

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on June 19, 2017, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Allison Sanderson, Ryan Berg and Ryan Wolbrink; absent Ryan Olson. Also present from the city were Mary McClung, Andrew Pietrus, Jill Johnke, and Michael McMahon. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Mayor added Business Item 6.5 – Compost to agenda.

Consent Agenda: Motion Wolbrink, seconded Berg, to approve the consent agenda consisting of the following items:

- 1) Approval of June 19, 2017 Agenda (added business item 6.5 Compost)
- 2) Approval of June 5, 2017 City Council Meeting Minutes
- 3) Approval of June 19, 2017 Approval of Claims
- 4) Approval of Garbage Hauler License renewal for Sioux Falls Sanitation
- 5) Authorizing Mayor to sign Partial Release of Cost Recovery – Slack Addition (Costello Cost Recovery);
- 6) Approval of Minor Plat of Adrian's Addition, located in the NE1/4 of Section 33, T100N, R50W, 5th P.M., Lincoln County, SD
- 7) Approval of Minor Plat of Mydland Addition, located in the SE¼SE¼ of Section 36, T100N, R50W, 5th P.M., Lincoln County, SD
- 8) Approval of Minor Plat of Truman's Addition, located in the NW ¼ of Section 4, T99N, R50W, 5th P.M., Lincoln County, SD
- 9) Approval of Park Board Recommendations to council: a) Use of money from park fund budget for Central Park Parking Lot Electrical Service; b) Use of money from park fund budget for Foundation Drive Gravel Roadway; c) Installations of pet waste stations being installed in all City Parks.

Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Aflac – Aflac Withholdings \$253.78; Allied Oil & Tire Company – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$204.50; American Engineering Testing – Professional Services/Fees (Sewer) \$3,180.00; Barnes & Noble Booksellers – Books (Library) \$547.70; Bounce Around Inflatables – Community Event (Parks) \$110.00; Bumblebee Gibson – Repairs/Maintenance (Streets) \$2,772.00; Carolan Rental – Supplies/Materials (Streets, Water, Sewer, Parks) \$362.70; Dakota Supply Group – Repairs/Maintenance (Sewer) \$535.00; DENR – Professional Services/Fees (Water, Sewer) \$350.00; Design Solutions & Integration – Machinery/Equipment (Sewer) \$10,112.28; Driveline Service Inc. – Repairs/Maintenance (Streets, Parks) \$55.65; GFP Licensing – Other Materials for Resale (Rec) \$55.00; Home Definition, Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; Hy-Vee Accounts Receivable – Supplies/Materials (Parks) \$22.59; Johnson HVAC – Repairs/Maintenance (Govt Bldgs) \$1,208.37; Maguire Iron, Inc. – Improvements other than Bldgs – (Water) \$30,000.00; Marco, Inc. – Rentals, Supplies/Materials (Fin Admin) \$355.58; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$15.04; McClung, Mary – Travel/Conference (Fin Admin) \$285.52; Menards – Supplies/Materials (Parks) \$37.45; MidAmerican Energy – Utilities (Govt Bldgs, Sewer) \$363.28; Midcontinent Communications – Professional Services/Fees (Fin Admin) \$380.00; Optilegra – Group Insurance (Fin Admin, City Admin, Planner, Streets, Water, Sewer, Parks) \$111.12; Pfeifer Implement – Supplies/Materials (Parks) \$24.55; Prairie Wind Trailers, LLC – Repairs/Maintenance (Parks) Supplies/Materials (Streets, Water, Sewer, Parks) \$172.00; Qualified Presort Service, LLC – Supplies/Materials (Water, Sewer) \$996.44; Respec Consulting & Services – Professional Services/Fees (Storm Drainage) \$9,219.79; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$184.84; SD One Call Systems Inc. – Professional Services/Fees (Water, Sewer) \$256.20; SD Supplemental Retirement – Retirement Contributions (Employee) \$425.00; Stan Houston – Supplies/Materials (Streets, Water, Sewer, Parks) \$191.29; Staples Advantage – Supplies/Materials (Planner) \$74.39; Stockwell Engineers, Inc. – Professional Services/Fees (Engineering – General, Storm Drainage Fund) \$26,564.01; Tessman Seed Company – Supplies/Materials (West Nile Prevention) \$118.00; Titan Machinery – Machinery/Equipment (Streets) \$23,000.00; Traffic Solutions Inc. – Supplies/Materials (Parks) \$985.00; Vantek Communications, Inc. – Repairs/Maintenance, Rentals (Water, Sewer) \$345.00; Walmart Community – Supplies/Materials (Police, Library) \$43.21; Wellmark Blue Cross Blue Shield – Group Insurance (City Admin, Fin Admin, Planner, Streets, Water, Sewer) \$9,738.81

Public Hearings, Comment, Presentations - Neighbourhood residents present for update on Chokecherry nuisance property. Mayor introduced Geoff Fillingsness as the city's new hire for code enforcement.

Business Item 1. Tabled Item: Banner Associates, Inc. Proposal. Motion Berg, seconded Wolbrink to remove Banner Associates, Inc. proposal from the table for further discussion. The original scope of services that was presented was cut back. Motion Wolbrink, seconded Berg to approve the proposal from Banner Associates, Inc. to complete a value engineering study of the Wastewater Facilities Plan in the amount of \$18,500.

Former SD House of Representative and SD Senator from District 19 Frank Kloucek was present and invited all to the 2018 Czech Days and expressed to the council that having good zoning regarding buffer zones for wind farms and large farming operations is important. He also read a proclamation honouring Mayor Burke-VanLuvanee.

Business Item 2. Quotes for Curb and Gutter, Valley Gutter and Sidewalk Repairs. Two informal quotes were received from Tom Crete Concrete and BHI. Motion Berg, seconded Wolbrink to approve the quote from Tom Crete Concrete for curb and gutter, and valley gutter in the amount of \$41,522.40.

Business Item 3. Columbia Street N., Foundation Drive and Central Parking Lot.

a) Change Order #1 – Includes RFP #1 Central Park Parking Lot Electrical and RFP #3 Asphalt Existing Gravel Path on large pond in Devitt Development - Motion Wolbrink, seconded Sanderson to approve Change Order #1 to the Columbia Street, N, Foundation Drive and Central Parking Lot project in the amount of \$79,854.00 using \$17,400.00 from within the 2017 park fund budget for the central park parking lot electrical and using \$62,454.00 of cash on hand in the general fund for the asphaltting of the existing gravel path on the large pond within the Devitt property.

b) Change Order #2 – RFP #2 Foundation Drive Gravel Roadway – Motion Wolbrink, seconded Berg to approve Change Order #2 to the Columbia Street N., Foundation Drive and Central Parking Lot project in the amount of \$24,091.25 using money budgeted within the 2017 park fund.

Business Item 4. GeoTek Engineering & Testing Services Proposal for N. Columbia Street Project. Motion Sanderson, seconded Wolbrink to approve the proposal from GeoTek Engineering & Testing Services for the N. Columbia Street project not to exceed \$3,750.00.

Business Item 5. Devitt Regional Detention Pond.

a) Pay Request #3 – Motion Wolbrink, seconded Berg to approve Pay Application #3 from Dakota Constructors in the amount of \$194,617.53 for the Devitt Regional Detention Pond improvements.

b) Change Order #2 – Motion Berg, seconded Sanderson to approve Change Order #2 for the Devitt Regional Detention Pond project in the amount of \$4,572.15 for NEMA 3R enclosures for the fountains and fountain light controls.

Business Item 6. Floating Pump System. Motion Wolbrink, seconded Sanderson to approve the purchase of a Floating Pump System for \$1,895.00 plus any shipping charges incurred.

Business Item 6.5. Compost Site will now accept plants and garden waste.

Business Item 7. Job Description – Seasonal Part Time Compost Supervisor. Motion Sanderson, seconded Berg to approve the job description for the Seasonal Part Time Compost Supervisor as prepared.

Business Item 8. New Hire of Seasonal Part-time Compost Supervisor. Motion Berg, seconded Wolbrink to approve hiring Brian Hassler for the Season Part-time Compost Supervisor at a pay rate of \$11.00 per hour.

Business Item 9. Employee Salary Adjustment. Motion Wolbrink, seconded Sanderson to approve a salary adjustment for Dan Fink at a new rate of \$67,139.73 per year beginning with the pay period beginning July 3, 2017.

Business Item 10. Executive Session Pursuant to SDCL 1-25-2(3). Motion Sanderson to enter into an executive session pursuant to SDCL 1-25-2(3) at 7:05pm. Mayor declared executive session over at 7:16 pm.

Due to the City Offices being closed the first Monday of July, the next meeting of the City Council will be

held on Monday, July 10, 2017, at 6:00 pm at the Liberty School Community Room. The next meeting of the Planning Commission will be held on Tuesday, July 11, at 6:00 p.m. at the Harrisburg City Hall Conference Room.

With no further business, a motion was made by Sanderson, seconded Wolbrink to adjourn the meeting at 7:17pm.

Jill Johnke, Administrative Assistant

Please publish once at the approximate cost of _____.