$150.00; Tessman Seed Company – Supplies/Materials (Weed Control) \$279.60; The Meadows Barn – Rentals (Fin Admin) \$250.00; Thurston, Jason – Utilities (Fin Admin) \$35.00; US Bank National Association – Principal/Interest (Water) \$10,409.21; US Bank National Association – Principal/Interest (Sewer) \$33,268.42; US Bank National Association – Principal/Interest (Water) \$22,053.69; US Bank National Association – Principal/Interest (Water) \$29,926.63; US Bank National Association – Principal/Interest (Sewer) \$11,373.07; US Bank National Association – Principal/Interest (Storm Drainage) \$24,342.43; United States Post Office – Rentals (Library) \$92.00; United States Post Office – Supplies/Materials (Fin Admin, Planner, Water, Sewer, Code Enforcement) \$637.00; VanDiest Supply Company – Supplies/Materials (Weed Control) \$504.40; Vast Broadband – Utilities (Library, Govt Bldgs) \$577.53; Web Concentrate – Professional Services/Fees (Fin Admin) 99.06; Xcel Energy – Improvements other than bldgs.(Parks) \$5,705.23; Xcel Energy – Utilities (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$10,208.77; Zastrow, Teri & Marshall – Customer Deposit Refund (Water) \$72.88; Zee Medical Service – Supplies/Materials (Govt Bldgs) \$82.75

Business Item 2. Vitaliy Levchanko - Request to refund reconnect fee. Not present. Motion Wolbrink, seconded Sanderson to deny Vitaliy Levchanko's request to refund water reconnect fee applied to his account for June 2017.

Business Item 3. Cameron Hoverson - Request to refund reconnect fee. Not present. Motion Sanderson, seconded Wolbrink to deny Cameron Hoverson's request to refund the \$50.00 reconnect fee applied to his account for June 2017.

Neighbourhood resident present for request of update on Chokecherry nuisance property. Pietrus gave brief update.

6:05 pm – Public Hearing Subdivision Regulations – No public input was offered.

Business Item 1. Ordinance 2017-03 Subdivision Regulations. Motion Berg, seconded Olson to have the 2nd reading of Ordinance 2017-03 Subdivision Regulations at the next city council meeting on July 24, 2017.

Clark Engineering Wastewater Treatment Alternative report. Clark Engineering not present, no presentation.

Business Item 4. Policy Change – Volunteer Time off. Motion Sanderson, seconded Olson to approve the volunteer time off policy change dated 7/10/17.

Business Item 5. Authorize Mayor and Finance Officer to sign 4 year loan with First National Bank for Columbia Street N, and Foundation Drive. Motion Wolbrink, seconded Berg to authorize the Mayor and Finance Officer to sign a 4 year loan with First National Bank for the Columbia Street N and Foundation Drive street improvements.

Business Item 6. Approval of Sensus Basestation and installation for Water Meter Readings, Motion Berg, seconded Wolbrink to approve the purchase of and installation of the Sensus M400 basestation from HD Supply in the amount of \$37,700.00.

Business Item 7. Approval of Flow thru Sprinkler Purchase. Motion Olson, seconded Sanderson to approve the purchase of a flow thru sprinkler in the amount of \$551.00 plus shipping charges.

Stockwell gave their monthly engineering report, a copy is filed with the minutes. They have been requested to give a rough estimate (no design) of how much decorative lighting from Harrisburgers to City Hall would run.

Motion Wolbrink, seconded Berg to reconsider business item # 3. Mr. Hoverson was present to explain his request for his reconnect fee to be refunded. He wasn't aware that the ordinance had changed regarding late notices and shut off time frames. When he received his notice he scheduled payment to be made later than the shut off time occurred, thinking he would just pay the past month and next month's bill together. He paid the amount owed and has signed up for auto pay and will have all future payments made in advance of the due date. Motion Wolbrink, seconded Sanderson to approve the refund of the \$50.00 reconnect fee for Cameron Hoverson.

Pietrus gave a Compost Site update and the addition of six new little libraries that will be installed throughout town.

McMahon provided the June building permit report, donation from Pet Smart for advertisement banners in parks, property preannexation agreement, and noted that the SD DOT plans to go out for bids yet this year for construction in 2018. McMahon invited all to attend the National Night Out Event on Tuesday, August 1, 2017 from 6:30pm – 8:30pm on Main Street and Prairie.

McClung provided the Finance Report and Sales Tax reports.

Pietrus provided his City Administrator report including a visit to Alta, IA to inspect an Aero-Mod wastewater treatment facility, staff meetings on Harrisburg Days, and the Citizens Academy that the Sheriff's Department will be conducting later this fall.

The next meeting of the Harrisburg Planning and Zoning will be Tuesday, July 12, 2017 at the Harrisburg City Hall Conference Room. The next meeting of the Harrisburg City Council will be held on Monday, July 24th, at 6:00 pm at the Liberty School Community Room.

With no further business, a motion was made by Sanderson, seconded by Olson to adjourn the meeting at 7:04 pm.

Jill Johnke, Administrative Assistant

Please publish once at the approximate cost of _____.